

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING (via Zoom)

Thursday January 6, 2022

Meeting was called to order by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: Col Brad Barnhart, CAPT Cora Bayle-Cox, Col Peter Hunt, Col David Patrick, Col Felix Santiago, Col Lisa Skopal, Lt Col Juliet Chelkowski, Lt Col Kathie Estrada, Lt Col Kitty Meyers, MAJ Jim Cunningham, MAJ Mike Frankel, Trish Meserve.

Invocation and pledge by Jim Cunningham.

Brief introduction for the benefit of Mike Frankel & Juliet Chelkowski.

Secretary: Maj Mike Frankel – The minutes from the December 2, 2021 meeting were approved for filing.

Treasurer: Col Brad Barnhart – Brad reviewed the financial reports from December. It is easy to see the full year and compare it to last year as well. It was a good year for Inflows when compared to 2020. All scholarships checks have been cashed as well as the donation to the Warrior & Family Support Center of \$12,600. Bottom line is a \$11k increase in Educational Foundation. David Patrick asked if the excess would be transferred into a CD, the answer was likely not as 2022 scholarship checks would need to be distributed in March.

Alamo Chapter Educational Foundation ACEF (501(C)3)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	2021 Budget	Variance	YTD 2020
Donations (prior month)	1,280.00	820.00	611.00	375.00	197.50	435.00	705.00	380.00	462.03	860.00	1,790.00	1,944.00	9,859.53		9,859.53	9,188.00
Donations - Checks	345.00	100.00									910.00		1,355.00		1,355.00	11,490.00
Donations - Online (Sq & PP)	175.00		75.00	500.00						350.00			1,100.00		1,100.00	1,740.00
The Big Give										-	5,143.50		5,143.50		5,143.50	2,647.50
Go Fund Me										1,296.50			1,296.50		1,296.50	1,267.19
Amazon Smile		13.64			5.57			5.88			11.25		36.34		36.34	900.00
Other/Dividend	10.06	9.47	9.45	4.93	3.21	3.13	5.20	0.94	3.53	3.86	10.57		64.35		64.35	
MOAA Transition Grant												25,202.36	25,202.36		-	
Golf Tournament															-	
TOTAL INFLOW	1,810.06	943.11	695.45	879.93	206.28	438.13	710.20	386.82	465.56	2,510.36	7,865.32	27,146.36	44,057.58		18,855.22	27,232.69
OUTFLOWS																
Other																
Big Give Admin Fee						200.00							200.00		200.00	200
JROTC Medals													-		-	
ROTC Admin													-		-	570.2
Golf Administration													-		-	
Postage													-		-	
PayPal Fee			1.75							11.10			12.85		12.85	88.59
Square Fee	6.58		1.03	17.65									25.26		25.26	30.85
Charity																28.7
Warrior & Family Support Ctr												12,600.00	12,600.00		12,600.00	
MOAA Heritage													-		-	125
Total Outflow (Other & Charity)	6.58	-	2.78	-	-	-	-	-	-	11.10	-	12,600.00	12,620.46	\$ -	12,620.46	1043.34
Scholarships																3000
Col Torrey							1,000						1,000.00	\$ 1,000.00	-	1,000.00
Gen Herring (JROTC)				1,000									1,000.00	\$ 1,000.00	-	1,000.00
Col McCarthy (JROTC)								1,000					1,000.00	\$ 1,000.00	-	1,000.00
Chapter (Jim & Cheryl Cunningham)				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Navy UT Austin				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army UT Austin				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Air Force UT Austin					1,000								1,000.00	\$ 1,000.00	-	1,000.00
ROTC Air Force Texas State				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas State				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Air Force UTSA (Ed & Ruby Marvin)					1,000								1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army UTSA				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Air Force UTSA				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army St Mary's				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army St Mary's				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas A&M Kingsville				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas A&M Corpus Christi				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas A&M Corpus Christi				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Rio Grande Valley				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Rio Grande Valley					1,000								1,000.00	\$ 1,000.00	-	1,000.00
Total Scholarships	-	-	-	15,000.00	3,000.00	-	1,000.00	1,000.00	-	-	-	-	20,000.00	\$ 20,000.00	-	23,000.00
TOTAL OUTFLOW	6.58	0.00	2.78	15,000.00	3,000.00	0.00	1,000.00	1,000.00	0.00	11.10	0.00	12,600.00	32,620.46	\$ 20,000.00	12,620.46	24,043.34
Decrease/Increase	1,803.48	943.11	692.67	(14,120.07)	(2,793.72)	438.13	(289.80)	(613.18)	465.56	2,499.26	7,865.32	14,546.36	11,437.12	\$ (20,000.00)	31,437.12	3,189.35

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2021 Budget	Variance	YTD 2020
Membership Dues																
MOAA National		5,955.00					50.00	50.00					\$6,105.00	\$ 3,500	\$2,605.00	3,225.00
Friends of the Chapter													\$50.00		\$50.00	
Austin Chapter													\$0.00		\$0.00	
New Surv Sp													\$0.00		\$0.00	
New Retired	150.00	75.00	100.00	25.00		75.00		25.00	25.00		25.00	25.00	\$525.00	\$ 260	\$265.00	260.00
New Active Duty			25.00			25.00				25.00			\$75.00		\$75.00	80.00
New Former		25.00											\$25.00	\$ 40	\$15.00	20.00
Renewal Surv Sp	250.00	200.00	50.00	50.00	25.00	95.00	25.00	75.00	25.00	125.00	75.00	75.00	\$1,070.00	\$ 1,000	\$70.00	1,000.00
Renewal Retired	1,245.00	590.00	945.00	550.00	670.00	675.00	675.00	1,525.00	875.00	1,150.00	775.00	1,575.00	\$11,250.00	\$ 12,000	-\$750.00	9,200.00
Renewal Active Duty	25.00	25.00		25.00		25.00		25.00	25.00	50.00	25.00	50.00	\$250.00	\$ 100	\$150.00	260.00
Renewal Former	25.00			25.00	25.00	50.00		50.00	75.00	50.00	25.00		\$325.00	\$ 200	\$125.00	140.00
Total	\$ 1,670.00	\$ 6,870.00	\$1,120.00	\$675.00	\$720.00	\$945.00	\$750.00	\$1,725.00	\$1,025.00	\$1,400.00	\$1,025.00	\$1,725.00	\$19,675.00	\$ 17,100	\$2,575.00	\$ 14,185.00
Non-Dues Revenue																
Job Fair Acct Closure			2,922.97										\$2,922.97	-	\$2,922.97	
Golf Tournament												6,300.59	\$6,300.59	\$ 4,000	\$2,300.59	
Travel Awards													\$0.00		\$0.00	64.94
Merchandise (Coins/Shirts)				60.00					90.00	100.00	30.00	45.00	\$325.00	\$ 500	-\$175.00	97.00
Advertising Lariat		100.00		2,970.00				1,620.00					\$4,690.00	\$ 3,000	\$1,690.00	3,070.00
ROTC Medals	300.00												\$300.00		\$300.00	-
Corporate Partnership	\$ 100.00		\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 100.00						\$900.00	\$ 500	\$400.00	600.00
Donation Miscellaneous											1,000.00		\$1,000.00		\$1,000.00	
Donations to Chapter	1,410.00	737.00	515.00	257.50	450.00	425.00	540.00	437.00	365.00	1,305.00	3,055.00	835.00	\$10,331.50	\$ 5,000	\$5,331.50	10,503.00
Donations to ACEF	820.00	611.00	375.00	197.50	435.00	705.00	380.00	462.00	860.00	6,933.50	1,944.00	1,905.00	\$15,628.00	\$ 7,000	\$8,628.00	15,037.79
Social Events								1,232.00		1,282.00	1,148.00	1,100.00	\$4,762.00	\$ 7,500	-\$2,738.00	3,989.00
	\$ 2,630.00	\$ 1,448.00	\$ 3,912.97	\$ 3,685.00	\$ 1,085.00	\$ 1,330.00	\$ 920.00	\$ 3,851.00	\$ 1,315.00	\$ 9,620.50	\$ 7,177.00	\$ 10,185.59	\$47,160.06	\$ 27,500	\$19,660.06	33,361.73
TOTAL INCOME	\$4,300.00	\$8,318.00	\$5,032.97	\$4,360.00	\$1,805.00	\$2,275.00	\$1,670.00	\$5,576.00	\$2,340.00	\$11,020.50	\$8,202.00	\$11,910.59	\$66,835.06	\$ 44,600	\$22,235.06	\$ 47,546.73

Kudos to Felix for the YTD totals as the membership dues exceeded the budget and this helps the bottom line in exceeding the entire budget by \$22k.

Outflows:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 Budget	Variance	YTD 2020
Copier Mntn Agreement				691.00									691.00	\$ 630	(61.00)	628.00
Square Service Fee	9.44	14.03	14.87	5.86	66.67	69.83	109.68	69.49	152.54	69.79	98.81	32.28	713.29	\$ 250	(463.29)	172.55
PayPal Service Fee	29.19	14.21	23.64	18.56	17.27	77.01	38.02	158.05		80.19	61.95	74.82	766.71	\$ 500	(266.71)	372.51
D&O Insurance								653.00					653.00	\$ 655	2.00	653.00
Dues & Subscription	676.00	569.60			112.57								1,358.17	\$ 1,850	491.83	1,551.30
Contractor Incentive												1,000.00	1,000.00	\$ 1,500	500.00	1,000.00
Independent Contr	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.48	1,708.32	20,500.00	\$ 20,500	-	20,500.00
Liability Insurance			487.00										487.00	\$ 500	13.00	487.00
Marketing													-	\$ 250	250.00	
Merchandise (Coins/Shirts)													-	\$ 1,500	1,500.00	
Office	306.83			477.11			107.68	1,054.38	100.95	1,220.27	220.07	807.71	4,295.00	\$ 2,500	(1,795.00)	2,313.63
Postage & Delivery	166.80	276.85		296.85			261.85	866.85	292.00	882.55		582.00	3,625.75	\$ 1,500	(2,125.75)	2,276.40
Social Events								26.00	1,191.33		1209.02		2,426.35	\$ 7,500	5,073.65	3,903.22
Special Activities												2248.92	2,248.92	\$ 600	(1,648.92)	
Telephone	(4.80)	163.35	163.35	163.41	163.41	163.41	163.32	163.32	163.32	163.12	163.12	163.12	1,791.45	\$ 1,300	(491.45)	1,854.98
Trans To ACEF	1,280.00	820.00	611.00	375.00	197.50	435.00	705.00	380.00	462.00	2,156.50	7,643.50	1,944.00	17,009.50	\$ 7,000	(10,009.50)	14,241.19
Volunteer Recognition													-	\$ 100	100.00	
Total Outflow	\$ 4,171.78	\$ 4,053.36	\$ 2,521.18	\$ 3,736.11	\$ 2,265.74	\$ 2,453.57	\$ 3,093.87	\$ 4,426.41	\$ 4,897.26	6280.74	11104.95	8561.17	57,566.14	\$ 48,635	(8,931.14)	49,953.78
Surplus/(Deficit)	128.22	4,264.64	2,511.79	623.89	(460.74)	(178.57)	(1,423.87)	1,149.59	(2,557.26)	4739.76	-2902.95	3349.42	9,268.92	(4,035.00)	13,303.92	(2,407.05)

David Patrick asked if there was a better way to account for pass-throughs – i.e., the monies from the Golf Tournament that have been transferred from the Ops account to the ACEF? Brad will research what is required on the 990 filing and how it may be affected by including pass throughs but keeping the pass throughs off these accounting sheets would provide a cleaner picture of the actual inflows and outflows. Square and PayPal costs exceeded budget, though it does indicate increased activity and donations so it can be seen as a good thing. The rest were generally within budget across the board, the exception being office supplies and postage but that in turn was because of increased business this year. Ended up with a surplus for the year of approx. \$9k as opposed to the projected deficit of \$4k. It was noted that last year we did receive an abnormally high amount from MOAA national of \$6k and received the incorporated the remaining job fair funds of \$3k, though this was taken into consideration for the 2022 budget. Brad advised, especially for nonprofits, to look at a three-year rolling data to get a more realistic picture.

Cash Balances:

Educational Foundation	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
RBFCU													
Savings	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.01	\$ 5.01	\$ 5.01	\$ 5.01	\$ 5.04	\$ 5.04	\$ 10.00	
Money Market	\$30,725.30	\$31,667.41	\$32,360.08	\$10,722.36	\$11,025.78	\$11,167.11	\$11,880.71	\$12,265.20	\$12,730.76	\$15,230.03	\$23,084.78	\$34,572.43	
Checking	\$ 5.00	\$ 5.02	\$ 5.00	\$ 4,005.34	\$ 2,005.13	\$ 2,005.20	\$ 1,000.06	\$ 5.03	\$ 5.00	\$ 5.00	\$ 5.00	\$ 3,049.36	
Certificates	\$10,240.93	\$10,250.80	\$10,261.73	\$10,272.33	\$10,283.29	\$10,293.91	\$10,304.89	\$10,315.89	\$10,326.55	\$10,337.58	\$10,348.26	\$10,359.32	
Total	\$40,976.23	\$41,928.23	\$42,631.81	\$25,000.03	\$23,319.20	\$23,471.23	\$23,190.67	\$22,591.13	\$23,067.32	\$25,577.65	\$33,443.08	\$47,991.11	
Chapter Operations													
Broadway	\$ 7,276.80	\$11,541.44	\$14,634.59	\$15,072.96	\$17,926.39	\$21,667.82	\$23,569.93	\$33,609.59	\$41,738.67	\$47,643.43	\$46,952.42	\$16,798.89	
RBFCU CD's	\$16,945.39	\$16,957.82	\$16,971.59	\$16,984.65	\$16,990.65	\$16,996.44	\$17,002.44	\$17,008.44	\$17,014.25	\$17,020.19	\$17,024.95	\$17,029.87	
Total	\$24,222.19	\$28,499.26	\$31,606.18	\$32,057.61	\$34,917.04	\$38,664.26	\$40,572.37	\$50,618.03	\$58,752.92	\$64,663.62	\$63,977.37	\$33,828.76	
Note: Broadway Balance beginning in May includes \$2,000 MOAA grant for Red, White & You Job Fair.													
Social Events	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Chapter													
Inflows							\$ -	\$ 1,200.00	\$ 85.00	\$ 1,204.00	\$ 940.00	\$ 1,386.00	\$ 4,815.00
Outflows								\$ 1,133.36	\$ 85.00	\$ 1,209.02	\$ 881.58	\$ 1,367.34	\$ 4,676.30
Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66.64	\$ -	\$ (5.02)	\$ 58.42	\$ 18.66	\$ 138.70

Looking good by the total amounts in December versus January - you can see the improvement.

Golf:

Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2021 YTD	2021 Budget	Variance	2019
				750.00	1,500.00	2,825.00	2,950.00	750.00		17,350.00		26,125.00	18,000.00	(8,125.00)	17,658.00
			250.00			50.00		575.00	465.00	100.00		1,440.00	2,000.00	560.00	1,805.00
\$150				150.00	300.00		600.00	1,350.00	150.00			2,550.00	3,000.00	450.00	2,800.00
				560.00	1,420.00	280.00	3,810.00	6,320.00	300.00	370.00		13,060.00	13,160.00	100.00	12,328.00
				200.00	500.00	50.00	650.00	1,300.00	250.00	2,050.00		5,000.00	5,750.00	750.00	4,160.00
\$ -	\$ -	\$ -	\$ 250.00	\$1,660.00	\$3,720.00	\$ 3,205.00	\$8,010.00	\$10,295.00	\$ 1,165.00	\$19,870.00	\$ -	\$48,175.00	\$41,910.00	-\$6,265.00	\$38,751.00
116										6,380.00		6,380.00	6,600.00	220.00	4,720.00
Beverages 224@\$3										672.00		672.00	250.00		900.00
															200.00
8 (125 @\$24 + \$784.40 gratuity + Cleanup \$250)										4,034.40		4,034.40	3,125.00	(909.40)	3,125.00
), 8 x \$75, 4 x \$50) (Actually got 23 x \$100 - 2 were free)										\$ 2,900.00		2,900.00	2,460.00	(440.00)	1,560.00
										\$ (580.00)		(580.00)			
Quarry Bill \$13,406.40															210.00
										149.00		149.00	149.00	-	139.00
@\$12 (Now priced @ \$4)										8.00		8.00	12.00	4.00	8.00
21) (17 @ \$22)										374.00		374.00	294.00	(80.00)	320.00
\$36 (5 @ \$36) (recd 6)										\$ 180.00		180.00	252.00	72.00	231.00
3.50										\$ 117.50		117.50	117.50	-	100.80
										395.00		395.00	395.00	-	390.00
\$4.50 (35 doz)										630.00		630.00	675.00	45.00	3,697.50
0 (Billed 106)										795.00		795.00	862.50	67.50	885.00
										167.15		167.15	300.00	132.85	498.24
Above Par Bill \$2,815.65)															108.00
										250.00		250.00	250.00	-	150.00
										200.00		200.00			200.00
													1,000.00	1,000.00	1,000.00
\$ 116.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$16,672.05	\$ -	\$16,672.05	\$15,492.00	\$ (888.05)	\$ 18,442.54
													\$31,502.95		\$20,308.46
													-20% MOAA \$ 6,300.59		\$ 4,061.69
													Balance: \$25,202.36		\$ 16,246.77
								(2019 \$8,125 each at 50%)							
								50%		Scholarship:	\$12,601.18	Actual \$12600			\$ 8,123.38
								50%		WFSC:	\$12,601.18	Actual \$12600			\$ 8,123.38

Kitty advised the Golf Tournament was a phenomenal event due to change in location, registration was full at least 3 weeks prior to the tournament and the feedback from the players was really good. Kudos to the great work of the committee and volunteers. This year's tournament is set for Oct 28.

VP Membership: COL Felix Santiago, USA (Ret) – Current chart shows 206 Active Duty, 150 Surviving Spouse, 60 Former and 812 Retired giving a total of 1228, with a net loss of 19. The majority of these are retirees. We are expecting 324 losses who are mainly NRTs (additions last year from the monthly Near Real Time Report produced by MOAA national who have either moved into our catchment area or have opted to accept emails from the local chapter). They have already received 5-6 notifications including a personal email from Felix. Over a year ago we had an influx of 500+ members added via this list with a free membership, and now it is their time to renew. We have retained over 150 of them and we continue to work on the rest, emphasizing the advocacy done at the regional level. Membership will decrease to about 900 after these deletions, and the core resilient membership is predicted to be just over 800 going forward. One benefit with the reduction of these non-payers is that the % of paying members will increase to about 83%.

The renewal list provided has about 25 names on it, the majority being NRT's. Felix will reach out to the new POC at Blue Skies to highlight the renewals from there.

David and Felix will be arranging a meeting with Joe Terry from NCOA to see how the chapter can partner with that organization.

VP Programs: Col David Patrick, USAF (Ret) – The average survey ratings from the 2021 luncheons were reviewed. Only a few respond to the surveys, but some send in emails which are always very positive. The program calendar for 2022 shows the Jan luncheon on 27th. We will see how it goes at the Golf Club; they too are experiencing staffing issues like every other food service organization. We do have the Petroleum Club as a back up for the remainder of the year.

Have changed the ROTC themed luncheon from October to September to avoid being slammed operationally around the Golf Tournament and David is currently looking for speakers to complete the rest of the year, September through December.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – Two things are happening in the state currently. One is as of Jan 1st veterans with disabled license plates must now also have a hanging placard or a change their license plate to include the wheelchair logo or face a fine. The rationale behind this was that many disabled vets are physically able to use a regular parking spot, and this would leave greater availability for those confined to wheelchairs.

The other issue is the national guard mobilized by the governor to protect the border are not getting paid in a timely manner, which has since been partially addressed, but along with that is the issue of some of these are committing suicide because of the deployment. \$6m has been allocated to address psychological issues. On the national front President Biden signed the NDAA on 27 Dec and now Congress needs to pass the appropriations bill to fund it. Needs to be passed on a permanent basis rather than the current continuing resolutions.

VP Marketing and Development: Col Lisa Skopal, USAF (Ret) – Nothing to add on top of what will be discussed in the scorecard review.

President: Lt Col Kitty Meyers, USAF (Ret) – Activities have been quiet because of the holidays, and committees will resume this month.

Scorecard:

Priority 1: Per Felix Santiago there are not many changes in this new Scorecard. Newcomer briefings are scheduled but will continue virtually for the time being. Will connect with Pete Schaub, Volunteer Coordinator, to form a team to assist Soldiers' Angels, and will meet with Joe Terry of NCOA. NRT reports from MOAA are being managed on a monthly basis. Friends of the chapter category is now listed on all membership applications. Birthdays were published in the January Lariat and will research viability of a special event for those aged 100+.

Priority 2: Per Lisa working on rebuilding the committee and to have a back up if Lisa gets called out of town. Received a new title of VP Marketing & Development and will work on initiating contacts with potential advertisers. Also working on revising the Corporate Partnership to include differing levels. Will be working with Kathie Estrada on the Big Give for 2022. Kitty reminded everyone to increase social media presence by getting more folks to hit the like button. Kathie suggested including a budget item (\$250?) for advertising and upgrading Facebook presence.

Brad advised he & Trish had met at the office to review processes and procedures to see if there was any instance that could be tweaked to reduce expenses, any and all ideas are welcome.

Priority 3: Per Jim Cunningham has submitted an article for The Lariat requesting volunteers for his legislative committee, but due to redistricting not sure which member will be in which of the now 8 districts. He is participating in a MOAA national program that is aimed to assist state councils with their legislative issues and helping to make them more effective. Jim has been asked to give a presentation on chapter advocacy at their next meeting on Jan 18th.

Priority 4: Kitty advised all team leaders must build their committees and attract future leaders for the elected positions. The more we have means we can do more and better things. Need to include a report each month on the status of the initiatives to build the committee.

Staff Reports

Editor: Lt Col Juliet Chelkowski, USMC (Ret) - No report.

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – Attended the VAC (JBSA's Ft Sam Houston Volunteer Advisory Council) meeting that was held virtually just prior to today's staff meeting. George Romero is the new coordinator. Talked about compliance and the Volunteer Information System. A monthly one-hour Volunteer workshop is coming up. Army Volunteer Appreciation week is scheduled for 17-23 April with a theme of "We Salute You - shining a light on the people who inspire us to serve". We typically nominate a Volunteer of the Year with a class on Jan 26 on how to complete the forms that are the same as last year. The VOYA ceremony will be on 20 April at 1300hrs. A newsletter will also be distributed weekly.

Army Chief of Staff's Retiree Council Washington DC & JBSA Retirees Council: COL Felix Santiago, USA (Ret) – Revised date for in person Retiree Appreciation event is 30 April.

Historian: (Open) No report.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – Absent.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Attended MilCity Linked In in person event in December and connected with a couple of retiring colonels and provided them with chapter information and continuing with in person counseling.

Active Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Scholarship info listed on front page of the Lariat and requested an email blast 7-10 days prior to the end of the month as a last-minute reminder. Database of schools supported is being revised but mostly complete and scholarship info has been distributed. MOAA had changed vendors and experienced supply chain issues so scholarship committee envelope stuffing event with the medals may not be held after all. Will also need to determine how much money is available for scholarships. Kitty advised Peter to submit a wish list and it will be reviewed. Brad advised \$47k is available in the Educational Fund, including \$10k in CDs and \$1k in admin costs.

Special Activities Representative: Susie Tolman, Surviving Spouse – Absent. No report.

Blue Skies of Texas Satellite Chapter Representative: Lt Col Tom Carter, USAF (Ret) – Absent. No report.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – Absent. Per Janet ARC has gone back into lockdown with residents and staff experiencing Covid.

Volunteer Coordinator: Col Pete Schaub – Absent. No report.

Solitaires: (Open) - No report.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – Disability increases, and license plate information should be included in The Lariat. Martin Garcia has joined the team as the Surviving Spouse coordinator.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Nothing additional to report.

Administration: Trish Meserve – Working on 212 renewals, of which 187 are to be mailed. 324 to be deleted. Luncheon sign ups currently are at 5. The company that donated the office copier (CTWP) came out and made it so I can print directly from my computer which should save us a bunch on ink. 173 solicitation letters have been sent to the Lifer/Over 90 folks who do not pay dues asking for donation. The dues bill from the Texas Council of Chapters is awaiting payment which at 1243 members amounts to \$497.20. As we provide the

website updates it was recommended, we remove the 324 to be deleted folks and use that number to calculate the bill at \$0.40 per member. Cora asked for a definition of the volunteerism for the hours submitted to the VAC – it is any activity that is performed on behalf of the chapter and can include volunteering for other organizations if you promote MOAA-AC at some point.

Other: Felix Santiago advised any expired ID cards will need to be renewed prior to January 31. Peter Hunt advised the Randolph location does take walk ins. Kitty advised that those folks with older style cards, even those with no expiration date, will need to be replaced with the newer style cards with chips at some point.

New Business

Revised Organizational Chart: In order to be more effective in Marketing and Development it was determined to give Lisa an upgraded title and this will be codified in the By Laws at the end of the year as an additional officer to be elected every 2 years.

The Educational Foundation Board is still on paper only and we are still looking for a effective chairperson.

MEETING ADJOURNED at 11:40pm.

Next Staff Meeting – Thur Feb 6 2022 at 10am
Next Board Meeting – TBD



MAJ Mike Frankel, USA , Secretary