

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING (via Zoom)

Thursday February 3, 2022

Meeting was called to order by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: Col Brad Barnhart, CAPT Cora Bayle-Cox, Col Peter Hunt, Col David Patrick, Col Felix Santiago, Col Lisa Skopal, Lt Col Kathie Estrada, LTC Martin Garcia, Lt Col Kitty Meyers, MAJ Jim Cunningham, Trish Meserve.

Invocation and pledge by Jim Cunningham.

Brief introduction for the benefit of Martin Garcia, the new Surviving Spouse Coordinator.

Secretary: Maj Mike Frankel – (Absent) The minutes from January 6, 2022 meeting were approved for filing with an insertion of “Brief introduction for the benefit of Mike Frankel & Juliet Chelkowski” following the invocation.

Treasurer: Col Brad Barnhart – Brad reviewed the financial reports from January.

Alamo Chapter Educational Foundation ACEF (501(C)3)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	2022 Budget	Variance	YTD 2021
Donations (prior month)	1,905.00												1,905.00		1,905.00	1,280.00
Donations - Checks	35.00												35.00		35.00	345.00
Donations - Online (Sq & PP)	175.00												175.00		175.00	175.00
The Big Give													-		-	-
Go Fund Me													-		-	-
Amazon Smile													-		-	10.06
Other/Dividend													-		-	
MOAA Transition Grant													-		-	
Golf Tournament													-		-	
TOTAL INFLOW	2,115.00	-	-	-	-	-	-	-	-	-	-	-	2,115.00		2,115.00	1,810.06
OUTFLOWS																
Other																
Big Give Admin Fee													-		-	0
JROTC Medals													-		-	
ROTC Admin													-		-	0
Golf Administration													-		-	
Postage													-		-	
PayPal Fee													-		-	0
Square Fee	6.58												6.58		6.58	6.58
Charity																0
Warrior & Family Support Ctr													-		-	
MOAA Transition Grant													-		-	
Total Outflow (Other & Charity)	6.58	-	-	-	-	-	-	-	-	-	-	-	6.58	\$ -	6.58	6.58
Scholarships																0
Col Torrey													-	\$ -	-	-
Gen Herring (JROTC)													-	\$ -	-	-
Col McCarthy (JROTC)													-	\$ -	-	-
Chapter (Jim & Cheryl Cunningham)													-	\$ -	-	-
ROTC Navy UT Austin													-	\$ -	-	-
ROTC Army UT Austin													-	\$ -	-	-
ROTC Air Force UT Austin													-	\$ -	-	-
ROTC Air Force Texas State													-	\$ -	-	-
ROTC Army Texas State													-	\$ -	-	-
ROTC Air Force UTSA (Ed & Ruby Marvin)													-	\$ -	-	-
ROTC Army UTSA													-	\$ -	-	-
ROTC Army UTSA													-	\$ -	-	-
ROTC Air Force UTSA													-	\$ -	-	-
ROTC Army St Mary's													-	\$ -	-	-
ROTC Army St Mary's													-	\$ -	-	-
ROTC Army Texas A&M Kingsville													-	\$ -	-	-
ROTC Army Texas A&M Corpus Christi													-	\$ -	-	-
ROTC Army Texas A&M Corpus Christi													-	\$ -	-	-
ROTC Army Rio Grande Valley													-	\$ -	-	-
ROTC Army Rio Grande Valley													-	\$ -	-	-
Total Scholarships	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	-	-
TOTAL OUTFLOW	6.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.58	\$ -	6.58	6.58
Decrease/Increase	2,108.42	-	-	-	-	-	-	-	-	-	-	-	2,108.42	\$ -	2,108.42	1,803.48

In summary it was a very successful month. Successfully filed the 990 forms to the IRS. Did ACEF electronically, but Ops had to be done by 990-EZ as income was over \$50,000. IRS mandates filing is to be done by recommended third party software and did cost about \$100. Total inflows to ACEF are \$2100. David Patrick asked about pass through's and per Brad's research with the IRS we do not need to show them on the

Operations (501(C)4)
Inflows:

Membership incentive income from MOAA national was higher than budgeted (\$360 vs \$200). In total membership dues brought in over \$2400. Advertising also brought in over \$3,000 so a good start!

Copier Maint Agreement													-	\$	700	700.00	-
Square Service Fee	27.07												27.07	\$	600	572.93	9.44
PayPal Service Fee	55.99												55.99	\$	750	694.01	29.19
D&O Insurance													-	\$	650	650.00	-
Dues & Subscription	1,039.60												1,039.60	\$	2,000	960.40	676.00
Contractor Incentive	-												-	\$	1,000	1,000.00	-
Independent Contr	1,764.16												1,764.16	\$	21,840	20,075.84	1,708.32
Liability Insurance													-	\$	500	500.00	-
Marketing													-	\$	-	-	-
Merchandise (Coins/Shirts)													-	\$	-	-	-
Office	9.08												9.08	\$	3,000	2,990.92	306.83
Postage & Delivery													-	\$	2,000	2,000.00	166.80
Social Events	78.00												78.00	\$	16,340	16,262.00	-
Special Activities													-	\$	-	-	-
Telephone	162.87												162.87	\$	2,000	1,837.13	(4.80)
Trans To ACEF	1,905.00												1,905.00	\$	7,000	5,095.00	1,280.00
Volunteer Recognition													-	\$	-	-	-
Total Outflow	\$ 5,041.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0	0	5,041.77	\$ 58,380	53,338.23	4,171.78
Surplus/(Deficit)	3,726.23	-	-	-	-	-	-	-	-	-	0	0	0	3,726.23	(2,430.00)	6,156.23	153.22

Nothing untoward on expenses side. In response to David's question the outflows on the social events was the reimbursement of the cancelled January event.

[illegible]

Jim advised he had straightened out the official status of the chapter with the Secretary of State and will now be able to have RBFCU correct the CD listings for ACEF and Ops.

VP Membership: COL Felix Santiago, USA (Ret) – The chart shows deletion of over 300 members which was predicted given the non renewal of those recruited via the initial NRT Report from July 2020. Current chart is 72 Active Duty, 143 Surviving Spouse, 29 Former and 676 Retired giving a total of 920. Did retain over 300 from this report, which was an expected retention rate and is comparable to other chapters. Dues paying members is about 82% of the membership minus the Lifers and Over 90's who do not pay dues. The low number of Active Duty is indicative of the transitory nature of that category. This month's NRT report contains about 29 members, and we can expect to integrate about half of them.

VP Programs: Col David Patrick, USAF (Ret) – January luncheon was cancelled, and a Happy Hour with Donna Campbell is coming up in February. March is the Scholarship Awards luncheon and will need to set up a meeting with General Garza and Peter Hunt regarding the procedures. The \$300 grant from USAA has been received to offset some of the cost of the scholarship winners' luncheons. It will be the first time back at the Ft Sam Golf Club. The rest of the schedule will hopefully go as planned, with Covid restrictions for the ARC and Blue Skies becoming unnecessary. May swap Marty Wender to speak at Blue Skies rather than the ROTC official.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – At the national level Congress has not passed the NDAA funding, and it is hoped regular funding will be passed rather than a continual resolution. The advocacy part of MOAA website has been revised and more user friendly. The Advocating on the Hill will be done virtually, and MOAA's priority list has been released.

At the state level there is uncertainty regarding the upcoming primaries and many new faces with the redistricting. There is a link on TexasTribune.org that will show you who your representatives are. Trish advised the MOAA priorities have been published in the February issue of The Lariat, and there is a direct link to the MOAA's Take Action on our website's homepage.

VP Marketing and Development: Col Lisa Skopal, USAF (Ret) – Need to have an updated Golf Flyer to include in the Advertising packets. Kitty recommended just a Save The Date with general info on it at this time until the Golf Committee reconvenes.

President: Lt Col Kitty Meyers, USAF (Ret) – Continuing to work the SA Chamber and Texas Veterans Commission meetings and committees. Annual air show will be at Randolph AFB on April 23-24, will check to see if a recruitment opportunity is available.

Information regarding a sock drive at Soldiers Angels was sent over to the ARC and BST and the ARC will be setting up a box which Kitty will collect and drop off at Soldiers Angels. Juliet Chelkowski will also have one set one up at USAA.

MOAA Vacations wants to set up an event in April to include spreading the word regarding a Vietnam tour for next year. An email blast will be sent to the entire catchment area (about 426 members) and may well be held at the Golf Course.

Kitty is trying to nail down details and expectations for a proposed Feb 17 Board meeting from Barbara.

Scorecard:

Priority 1: JBSA Installations remains at Bravo+ and during a recent meeting Col Cuellar did not see changes any time soon. But surge is expected to be about 6-10 weeks. Newcomers briefing still being held virtually. Will try to get MOAA's updated Why MOAA video to be included in the briefings.

Continuing with support to Soldiers' Angels. Meeting with Joe Terry of NCOA and MOAA-AC may be involved in their annual meeting in July. Jim advised the National Guard of Texas will have their statewide meeting in March and may also be a recruitment opportunity. No additional Friends of the Chapter members to date. Need to publicize the incentive of one-year free renewal if you bring in 3 paid members, Felix will provide a write up for an email blast. Reaching out to some of the centennial members. Birthday recognitions are now being done in each Lariat issue.

Priority 2: Per Lisa busy rebuilding the Advertising team. Cora has agreed to be her back up if she gets called out of town for work, and another chapter member, Joseph Cook, has joined her team. Past advertising coordinator, Fernando Carreon has also expressed an interest in possibly rejoining the team.

Have added 2 levels to the Corporate Partnership option, now \$100, \$250 and \$500, and the ARC has recently renewed at \$250. Goal is \$1,000 and should easily attain that. Has several prospects in the works and a financial adviser and a fencing company have shown interest. We now have an electronic version of the Advertising Packet so that should help when an in-person meeting is precluded. Has a good list of Veteran owned companies but encourages anyone who comes across one to contact Lisa with the contact information. Met with Kathie regarding Facebook. Also requested a Save the Date flyer for the Golf Tournament.

2.3 David asked if any progress had been made towards sponsorship at luncheons and Lisa responded they will be working it. It was suggested all the staff and Board members be sent the electronic version of the Advertising package

2.6 David advised that he, Felix and Kitty tuned in to a MOAA webinar regarding social media that had some helpful suggestions.

Priority 3: Nothing additional except for needing a copy of the membership roster to identify chapter members in each legislative district. Felix asked if there was a link on the chapter website folks could get access to identify their representatives. Trish to research.

Priority 4: Kitty reiterated she had elevated Lisa's position to a VP to assist in building a committee. Felix advised his committee has been fairly dormant. After his early March meeting regarding TCC VP Membership business he plans to have a zoom meeting with his committee. Encouraged all to continue building committees and back ups. David suggested taking note of prospective candidates attending the social events.

Staff Reports

Editor: Lt Col Juliet Chelkowski, USMC (Ret) - No report.

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – JBSA's Ft Sam Houston Volunteer Advisory Council met and discussed the Volunteer of the Year awards. Kitty advised a select committee chose Lisa Skopal to be the chapter's nominee this year. The event will be on April 20 and David will write up the narrative.

Army Chief of Staff's Retiree Council Washington DC & JBSA Retirees Council: COL Felix Santiago, USA (Ret) – Washington's Retiree Council is set to meet in April, unknown if in Washington DC or virtually. Is now the lead for medical issues for the retiree community worldwide. Looking at seven or eight issues submitted, one of which is the TriCare For Life establishment of rates and noted that the SBP/DIC offset is in the second year of phase out. Locally, the Director of the Retiree Office at Randolph has been changed and is now CSM Moseley. Delays have been reported regarding medical appointments and record managements in transference to the Genesis System. Supply chain issues have affected AAFES facilities, but here on Ft Sam the main stumbling block has been staffing.

Historian: (Open) No report.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – Absent.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing to participate in Chamber meetings and provide in person counseling. JBSA Alliance is strong with 58 folks, helped the Spouse Military Network organize their January panel event. The Hiring Our Heroes event will be August 4-5.

Active Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Awards Program on track. Had issues with new vendor for certificates and medals, but have 130 medals now in house, and certificates are on back order. Envelope stuffing session is therefore suspended. Data base has been updated. Kathie asked if in person ceremonies would happen and Peter advised it would be the individual school's decision.

Scholarship deadline was Jan 31, and 9 JROTC applications were submitted. Only received one Chapter application and may need to open up the applicant pool to include grandchildren (and spouses) next year? The decision to be made by the committee. A Zoom session has been set up for the committee to review the applications on Feb 15 at 10am. Will require to the winners the need for the winner's photos and stories to assist with the Big Give. Will request a committee member to be a photographer at the luncheon if it is in person, and a point person for the luncheon. David advised the luncheon point person will need to attend the

meeting with speaker General Garza. Due to the higher income received and a general consensus members will want the money spent rather than sitting in a bank account proposed establishing a \$25,000 in scholarships and use the excess by benefiting in other ways other than individual scholarships, i.e., field training experience and leadership exercises, refreshments at a sports meet etc.

Blue Skies of Texas Satellite Chapter Representative: Lt Col Tom Carter, USAF (Ret) – Absent. No report.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – Absent. Per Janet ARC is still under restrictions with many residents and staff testing positive as well as staffing issues. Still hoping for a good turn out at the April ARC luncheon.

Volunteer Coordinator: Col Pete Schaub – Absent. No report.

Surviving Spouse Coordinator: LTC Martin Garcia – New to the position so nothing to report but will be reviewing how it will work. Kitty advised the former Solitaires position was more of a social gathering and the group basically aged out. She will connect Martin with Gail Joyce from the MOAA Board. Trish to provide the name of the person who continues to meet with a core group on a monthly basis.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – Welcomed Martin Garcia and the Surviving Spouse will be a good dovetail for Patient Affairs.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Lisa will be helping her with the Blanco Rotary Club's Golf Tournament at the Vaaler Creek Golf Course by setting up a recruiting table on May 9th. Other volunteers welcome to assist or play. Regarding the Hiring Our Heroes she suggested to Kitty if she would be part of the event planning, she should influence them to provide Wi-Fi to help applicants get hired on the spot. Blue Skies may well not participate this year if there is none.

Administration: Trish Meserve – Renewals this month are 152 of which 113 are to be mailed. 22 are to be deleted. Happy Hour sign ups are currently at 8. Discussed the merits of sending a thank you/tax receipt for donations and how to implement another of Brad's cost saving measures. Decision was made to email a thankyou letter/receipt for donations under \$500 and a paper letter for amounts above that.

MEETING ADJOURNED at 11:48am.

Next Staff Meeting – Thur Mar 3 2022 at 10am

Next Board Meeting – Thur Feb 17 (tentative)



MAJ Mike Frankel, USA , Secretary