

# MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER  
P. O. Box 340497 Ft Sam Houston, Texas 78234  
(210) 228-9955  
MINUTES OF STAFF MEETING  
Thursday, 5 March 2025

Meeting was called to order by Chapter President, Kitty Meyers, in person and via Zoom. A quorum was present and acting throughout the meeting.

**Attendees:** Col Brian Afflerbaugh, Col Brad Barnhart, Col David Patrick, Col Lisa Skopal, Lt Col Kitty Meyers, LTC Aimee Schumacher, Trish Meserve

Invocation given and pledge led by Kitty Meyers.

**President:** Kitty welcomed everyone and confirmed that Kathie Estrada, VP Membership & Recruiting, VOYA application had been submitted as the Chapter's nomination for Volunteer of the Year. The award ceremony will be on Tuesday April 22<sup>nd</sup> at 2pm in the Ft Sam Theatre. All are welcome to attend.

The April Chapter luncheon will include the presentation of the 2024 Golf Proceeds check to Heather Krauss of the USO. Frank & Stephen Rohrbough should also be invited.

The chapter will be represented by Kitty, Jim Cunningham and member Jessica Dunn at the legislative "walking the halls" in Auston on March 30<sup>th</sup> & 31<sup>st</sup>. Topics will include mental health concerns for the military.

During the week of April 7-10 Kitty will be representing the chapter at the Advocacy in Action in Washington DC as part of the MOAA Texas team.

**Secretary:** The minutes of 6 February were accepted as written and approved for filing.

**Treasurer:** Col Brad Barnhart

## Alamo Chapter Educational Foundation MACEF (501(C)3)

INCOME	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	FY25 Budget	Variance
Individual Member Donations (Transfers from Ops)	1,790.00	592.00											2,382.00	\$ 10,000.00	(7,618.00)
Individual Member Donations (Checks)	300.00	350.00											650.00	\$ 14,000.00	(13,350.00)
Individual Member Donations (Online)	25.00	580.00											605.00	\$ 4,000.00	(3,395.00)
MajGen Dave and Mrs. Carrie Garza JROTC Donation		15,000.00											15,000.00	\$ 15,000.00	-
Non-Member Fundraising		2,400.00											2,400.00	\$ 5,000.00	(2,600.00)
MOAA Leadership Development Grant													\$ -		
Dividend	108.90	143.04											251.94	\$ -	251.94
Golf Tournament Income													-	\$ 20,000.00	(20,000.00)
<b>TOTAL INCOME</b>	<b>2,223.90</b>	<b>19,065.04</b>	-	-	-	-	-	-	-	-	-	-	<b>21,288.94</b>	<b>\$ 68,000.00</b>	<b>(46,711.06)</b>
OUTFLOWS															
<b>Expenses</b>															
Scholarship Awards Luncheon		421.30											421.30	\$ 1,200.00	(778.70)
Admin Support (Placeholder)													-	\$ 5,000.00	(5,000.00)
Medals/Citations/Postage/Tax Filing		434.54											434.54	\$ 3,000.00	(2,565.46)
PayPal Fee	1.21	1.21											2.42	\$ 120.00	(117.58)
Square Fee		19.55											19.55	\$ 75.00	(55.45)
<b>USO Warrior &amp; Family Support Center</b>													-	\$ 5,000.00	5,000.00
<b>Leadership Development Initiatives</b>													-		-
University ROTC Leadership Development													-	\$ 3,000.00	(3,000.00)
<b>HS JROTC Scholarships</b>													-		-
MajGen Dave & Mrs. Carrie Garza "Let's Go"													-	\$ 15,000.00	(15,000.00)
Bexar County Clearing House													-	\$ 1,000.00	(1,000.00)
<b>Chapter Member Dependent Scholarship</b>													-		-
MAJ Jim & Mrs. Cheryl Cunningham													-	\$ 1,000.00	(1,000.00)
<b>University ROTC Scholarship Program</b>													-		-
Col Ed & Mrs. Ruby Marlin AFROTC Det 842													-	\$ 1,000.00	(1,000.00)
ROTC Scholarships													-	\$ 17,000.00	(17,000.00)
<b>Endowment Distribution</b>													-	\$ 15,605.00	(15,605.00)
<b>TOTAL OUTFLOWS</b>	<b>1.21</b>	<b>876.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>877.81</b>	<b>\$ 68,000.00</b>	<b>(67,122.19)</b>

MACEF fundraising is off to a good start. Expenses are tracking as expected, we'll have a better perspective after the scholarship luncheon is complete. Cash balances are strong, recommend opening a new 6-11 month CD for \$35,000.

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## Operations (501(C)4)

Operations Income: Membership and Donations are tracking as expected while Advertising is very strong thanks to Lisa's efforts.

For expenses, insurance went up more than expected (\$112), but everything else is tracking close to budget. There is a negative this month in postage due to the reimbursement from MACEF for the January payment of the JROTC certificate and medal mailings.

### Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2025 Budget	Variance
<b>Membership Dues</b>															
MOAA National													-	-	-
Austin Chapter													-	-	-
New Surv Sp													-	-	-
New Retired	25.00												25.00	500	(475.00)
New Active Duty													-	100	(100.00)
New Former													-	-	-
New FOC		25.00											25.00	-	25.00
Renewal Surv Sp	100.00	200.00											300.00	750	(450.00)
Renewal Retired	650.00	1,075.00											1,725.00	9,000	(7,275.00)
Renewal Active Duty													-	300	(300.00)
Renewal Former													-	200	(200.00)
Renewal FOC	25.00	25.00											50.00	100	(50.00)
<b>Total</b>	<b>\$ 800.00</b>	<b>\$ 1,325.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>2,125.00</b>	<b>10,950</b>	<b>(8,825.00)</b>
<b>Non-Dues Revenue</b>															
Golf Tournament													-	6,500	(6,500.00)
Travel Awards													-	-	-
Merchandise (Coins/Shirts)	20.00												20.00	500	(480.00)
Advertising Lariat	1,100.00	1,850.00											2,950.00	6,070	(3,120.00)
Corporate Partnership		\$ 250.00											250.00	3,000	(2,750.00)
Donations to Chapter	760.00	1,261.00											2,021.00	12,000	(9,979.00)
Donations to MACEF	592.00	1,035.00											1,627.00	10,000	(8,373.00)
Social Events	1,169.00	1,302.30											2,471.30	12,500	(10,028.70)
<b>Total</b>	<b>\$ 3,641.00</b>	<b>\$ 5,698.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>9,339.30</b>	<b>50,570</b>	<b>(41,230.70)</b>
<b>TOTAL INCOME</b>	<b>\$4,441.00</b>	<b>\$7,023.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>11,464.30</b>	<b>\$ 61,520</b>	<b>-\$50,055.70</b>

### Outflows:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2025 Budget	Variance
Bank Charge													-	\$ -	-
Copier Mntn Agreement													-	\$ 691	691.00
PayPal Service Fee	71.08	52.52											123.60	\$ 1,000	876.40
Square Service Fee	20.35	19.43											39.78	\$ 600	560.22
D&O Insurance													-	\$ 750	653.00
Dues & Subscription	717.00	571.45											1,288.45	\$ 1,500	211.55
Contractor Incentive													-	-	-
Independent Contr	1,040.00	2,080.00											3,120.00	\$ 24,960	21,840.00
Liability Insurance	170.00	599.00											769.00	\$ 487	(282.00)
Marketing													-	\$ 812	812.00
Merchandise (Coins/Shirts)													-	-	-
Office	430.29	274.47											704.76	\$ 3,500	2,795.24
Postage & Delivery	367.55	(344.54)											23.01	\$ 1,600	1,576.99
Social Events	1,221.98	958.90											2,180.88	\$ 1,500	(680.88)
Special Activities													-	\$ 12,500	12,500.00
Telephone	154.68	133.51											288.19	\$ 1,620	1,331.81
Trans to MACEF	1,790.00	592.00											2,382.00	\$ 10,000	7,618.00
Volunteer Recognition													-	\$ -	-
<b>TOTAL Outflow</b>	<b>\$ 5,982.93</b>	<b>\$ 4,936.74</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$10,919.67</b>	<b>\$ 61,520</b>	<b>-\$50,600.33</b>
Surplus/(Deficit)	-\$1,541.93	\$2,086.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$544.63	\$0.00	\$544.63

### Cash Balances:

MACEF	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>RBFCU</b>													
Savings	\$ 10.00	\$ 10.00											
Money Market	\$ 72,115.41	\$ 90,858.37											
Checking	\$ 120.27	\$ 30.29											
Certificates	\$ 11,363.77	\$ 11,405.53											
<b>Total</b>	<b>\$ 83,609.45</b>	<b>\$102,304.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Chapter Operations</b>													
Broadway	\$ 16,639.52	\$ 18,726.08											
RBFCU CD #1-3	\$ 18,530.16	\$ 18,592.43											
RBFCU CD #4	\$ 15,823.99	\$ 15,871.45											
<b>Total</b>	<b>\$ 50,993.67</b>	<b>\$ 37,318.51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Social Events</b>													
<b>Chapter</b>													
Inflows	\$ 1,057.00	\$ 957.00	\$ 721.30										\$ 2,735.30
Outflows	\$ 1,221.98	\$ 537.60	\$ 421.30										\$ 2,180.88
Variance	\$ (164.98)	\$ 419.40	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 554.42
Jan includes \$264 rcd in Dec													
2024 excess = \$504.10													

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With regard to additional administrative support, a strong candidate has been selected with approval from Aimee, Kitty, Brad B and Trish who all met with her. With chapter approval Kitty proposed making a conditional offer dependent upon receiving access to Ft Sam and obtaining a bonded and insured policy. Expected start date will be April 1<sup>st</sup>. Salary offered on a contractor basis will be \$21k per year for 20 hours a week. Training will be done by Trish for the first month at 20 hours per week for her and reducing Trish to 10hrs per week thereafter. The expected budget increase will be approx. \$8,000. A savings will be that MACEF will be reimbursing the chapter for their admin needs that we have yet to bill for.

David Patrick made a motion to accept the above budget expenditures to bring on the additional administrative help. Lisa Skopal seconded. All were in favor.

**Membership & Recruitment:** Lt Col Kathie Estrada, USAF (Ret) – Absent. Kitty advised the Lackland RAD on March 1 was very successful, and she and Kathie collected quite a few new member applications. It was noted the number of chapter members had reduced considerably, but much of it is due to the absence (since Feb last year) of the NRT reports from MOAA which notify us of MOAA national members moving into our catchment area. Once the reporting is back up and running, we should see the numbers improve. To that end, David suggested last year's membership total be included on the membership chart.

**Programs:** Col Brian Afflerbaugh, USAF (Ret) – The Happy Hour speaker was well received and despite 11 no shows it was a successful event. A pre-event meeting was held with the March speaker, and Brian is currently working on April and May confirmations. A survey comment that a "receiving line" made up of the leadership team was noted, and it was decided part of the President's intro at events should be to indicate who from the staff was present and ask them to stand so attendees can put a face to the name.

**Legislative:** MAJ Jim Cunningham, USA (Ret) – Absent. Kitty advised TCC is holding their quarterly meeting via Zoom which will be heavily focused on the advocacy trips to Austin and Washington DC.

**Marketing & Development:** Col Lisa Skopal, USAF (Ret) – No report.

**Scholarship:** Col Peter Hunt, USAF (Ret) – Absent. Replacements for Pete were discussed and Lisa Skopal will approach one of her contacts, Stephen Wright.

**President Elect:** LTC Aimee Schumacher – Continuing to work on Cheddar Up with MOAA national. Has submitted ideas for the Hall of Fame proposal for sunseting Directors which will be presented at the upcoming Chapter Board meeting.

### **Scorecard**

Reminded everyone written comments, bullet points, will be needed for the Chapter Board meeting.

### **Staff Reports**

**VAC/VGSAA Rep:** Maj Jim Cunningham, USA (Ret) – Absent. No report.

**Retiree Council JBSA:** Maj Jim Cunningham, USA (Ret) – Absent. No report.

**Transition Liaison Officer:** Lt Col Kitty Meyers, USAF (Ret) – Continuing with Transition assistance and activities. Also looking at information/website links that should be included on the chapter website.

**Blue Skies of Texas Satellite Chapter Rep:** Col Dan Van Syoc, USAF (Ret) – Absent. The March speaker, General Martin, will be holding a meet and greet meeting at Blue Skies East on March 26th.

**Volunteer Coordinator:** Col Pete Schaub, USAF (Ret) – Absent. Unable to attend due to work training and evaluation.

**VP Public Relations/Marketing:** (Open) – No report.

**Editor:** LTC Aimee Schumacher, USA (Ret) – Nothing to report.

**Administration:** Trish Meserve – The number of renewals for the month of March is 97 of which 39 are to be mailed. 3 folks are slated to be deleted for non-payment.

The office outside doors will be repaired and a temporary plywood replacement will be installed in the next few days.

Microsoft Publisher support will end in early 2026 so we will need an alternative software for the newsletter.

**Old Business:**

- a) Cheddar Up – Aimee submitted an article for the Lariat announcing the use of Cheddar Up, still working with Teagan to iron out a few issues before taking it live.
- b) Austin Chapter Update: There are two members interested in resurrecting the chapter – Jessica Dun and Alamo Pompa. Kitty will meet up with them during the Austin advocacy trip to discuss a path forward.

**New Business: (None)**

**MEETING ADJOURNED AT 11:24am**

Next Scholarship Mtg Mar 13, 1pm

Next Chapter Board Meeting – Mar 25, 1pm

Next MACEF Board Mtg – April 8, 1pm

Next Staff Meeting – April 3, 10am



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Col David Patrick, USAF (Ret) Acting Secretary