

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF VIRTUAL STAFF MEETING

Thursday April 1, 2021

Meeting was called to order via Zoom by Chapter Program Chair David Patrick. A quorum was present and acting throughout the meeting.

Attendees: CAPT Cora Bayle-Cox, Col Joe Morgan, Col David Patrick, Col Felix Santiago, Col Lisa Skopal, LtCol Jim Conner, LtCol Kathie Estrada, LTC Jeanette Hammond, Trish Meserve.

Invocation and pledge by Jim Conner.

Introductions made for newcomer Jeanette Hammond. Kitty Meyers and Jim Cunningham absent due to conflicting TVC mtg. Zoom Master was Felix Santiago.

Secretary: Col David Patrick, USAF (Ret) – Minutes from the March 4, 2021 Zoom virtual meeting were reviewed and approved for filing.

Treasurer: (Open) – David Patrick and Trish Meserve reviewed the financial reports from March.

Alamo Chapter Educational Foundation ACEF (501(C)3)

INFLOWS	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2021 Budget	Variance
Donations (prior month)	1,280.00	820.00	611.00										2,711.00		2,711.00
Donations - Checks	345.00	100.00											445.00		445.00
Donations - Online (Sq & PP)	175.00		75.00										250.00		250.00
The Big Give													-		-
Go Fund Me													-		-
Amazon Smile		13.64											13.64		13.64
Other/Dividend	10.06	9.47	9.45										28.98		28.98
MOAA Transition Grant													-		-
Golf Tournament													-		-
In													-		-
Out													-		-
Sub Total Golf	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -	-
TOTAL INFLOW	1,810.06	943.11	695.45	-	-	-	-	-	-	-	-	-	3,434.98	\$ -	3,434.98
Note: General Garza's \$3k is not included in this YTD total as already spent in 2020, neither is MOAA Grant of \$2,500 as is not part of Scholarships															
OUTFLOWS															
Other															
Big Give Admin Fee													-		-
JROTC Medals													-		-
ROTC Admin													-		-
Golf Administration													-		-
Postage													-		-
PayPal Fee			1.75										1.75		1.75
Square Fee	6.58		1.03										7.61		7.61
Charity															
Warrior & Family Support Ctr													-		-
MOAA Heritage													-		-
Total Outflow (Other & Charity)	6.58	-	2.78	-	-	-	-	-	-	-	-	-	9.36	\$ -	9.36
Scholarships															
Col Torrey													-	\$ 1,000.00	(1,000.00)
Gen Herring (JROTC)													-	\$ 1,000.00	(1,000.00)
Col McCarthy (JROTC)													-	\$ 1,000.00	(1,000.00)
Chapter (Jim & Cheryl Cunningham)													-	\$ 1,000.00	(1,000.00)
ROTC Navy UT Austin													-	\$ 1,000.00	(1,000.00)
ROTC Army UT Austin													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UT Austin													-	\$ 1,000.00	(1,000.00)
ROTC Air Force Texas State													-	\$ 1,000.00	(1,000.00)
ROTC Army Texas State													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UTSA (Ed & Ruby Marvin)													-	\$ 1,000.00	(1,000.00)
ROTC Army UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Army UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Air Force UTSA													-	\$ 1,000.00	(1,000.00)
ROTC Army St Mary's													-	\$ 1,000.00	(1,000.00)
ROTC Army St Mary's													-	\$ 1,000.00	(1,000.00)
ROTC Army Texas A&M Kingsville													-	\$ 1,000.00	(1,000.00)
ROTC Army Texas A&M Corpus Christi													-	\$ 1,000.00	(1,000.00)
ROTC Army Texas A&M Corpus Christi													-	\$ 1,000.00	(1,000.00)
ROTC Army Rio Grande Valley													-	\$ 1,000.00	(1,000.00)
ROTC Army Rio Grande Valley													-	\$ 1,000.00	(1,000.00)
Total Scholarships	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 20,000.00	(20,000.00)
TOTAL OUTFLOW	6.58	0.00	2.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.36	\$ 20,000.00	(19,990.64)
Decrease/Increase	1,803.48	943.11	692.67	-	-	-	-	-	-	-	-	-	3,425.62	\$ (20,000.00)	23,425.62

ACEF: Scholarship checks will be mailed April 5. Dividends for month of March not included on report as statements not yet available.

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2021 Budget	Variance
Membership Dues															
MOAA National		5,955.00											\$5,955.00	\$ 3,500	\$2,455.00
Austin Chapter													\$0.00		\$0.00
New Surv Sp													\$0.00		\$0.00
New Retired	150.00	75.00	100.00										\$325.00	\$ 260	\$65.00
New Active Duty			25.00										\$25.00		\$25.00
New Former		25.00											\$25.00	\$ 40	-\$15.00
Renewal Surv Sp	250.00	200.00	50.00										\$500.00	\$ 1,000	-\$500.00
Renewal Retired	1,245.00	590.00	945.00										\$2,780.00	\$ 12,000	-\$9,220.00
Renewal Active Duty	25.00	25.00											\$50.00	\$ 100	-\$50.00
Renewal Former	25.00												\$25.00	\$ 200	-\$175.00
Total	\$ 1,670.00	\$ 6,870.00	\$ 1,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,685.00	\$ 17,100	-\$7,415.00
Non-Dues Revenue															
Job Fair Acct Closure			2,922.97										\$2,922.97	\$ -	\$2,922.97
Golf Tournament													\$0.00	\$ 4,000	-\$4,000.00
Travel Awards													\$0.00		\$0.00
Merchandise (Coins/Shirts)													\$0.00	\$ 500	-\$500.00
Advertising Lariat		100.00											\$100.00	\$ 3,000	-\$2,900.00
ROTC Medals	300.00												\$300.00		\$300.00
Corporate Partnership	\$ 100.00		\$ 100.00										\$200.00	\$ 500	-\$300.00
Donations to Chapter	1,410.00	737.00	515.00										\$2,662.00	\$ 5,000	-\$2,338.00
Donations to ACEF	820.00	611.00	375.00										\$1,806.00	\$ 7,000	-\$5,194.00
Social Events													\$0.00	\$ 7,500	-\$7,500.00
	\$ 2,630.00	\$ 1,448.00	\$ 3,912.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$7,990.97	\$ 27,500	-\$19,509.03
TOTAL INCOME	\$4,300.00	\$8,318.00	\$5,032.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,675.97	\$ 44,600	-\$26,924.03

Note \$2,922.97 was from the now defunct Job Fair account. Note inflows from memberships highly dependent upon the retiree sector.

Outflows:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 Budget	Variance
Copier Mntn Agreement													-	\$ 630	630.00
Square Service Fee	9.44	14.03	14.87										38.34	\$ 250	211.66
PayPal Service Fee	29.19	14.21	23.64										67.04	\$ 500	432.96
D&O Insurance													-	\$ 655	655.00
Dues & Subscription	676.00	569.60											1,245.60	\$ 1,850	604.40
Contractor Incentive													-	\$ 1,500	1,500.00
Independent Contr	854.16	1,708.32	1,708.32										4,270.80	\$ 20,500	16,229.20
Liability Insurance		487.00											487.00	\$ 500	13.00
Marketing													-	\$ 250	250.00
Merchandise (Coins/Shirts)													-	\$ 1,500	1,500.00
Office	306.83												306.83	\$ 2,500	2,193.17
Postage & Delivery	166.80	276.85											443.65	\$ 1,500	1,056.35
Social Events													-	\$ 7,500	7,500.00
Special Activities													-	\$ 600	600.00
Telephone	(4.80)	163.35	163.35										321.90	\$ 1,300	978.10
Trans To ACEF	1,280.00	820.00	611.00										2,711.00	\$ 7,000	4,289.00
Volunteer Recognition													-	\$ 100	100.00
Total Outflow	\$ 3,317.62	\$ 4,053.36	\$ 2,521.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0	0	9,892.16	\$ 48,635	38,742.84
Surplus/(Deficit)	982.38	4,264.64	2,511.79	-	-	-	-	-	-	0	0	0	7,783.81	(4,035.00)	11,818.81

Nothing of significance to report.

Cash Balances:

Educational Foundation	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
RBFCU												
Savings	\$ 5.00	\$ 5.00	\$ 5.00									
Money Market	\$30,725.30	\$ 31,667.41	\$ 32,360.08									
Checking	\$ 5.00	\$ 5.02	\$ 5.00									
Certificates	\$10,240.93	\$ 10,250.80	\$ 10,261.73									
Total	\$40,976.23	\$41,928.23	\$42,631.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chapter Operations												
Broadway	\$ 7,276.80	\$ 11,541.44	\$ 14,634.59									
RBFCU CD's	\$16,945.39	\$ 16,957.82	\$ 16,971.59									
Total	\$24,222.19	\$28,499.26	\$31,606.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

David Patrick suggested including YTD data from the previous year to enable a comparison.

VP Membership: COL Felix Santiago, USA (Ret) – Current chart shows 317 Active Duty, 168 Surviving Spouse, 60 Former and 835 Retired giving a total of 1388. Net gain of 11 members. The retirees generate the income to help sustain the chapter. Goal is to maintain at least 65% dues paying members and we are currently on track. New member sources include newcomer orientations at JB SA Ft Sam, Job Fairs, MOAA

NRT reports and on-line awareness. New MOAA national life members are offered 2 years free membership in a local chapter and 1 year for a premium membership – life members are more likely to become dues paying. Note list of soon to be deleted and list of deleted in the minutes and if you personally have a connection please reach out and encourage them to renew. Kudos to Joe & Janet Morgan for successfully reaching out to the ARC members who were on these lists. Kathie Estrada advised the MOAA lifetime option has a pay-over-time element that could encourage more to be local members too.

VP Programs: Col David Patrick, USAF (Ret) – Feedback from the March event with General Leavitt has been very positive. April's webinar features Ranger Ray who helped bring down the University of Texas sniper; May is General Bagby, BAMC commander. We are hopeful in person meetings will resume in October at the Blue Skies event, but it will depend on the COVID-19 pandemic status. Joe Morgan will investigate whether an ARC meeting could be held in November or December.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – Absent. No report.

President: LtCol Kitty Meyers, USAF (Ret) – Absent. No report.

Scorecard:

Priority #1: Felix Santiago advised there were primarily no changes and work is ongoing.

1.2: Newcomer events to remain virtual, but they have reached upwards of 1700 people who receive the virtual information packet we provide.

1.3 & 1.4 are dependent on in person meetings

1.5: Volunteer coordinator distributed info on Veterans Food Drive and The Warrior Games in 2022 will help drive up interest in the chapter.

1.6: Using MOAA NRT monthly reports to recruit MOAA members in our catchment area.

1.7: The proposed new category requires a change in by-laws, the merits of which is currently being discussed by the Board.

Priority #2: Lisa advised the Advertising committee has been formed and all action steps are being worked. Attended training on Big Give slated for Sept 23. A listing of veteran owned businesses has been obtained from the Chamber and is being worked.

Kathie Estrada suggested a practice similar to her alma mater whereby well-versed volunteers reaching out to the alum with personal phone calls and solicit donations.

Staff Reports

Editor: (Open) - No report.

VAC/VGSAA Rep: MAJ Jim Cunningham, USA (Ret) – Absent. No report.

Historian: (Open) No report.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – Absent. No report.

Transition Liaison Officer: LtCol Kitty Meyers, USAF (Ret) – Absent. No report.

Active Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Absent. No report.

Special Activities Representative: Susie Tolman, Surviving Spouse – Absent. No report.

Blue Skies of Texas Satellite Chapter Representative: LtCol Jim Conner, USAF (Ret) – Restrictions are loosening at BST and in person visits with marketing are now allowed.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – Dining room is now open for small groups.

Advertising Coordinator: Col Lisa Skopal, USAF (Ret) – Nothing additional.

Volunteer Coordinator: Col Pete Schaub – Absent. No report.

Solitaires: (Open) - No report.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – Advised of two member passing's. SAMC is providing Covid-19 vaccines for those 65 and older. President Biden has signed a bill to allow the VA offer vaccinations to military spouses but currently unable to logistically supply in San Antonio.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Working on Big Give and posting on the chapter's Facebook page.

Administration: Trish Meserve – 99 notices have been mailed for January through March renewals. 11 are to be deleted from November. The Final Final email will be sent to 60 members who have not reacted to their December renewal notice – see Appendix A.

The NRT report from MOAA national has provided us with 19 new members to be automatically added and 41 have been mailed an invitation to join.

Website changes include the addition of a description of member eligibility to comply with a scored item for the Communications Award, and the Golf Tournament registration is now up and running.

The Fiesta medals campaign, donated by Karen Currie, which just ended on March 1 brought in \$1,700 from member donations of at least \$100 to the ACEF.

Other:

1) Chapter Volunteer of The Year. David congratulated Felix Santiago as being nominated for the Volunteer of the Year. The JBSA Ft Sam award ceremony is scheduled for April 21 at 3pm – likely virtual.

2) Update on Jim Cunningham's surgery – April 5 date was cancelled due to possible tooth infection and now likely late April or early May.

3) Stu Myers shoulder surgery is scheduled for April 12.

4) Jeanette Hammonds advised she will reach out to her nursing groups and promote chapter membership.

MEETING ADJOURNED at 11.01am.

Next Golf Meeting – Mon Apr 5 1pm

Next Staff Meeting – Thurs 6 May 10am

Next Board Meeting – Thurs May 13 10am



Col David Patrick, USAF (Ret), Secretary