

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING

Thursday February 6, 2020

Meeting was called to order by President Kitty Meyers at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: COL Vaughn Caudill, Col Peter Hunt, Col Joe Morgan, Col David Patrick, Col Felix Santiago, Col Pete Schaub, Col Lisa Skopal, LtCol Jim Conner, LtCol Kathie Estrada, LtCol Kitty Meyers, MAJ Jim Cunningham, Trish Meserve.

Invocation and pledge by Jim Cunningham

Secretary: Col David Patrick, USAF (Ret) – Minutes from the January meeting were reviewed and approved for filing.

Treasurer: Col Vaughn Caudill, USA (Ret) – Inflows looking good when comparing against a conservative budget. Donations after one month are already 25% of the budget, and ACEF donation are at 36%. Still needs work in the advertising area.

Alamo Chapter Educational Foundation ACEF (501(C)3)

INFLOWS	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2020 Budget	Variance
Donations	459.00												459.00	\$ 7,000.00	(6,541.00)
The Big Give													-	\$ 1,500.00	(1,500.00)
Other													-	\$ 450.00	(450.00)
Golf Tournament													-		
In													-		-
Out													-		-
Sub Total Golf	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ 20,000.00	(20,000.00)
TOTAL INFLOW	459.00	-	-	-	-	-	-	-	-	-	-	-	459.00	\$ 28,950.00	(28,491.00)
OUTFLOWS															
Other															
Big Give Admin Fee	200.00												200.00	\$ 400.00	(200.00)
JROTC Medals													-	\$ 450.00	(450.00)
ROTC Admin													-	\$ 400.00	(400.00)
Golf Administration													-	\$ 4,000.00	(4,000.00)
Charity															
Warrior & Family Support Ctr													-	\$ 6,400.00	(6,400.00)
MOAA Heritage													-	\$ 125.00	(125.00)
Total	200.00	-	-	-	-	-	-	-	-	-	-	-	200.00	\$ 11,775.00	(11,575.00)
Scholarships															
Col Torrey													-	\$ 500.00	(500.00)
JROTC													-	\$ 500.00	(500.00)
JROTC													-	\$ 500.00	(500.00)
Gen Herring (JROTC)													-	\$ 500.00	(500.00)
Col McCarthy (JROTC)													-	\$ 500.00	(500.00)
Chapter (Jim & Cheryl Cunningham)													-	\$ 500.00	(500.00)
ROTC Navy UT Austin													-	\$ 1,000.00	(1,000.00)
ROTC Army UT Austin													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UT Austin													-	\$ 1,000.00	(1,000.00)
ROTC Air Force Texas State													-	\$ 1,000.00	(1,000.00)
ROTC Air Force Texas State													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UTSA (Ed & Ruby Marvin)													-	\$ 1,000.00	(1,000.00)
ROTC Army UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Army UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Army UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Army St Mary's													-	\$ 1,000.00	(1,000.00)
ROTC Army St Mary's													-	\$ 1,000.00	(1,000.00)
ROTC Army Texas A&M Kingsville													-	\$ 1,000.00	(1,000.00)
ROTC Army Texas A&M Corpus Christi													-	\$ 1,000.00	(1,000.00)
ROTC Army Rio Grande Valley													-	\$ 1,000.00	(1,000.00)
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 20,000.00	(20,000.00)
TOTAL OUTFLOW	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	\$ 31,775.00	(31,575.00)
Decrease/Increase	259.00	-	-	-	-	-	-	-	-	-	-	-	259.00	\$ (2,825.00)	3,084.00

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2020 Budget	Variance
Membership Dues															
MOAA National													\$0.00	\$ 2,500	-\$2,500.00
Austin Chapter													\$0.00	\$ -	\$0.00
New Surv Sp													\$0.00	\$ -	\$0.00
New Retired	20.00												\$20.00	\$ 100	-\$80.00
New Active Duty													\$0.00	\$ -	\$0.00
New Former													\$0.00	\$ 100	-\$100.00
Renewal Surv Sp	340.00												\$340.00	\$ 800	-\$460.00
Renewal Retired	1,780.00												\$1,780.00	\$ 10,000	-\$8,220.00
Renewal Active Duty													\$0.00	\$ 100	-\$100.00
Renewal Former													\$0.00	\$ -	\$0.00
Total	\$ 2,140.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,140.00	\$ 13,600	-\$11,460.00
Non-Dues Revenue															
Golf Tournament													\$0.00	\$ 4,000	-\$4,000.00
Merchandise (Coins/Shirts)	51.00												\$51.00	\$ 1,500	-\$1,449.00
Advertising Lariat													\$0.00	\$ 12,000	-\$12,000.00
ROTC Medals													\$0.00	\$ -	\$0.00
Corporate Partnership													\$0.00	\$ 1,000	-\$1,000.00
Donations to Chapter	1,520.00												\$1,520.00	\$ 6,000	-\$4,480.00
Donations to Outreach	3,185.00												\$3,185.00	\$ 7,000	-\$3,815.00
Social Events	2,623.00												\$2,623.00	\$ 15,000	-\$12,377.00
Total	\$ 7,379.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$7,379.00	\$ 46,500	-\$39,121.00
TOTAL INCOME	\$9,519.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,519.00	\$ 60,100	-\$50,581.00

Outflows:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2020 Budget	Variance
Copier Mntn Agreement													-	\$ 575	\$75.00
Square Service Fee	66.58												66.58	\$ 550	483.42
PayPal Service Fee	66.73												66.73	\$ 800	733.27
D&O Insurance													-	\$ 655	655.00
Dues & Subscription	638.00												638.00	\$ 1,700	1,062.00
GT Contractor Incentive													-	\$ 1,500	1,500.00
Independent Contr	854.16												854.16	\$ 20,500	19,645.84
Liability Insurance													-	\$ 500	500.00
Marketing													-	\$ 750	750.00
Merchandise (Coins/Shirts)													-	\$ 1,500	1,500.00
Office	513.98												513.98	\$ 3,500	2,986.02
Postage & Delivery	86.80												86.80	\$ 1,500	1,413.20
Social Events	2,090.62												2,090.62	\$ 15,000	12,909.38
Special Activities													-	\$ 600	600.00
Telephone	129.92												129.92	\$ 1,800	1,670.08
Trans To Outreach	459.00												459.00	\$ 7,000	6,541.00
Volunteer Recogn													-	\$ 100	100.00
TOTAL OUTFLOWS	4,905.79	-	-	-	-	-	-	-	-	-	-	-	4,905.79	\$ 58,530	53,624.21
Surplus/(Deficit)	4,613.21	-	-	-	-	-	-	-	-	-	-	-	4,613.21	1,570.00	3,043.21

Cash Balances:

Educational Foundation	Jan	Feb	March	April	May	9-Jun-01	July	Aug	Sep	Oct	Nov	Dec	
RBFCU													
Savings	\$ 5.00												
Money Market	\$20,493.56												
Checking	\$ 30.64												
Certificates	\$10,085.17												
Total	\$30,614.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter Operations													
Broadway	\$12,536.37												
RBFCU CD's	\$16,724.73												
Total	\$29,261.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Social Events	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Income	1104	1219	344										\$2,667.00
Outgo	1106.62												\$1,106.62
Variance	-\$2.62	\$1,219.00	\$344.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.38

VP Membership: COL Felix Santiago, USA (Ret) – Reviewed chart and Membership stats. (See Appendix 1). Active Duty are the majority of the non renewers and these get replenished at the Newcomer events. Need to focus on retention. Will review deletions and contact the retirees and surviving spouses, as the majority of Active Duty PCS out. Will work with Jim on the Austin satellite chapter. Current membership stands at 1162 consisting of 286 Active Duty, 167 Surviving Spouses, 25 Former Military and 684 Retired.

David Patrick advised the MOAA newsletter indicated we were awarded \$500 for membership recruitment last quarter.

Joe Morgan inquired about the recently signed up ARC members as he was under the impression they hadn't received anything from MOAA.

Felix mentioned his wife, Liesbet, had put MOAA-AC membership applications in the Thrift Shop where she volunteers, and someone commented they thought MOAA was only for retirees – it is unfortunate the “old” reputation still persists. Jim Cunningham encouraged him to write an article for the Retirees newsletter (send also to Kathie Estrada for the BST newsletter and Trish for The Lariat!). Feels it would be good to highlight the legislative agenda of the chapter as speaking points to prospective members.

VP Programs: Col David Patrick, USAF (Ret) – The January social garnered a smaller crowd than usual, but pre-registration and check in received top marks. The rest of the year’s speakers will include someone from VFW in observance of Veterans Day. February’s event will feature the upcoming Warrior Games program presented by General Ayala.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – Will be contacting the advocacy team and seeing how much communication has been made with the local representatives. Will be participating in Storming The Hill in March. There will be a big emphasis on thanking the representatives for passing the NDAA, pay raises and the “widows’ tax”. Encouraged everyone to vote in the primaries.

President: LtCol Kitty Meyers, USAF (Ret) – A grant application was submitted to MOAA for monetary assistance with the difference in the increased cost of sending out the Transition emails through Constant Contact and the rest will provide funding for a Transition Team who will make a 5 day road trip around the smaller military bases that do not have their own Transition Assistance program.

The chapter is registered for the Big Give coming up on March 26 and Kitty & Lisa will be attending a training session. Additionally, will attend the quarterly TCC meeting, and the Texas Military Summit on Feb 13th. Taking advantage of as many opportunities as possible to promote MOAA Alamo Chapter.

Buddy Program Status: Kitty encouraged all to seek out buddies for the committees.

Scorecard:

Membership – Jim Cunningham, David Patrick, Stephan Porter and Kitty are the main folks on Felix’s committee but need to find more members from within the chapter. Pete Schaub suggested including a verbal plea as part of each social program with the latest volunteer needs. Kitty is hoping the chapter can obtain a role within the planning and execution of the Warrior Games. Kathie Estrada volunteers to put together a flyer to hand out at events.

Kitty to research the Slack app used by JBSA.

Financial Position – Lisa needs 10 more advertising packets. Is concerned over the cessation of the hard copy of The Lariat and will produce an article for The Lariat in supporting the advertisers.

Legislative – covered in Jim Cunningham’s report.

Staff Reports

Solitaires: (Open) - No report.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – Absent. Cora sent word she will be attending the memorial services for 2 members who recently passed and will be assisting at least one of the surviving spouses with her draft personal affairs checklist.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Continuing to work on the Facebook page, and will produce a marketing piece for the Big Give.

Editor: (Open) - No report.

VAC/VGSAA Rep: MAJ Jim Cunningham, USA (Ret) – No report.

Administration: Trish Meserve – 31 renewals for February and 137 from Jan/Dec & Nov with 11 deletes from October. Received certificate of appreciation and thanks from the Warrior & Family Support Center for the donation. Applied to Mercer for the MOAA Insurance ad for which we will be paid \$100. Received the \$300 donation from USAA that will be used to defray the meal costs of the scholarship recipients and their families. Noticed the RBFCU monthly statements do not include the newest CD's although they are listed on the website. Jim Cunningham to straighten it out. The list of November renewals that will soon receive their final-final request was provided. (See Appendix II).

Historian: (Open) No report.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – Absent. No report.

Transition Liaison Officer: LtCol Kitty Meyers, USAF (Ret) – Continuing to participate in the JBSA Transition Alliance. Pete Hunt advised the ETAP event he attended only produced 10-15 eligible members and had to leave the applications behind for them to complete.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Will be making the scholarship selections at today's meeting. The luncheon planning is going well; will need additional volunteers to escort the scholarship recipients and guests to their seats.

Special Activities Representative: Susie Tolman, Surviving Spouse – Absent. No report.

Blue Skies of Texas Satellite Chapter Representative: LtCol Jim Conner, USAF (Ret) – Everything is arranged for the Satellite's Monday dinner with speaker Gail Joyce.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – The Satellite's dinner on Tuesday with speaker Gail Joyce currently has 102 attendees.

Advertising Coordinator: Col Lisa Skopal, USAF (Ret) – Concern with the absence of a printed newsletter resulted in David Patrick volunteering to enhance the format in the Lariat to give more exposure. Possibly highlight one a month with user comments?

Volunteer Coordinator: Col Pete Schaub – Continues to receive new volunteers and will distribute a notice regarding advertiser committee.

Old Business:

Volunteer of the Year will be Vaughn Caudill. Congrats!

MEETING ADJOURNED at 11:46am.

Next Golf Meeting – Monday 2 Mar 2pm
Next Staff Meeting – Thursday 5 Mar 10am
Next Board Meeting – Thursday 12 Mar 10am



Col David Patrick, USAF (Ret), Secretary

APPENDIX 1

MOAA-AC MEMBERSHIP & RETENTION

☐ Priority and Goals

- ✓ MOAA-AC Stated priority # 1 is to increase and retain membership
- ✓ Dec 2020 -- 10% gain/ Sustain 1200 (Gain + Retain)

☐ Current Membership Stats (*Lariat report as of February 6, 2020*)

	<u>Ian</u>		<u>Current</u>
✓ Active Duty-	279	(-4 + 13 - 2)	286
✓ Surviving spouse-	163	(+1 + 3)	167
✓ Former Mil-	26	(-1)	25
✓ Retired-	<u>696</u>	<u>(-12)</u>	<u>684</u>
✓ Total-	1164		1162

☐ New members

- ✓ February 2020
 - NC: TBD (7th & 21st)
 - Military & Vet Expo: TBD (Feb 27th 9am-2pm).
 - + 4 members

☐ Ongoing Focus

- ✓ Welcome & Renewal emails
- ✓ Outreach to Austin beyond the newsletter
- ✓ Member support
- ✓ Tracking mass expirations dates, Renewals, Follow-ups, and deletions
- ✓ Expanding outreach opportunities: TAP, USO, Vet Job Fairs, etc.

February 6, 2020 Staff Meeting

APPENDIX II

TITLE	FIRST NAME	LAST NAME	ADDRESS1	CITY	ST	ZIP	BRANCH	HOME PHONE	MEMBER ST	E-MAIL ADDRESS	DATE JOIN
LTC	Miguel	Alfaro	1202 Slumber Pass	San Antonio	TX	78260	USA	(210) 745-0879	Retired	alfaroml@hotmail.com	10/22/18
Capt	Christina	Brace	3322 Windfield Path	Converse	TX	78109	USAF	(951) 237-6076	Active Duty	christinabraces@yahoo.com	10/22/18
MAJ	Nicole	Brown			TX		USA		Active Duty	hallkansas@gmail.com	10/9/18
LTC	Theresa	Brown	17038 Bulverde Rd Apt 3118	San Antonio	TX	78247	USA	(904) 962-3938	Active Duty	tab033@earthlink.net	10/9/18
MAJ	James	Carriker	14035 Fairway Oaks	San Antonio	TX	78217	USA	(210) 710-7744	Active Duty	kcarriker47@gmail.com	10/9/18
CPT	Christmas	Collom	8834 Appaloosa Pass	Converse	TX	78109	USA	(405) 922-2711	Active Duty	cchristy_1225@yahoo.com	10/22/18
Col	Denise	Cooper	21326 Hampton Park	Garden Ridge	TX	78266	USAF	(210) 689-6379	Active Duty	fromdeno1@hotmail.com	10/22/18
LTC	Leslie	Curtis	210 E. Sonterra Blvd #833	San Antonio	TX	78258	USA	(830) 730-0763	Active Duty	leslie.a.curtis6.mil@mail.mil	10/9/18
1Lt	Curtis	Dancy					USAF	(773) 304-7141	Active Duty	dancycurtis@hotmail.com	10/9/18
LTC	Harry	Durrie	13022 River Station	San Antonio	TX	78253	USA	(415) 793-0888	Retired	hldurrie@comcast.net	10/22/18
LtCol	Jeffrey	Ellis	23527 Beaver Creek	San Antonio	TX	78258	USAF	(210) 687-6816	Retired	jellis29@satx.rr.com	10/9/18
2Lt	Shaina	Ferguson	329 Cortijo	Cibolo	TX	78108	USAF	(413) 219-9350	Active Duty	shainaferguson@yahoo.com	10/9/18
CPT	Lisa	Frisch	15519 Long Creek St	San Antonio	TX	78234	USA	(573) 528-0504	Active Duty	armygrl60@yahoo.com	10/22/18
Capt	Andrew	Gaiamo	236 Rattlesnake Way	Cibolo	TX	78108	USAF	(920) 810-6820	Active Duty	andrew.gaiamo.1@gmail.com	10/9/18
Maj	Dawn	Grant	3306 Yoakum Trail	San Antonio	TX	78253	USAF	(214) 418-7724	Active Duty	dribovich@hotmail.com	10/22/18
1LT	Tiffany	Graziano	6419 N. Vandiver Rd Apt 2110	San Antonio	TX	78209	USA	(615) 364-4554	Active Duty	tiffany.graziano@gmail.com	10/22/18
Mrs.	Joni	Greene	1818 Rogers Rd Apt 821	San Antonio	TX	78251	USA	(540) 522-0709	Surv Spouse	ggreenejim@aol.com	11/1/18
LtCol	Jon	Hart	2416 Woodbridge Way	Schertz	TX	78154	USAF	(210) 245-1602	Active Duty	hartgang@gmail.com	10/22/18
CPT	Jose	Hernandez	7 Palo Duro Canyon	San Antonio	TX	78258	USA	(334) 759-9589	Active Duty	jose.chuchu.hernandez@gmail.com	10/9/18
COL	Sandra	Hetal	1206 Magellan	Windcrest	TX	78239	USA	(305) 505-2703	Active Duty	guy62sandra@gmail.com	10/9/18
LTC	James	Hickey	418 Pease Hollow	San Antonio	TX	78258	USA	(210) 481-7106	Retired	hickeyj001@swbell.net	10/22/18
1Lt	Kasey	House	1207 Agora Palms Dr Apt 330	San Antonio	TX	78258	USAF	(505) 362-7887	Active Duty	klhouse05@gmail.com	10/22/18
COL	Jennifer	Humphries	3810 Valencia Ct	San Antonio	TX	78259	USA	(210) 387-7063	Retired	jilumphries2016@gmail.com	9/5/12
1Lt	Emily	Johnston	6706 Prescott Dam	San Antonio	TX	78235	USAF	(407) 538-7813	Active Duty	emjanejohnston@aol.com	10/9/18
LTC	Andre	Jones	1190 Magnum	New Braunfels	TX	78132	USA	(301) 503-1769	Active Duty	ajones44@mac.com	10/9/18
LTC	James	Jones	4202 Coriander	San Antonio	TX	78261	USA	(571) 282-8669	Active Duty	jamesjonespa@gmail.com	10/22/18
COL	Roger	Labat	18410 Emerald Forest Dr	San Antonio	TX	78259	USA	(210) 496-8908	Retired		10/22/18
LTC	Chad	Lynn	23438 Treemont Park	San Antonio	TX	78261	USA	(210) 239-6877	Active Duty	chadlynn6@gmail.com	10/22/18
Capt	Susan	Montoya	155 Grayhawk	Spring Branch	TX	78070	USAF	(210) 314-0928	Retired	sueomontoya@gmail.com	10/14/2017
CDR	Jolene	Moore	4092 TPC Parkway #638	San Antonio	TX	78261	USN	(224) 200-3303	Retired	josiem62@aol.com	10/22/18
CW3	Alexander	Morales			TX		USA	(719) 482-4965	Active Duty	alexander.m.morales7.mil@mail.mil	10/9/18
CPT	Veronica	Newton	25826 Tricking Rock	San Antonio	TX	78260	USA	(210) 566-4247	Retired	veronicanewton@hotmail.com	10/22/18
2LT	Kendall	Perlitz	2503 Barbwire Way	San Antonio	TX	78244	USA	(907) 306-8002	Active Duty	kperlitz@gmail.com	10/9/18
Col	Michael	Richards	3503 Edge View	San Antonio	TX	78259	USAF	(937) 430-0225	Active Duty	fpguru@aol.com	10/22/18
COL	Joseph	Ritter	2775 Artillery Post Rd	JBSA Ft Sam Hous	TX	78234	USA	(575) 635-7680	Active Duty	ritterjoe@me.com	10/9/18
CPT	Miguel	Solla	13239 Hunters Spring St	San Antonio	TX	78230	USA	(202) 505-0888	Active Duty	miguel_solla@yahoo.com	10/22/18
LTC	David	Tucker	8515 Tuscan Hills	Garden Ridge	TX	78266	USA	(210) 639-0274	Active Duty	tuckerdds@gmail.com	10/22/18
LCDR	Esperanza	Walsh	8702 Iliad	Universal City	TX	78148	USN		Former	esperanzawalsh1944@gmail.com	10/22/18
CPT	Whitney	Wamer	8908 Study Butte	San Antonio	TX	78254	USA	(716) 949-6197	Active Duty	whitneywamer2016@gmail.com	10/9/18
MAJ	Jundi	Williams	8807 Study Butte	San Antonio	TX	78254	USA	(478) 334-8369	Active Duty	jundi.williams@gmail.com	10/22/18
LtCol	Glenn	Wright	7615 Quail Run Dr	San Antonio	TX	78209	USAF	(757) 268-2899	Active Duty	glennlovesgrace@gmail.com	10/22/18