

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING

Thursday, 3 April 2025

Meeting was called to order by Chapter President, Kitty Meyers, in person and via Zoom. A quorum was present and acting throughout the meeting.

Attendees: Col Brian Afflerbaugh, Col Pete Hunt, Col David Patrick, Col Lisa Skopal, Lt Col Kathie Estrada, Lt Col Kitty Meyers, LTC Aimee Schumacher, Maj Jim Cunningham, Trish Meserve

Invocation given and pledge led by Jim.

President: Lt Col Kitty Meyers, USAF (Ret) - The advocacy in Austin event went well, with a lot of handshaking and talking on the main military related priorities – mental health, pre K for SA, housing and possible BRAC realignments. Kitty will be travelling to Washington DC next week for the MOAA meet up and Advocacy on Capitol Hill.

Kitty, Jim C and Jarvis plan to attend the MOAA regional meeting and as there are 4 chapter slots available there is room for one more if anyone is interested. Hotel and meals for one night are provided by MOAA.

The speaker at this month's luncheon, VADM Jack Buono, has also agreed to do an encore presentation at Blue Skies.

The additional admin person (Linda Lombardo) will be coming on board soon after obtaining her base access approval and the insurance policy to be bonded and insured.

President Elect: LTC Aimee Schumacher, USA (Ret) – Aimee provided a brief overview of the recent Chapter Board meeting and how the Board chair is challenging the current organizational set up and suggesting fundraising for the entire chapter should be under the Foundation – to include the Golf Tournament and Corporate Sponsorship. The Scholarship Committee, as an event organizer, not fundraiser, should remain under the Chapter Board's purview. Kitty is in contact with MOAA's General Counsel to see how the relationship between 501(c)3 and 501(c)4 can legally work.

Secretary: The minutes of 5 March were accepted as written and approved for filing.

Treasurer: Col Brad Barnhart

MACEF - individual member donations are a little behind, but that's not unusual for this time of year. Once all the dust settles from the luncheon, we'll have a better assessment on the expenses. Initial blush looks like the event (and mailings) will be slightly over budget but sets a good baseline for next year.

Chapter Ops: Membership dues are right on track but looking for more newly retired members. Advertising and Corporate Sponsorships are tracking slightly ahead, but individual donations are lagging behind (again, not a big surprise for this time of year). On the expense side, everything is tracking as expected with office and postage costs less than expected (which is a nice change). Beginning in April though, we'll begin to see the cost of the second contractor which is not in the budget.

Cash balances are very strong, any update on the MACEF putting some of their excess in a CD?

Alamo Chapter Educational Foundation MACEF (501(C)3)

INCOME								
	January	February	March	April	Year To Date	FY25 Budget	Variance	YTD FY24
Individual Member Donations (Transfers from Ops)	1,790.00	592.00	1,035.00		3,417.00	\$ 10,000.00	(6,583.00)	\$ 2,565.00
Individual Member Donations (Checks)	300.00	350.00	125.00		775.00	\$ 14,000.00	(13,225.00)	\$ 865.00
Individual Member Donations (Online)	25.00	580.00	25.00		630.00	\$ 4,000.00	(3,370.00)	\$ 774.00
MajGen Dave and Mrs. Carrie Garza JROTC Donation		15,000.00			15,000.00	\$ 15,000.00	-	\$ 10,000.00
Non-Member Fundraising		2,400.00			2,400.00	\$ 5,000.00	(2,600.00)	\$ -
MOAA Leadership Development Grant					-	\$ -	-	\$ -
Dividend	108.90	143.04	116.41		368.35	\$ -	368.35	\$ 134.45
Golf Tournament Income					-	\$ 20,000.00	(20,000.00)	\$ -
TOTAL INCOME	2,223.90	19,065.04	1,301.41	-	22,590.35	\$ 68,000.00	(45,409.65)	\$ 14,338.45
OUTFLOWS								
Expenses								
Scholarship Awards Luncheon		421.30	2,069.45		2,490.75	\$ 1,200.00	1,290.75	\$ -
Admin Support (Placeholder)					-	\$ 5,000.00	(5,000.00)	\$ -
Medals/Citations/Postage/Tax Filing		434.54			434.54	\$ 3,000.00	(2,565.46)	\$ 392.20
PayPal Fee	1.21	1.21	1.21		3.63	\$ 120.00	(116.37)	\$ 18.06
Square Fee					-	\$ 75.00	(75.00)	\$ 12.70
USO Warrior & Family Support Center					-	\$ 5,000.00	5,000.00	\$ 6,830.00
							-	\$ -
Leadership Development Initiatives					-			
University ROTC Leadership Development					-	\$ 3,000.00	(3,000.00)	\$ 1,000.00
							-	
HS JROTC Scholarships					-			
MajGen Dave & Mrs. Carrie Garza "Let's Go"			3,000		3,000.00	\$ 15,000.00	(12,000.00)	\$ 7,000.00
Bexar County Clearing House					-	\$ 1,000.00	(1,000.00)	\$ 1,000.00
							-	
Chapter Member Dependent Scholarship					-			
MAJ Jim & Mrs. Cheryl Cunningham			1,000		1,000.00	\$ 1,000.00	-	\$ -
							-	
University ROTC Scholarship Program					-			
Col Ed & Mrs. Ruby Marvin AFROTC Det 842			1,000		1,000.00	\$ 1,000.00	-	\$ -
ROTC Scholarships			10,000		10,000.00	\$ 17,000.00	(7,000.00)	\$ 13,000.00
							-	\$ -
Endowment Distribution					-	\$ 15,605.00	(15,605.00)	\$ -
							-	
TOTAL OUTFLOWS	1.21	857.05	17,070.66	0.00	17,928.92	\$ 68,000.00	(50,071.08)	\$ 29,252.96

Operations

(501(C)4)

Inflows:

	January	February	March	April	YTD	2025 Budget	Variance	2024
Membership Dues								
MOAA National					-	-	-	\$ 585
Austin Chapter					-	-	-	\$ -
New Surv Sp					-	-	-	\$ 25
New Retired	25.00				25.00	500	(475.00)	\$ 150
New Active Duty					-	100	(100.00)	\$ 25
New Former					-	-	-	\$ 25
New FOC		25.00			25.00	-	25.00	\$ -
Renewal Surv Sp	100.00	200.00	50.00		350.00	750	(400.00)	\$ 475
Renewal Retired	650.00	1,075.00	450.00		2,175.00	9,000	(6,825.00)	\$ 2,725
Renewal Active Duty			25.00		25.00	300	(275.00)	\$ 125
Renewal Former					-	200	(200.00)	\$ -
Renewal FOC	25.00	25.00			50.00	100	(50.00)	\$ 75
Total	\$ 800.00	\$ 1,325.00	\$ 525.00	\$ -	2,650.00	10,950	(8,300.00)	\$ 4,210
Non-Dues Revenue								
Golf Tournament					-	6,500	(6,500.00)	\$ -
Travel Awards					-	-	-	\$ 42
Merchandise (Coins/Shirts)	20.00		70.00		90.00	500	(410.00)	\$ 188
Advertising Lariat	1,100.00	1,850.00			2,950.00	6,070	(3,120.00)	\$ 825
Corporate Partnership		\$ 250.00	\$ 750.00		1,000.00	3,000	(2,000.00)	\$ 1,300
Donations to Chapter	760.00	1,261.00	285.00		2,306.00	12,000	(9,694.00)	\$ 2,735
Donations to MACEF	592.00	1,035.00	230.00		1,857.00	10,000	(8,143.00)	\$ 2,215
Social Events	1,169.00	1,302.30	1,909.00		4,380.30	12,500	(8,119.70)	\$ 3,718
Total	\$ 3,641.00	\$ 5,698.30	\$ 3,244.00	\$ -	12,583.30	50,570	(37,986.70)	\$ 11,023
TOTAL INCOME	\$4,441.00	\$7,023.30	\$3,769.00	\$0.00	15,233.30	\$ 61,520	-\$46,286.70	\$ 15,232.94

The Military Officers Association of America – Alamo Chapter is not a part of the department of defense or any of its components and it has no governmental status.

Outflows:

	Jan	Feb	Mar	Apr	YTD	2025 Budget	Variance	YTD 2024
Bank Charge					-	\$ -	-	\$ -
Copier Mntn Agreement					-	\$ 691	691.00	\$ -
PayPal Service Fee	71.08	52.52	79.50		203.10	\$ 1,000	796.90	\$ 177.24
Square Service Fee	20.35	19.43	30.36		70.14	\$ 600	529.86	\$ 106.24
D&O Insurance					-	\$ 750	653.00	\$ -
Dues & Subscription	717.00	571.45			1,288.45	\$ 1,500	211.55	\$ 1,306.85
Contractor Incentive					-		-	\$ -
Independent Contr	2,080.00	2,080.00	2,080.00		6,240.00	\$ 24,960	18,720.00	\$ 4,003.32
Liability Insurance	170.00	599.00			769.00	\$ 487	(282.00)	\$ 487.00
Marketing					-	\$ 812	812.00	\$ -
Merchandise (Coins/Shirts)					-		-	\$ -
Office	430.29	274.47	74.48		779.24	\$ 3,500	2,720.76	\$ 1,500.37
Postage & Delivery	367.55	(344.54)			23.01	\$ 1,600	1,576.99	\$ 358.70
Social Events	1,221.98	958.90	1,910.00		4,090.88	\$ 1,500	(2,590.88)	\$ 3,144.80
Special Activities					-	\$ 12,500	12,500.00	\$ -
Telephone	154.68	133.51	136.52		424.71	\$ 1,620	1,195.29	\$ 231.18
Trans to MACEF	1,790.00	592.00	1,035.00		3,417.00	\$ 10,000	6,583.00	\$ 1,405.00
Volunteer Recognition					-	\$ -		\$ -
TOTAL Outflow	\$ 7,022.93	\$ 4,936.74	\$ 5,345.86	\$ -	\$ 17,305.53	\$ 61,520	-\$44,214.47	\$ 12,720.70
Surplus/(Deficit)	-\$2,581.93	\$2,086.56	-\$1,576.86	\$0.00	-\$2,072.23	\$0.00	-\$2,072.23	-\$906.70

Cash Balances:

MACEF	Jan	Feb	March	April	
RBFCU					
Savings	\$ 10.00	\$ 10.00	\$ 10.00		
Money Market	\$ 72,115.41	\$ 90,858.37	\$ 52,312.73		
Checking	\$ 120.27	\$ 30.29	\$ 19,881.88		
Certificates	\$ 11,363.77	\$ 11,405.53	\$ 11,445.16		
Total	\$ 83,609.45	\$102,304.19	\$ 83,649.77	\$ -	
Chapter Operations					
Broadway	\$ 16,639.52	\$ 18,726.08	\$ 17,149.22		
RBFCU CD #1-3	\$ 18,530.16	\$ 18,592.43	\$ 18,661.60		
RBFCU CD #4	\$ 15,823.99	\$ 15,871.45	\$ 15,924.16		
Total	\$ 50,993.67	\$ 37,318.51	\$ 35,810.82	\$ -	
Social Events	Jan	Feb	March	April	YTD
Chapter					
Inflows	\$ 1,057.00	\$ 957.00	\$ -	\$ -	\$ 2,014.00
Outflows	\$ 1,221.98	\$ 577.60	\$ -		\$ 1,799.58
Variance	\$ (164.98)	\$ 379.40	\$ -	\$ -	\$ 214.42
Jan includes \$264 rcd in Dec					
2024 excess = \$504.10					

Membership & Recruitment: Lt Col Kathie Estrada, USAF (Ret) – Continuing to organize a team to assist, as well as researching a list of places and contacts to for alternative social events. There is an event on Ft Sam's this weekend - Freedom Festival and Valero has hospitality tent open to all military at the Valero Open.

Other recruitment opportunities may include TAPS or Medical Orientations, and Kitty will send Kathie contact info that may help.

It is expected that the NRT reports due to start up soon will improve membership numbers, and it will include the Austin area.

Programs: Col Brian Afflerbaugh, USAF (Ret) – Per David the ratings for the Scholarship luncheon were good despite the food and the service.

Per Brian the menu for the April luncheon should be the same as January. A check presentation to the USO from the 2024 Golf Tournament will take place at the April luncheon. Kitty is inviting Heather Krauss, executive director for USO and also Deb Humphries who serves on the Board of Donegan & Burns.

Legislative: MAJ Jim Cunningham, USA (Ret) – The Advocacy in Austin went very well. Jessica Dunn, chapter member who teaches at Texas State, brought many students along with her to help the cause.

The Texas Council of Chapters is currently looking for nominations for a new President and Legislative Officer. The top five topics to be brought up in Washington DC's version of Advocating on the Hill are Surviving Spouse support, DoD support & VA issues, barracks and dorms. Kitty's team has appointments with Lattrell, Gonzales, Doggett, Self & Cruz.

Kitty met with the folks who potentially will head up the new Austin chapter. They would need 15 people to start a chapter and would require support from both MOAA and us. Eventually the ROTC and JROTC units for scholarships that we take care of here would be handed over to them.

Marketing & Development: Col Lisa Skopal, USAF (Ret) – No report.

Scholarship: Col Peter Hunt, USAF (Ret) – Absent.

1. Scholarship Checks. Received reports of 2 not received in mail. 1) C/Galindo, TAMU-K, wrong zip code entered by Post Office. Asked Trish to resend check, but I will first provide Trish with a fresh certificate and folder if she can include a congratulatory letter. 2) MIDN Galan, UT-Austin Navy ROTC. I asked unit to get with mailroom and let me know if still unable to track down.

2. JROTC and College ROTC Awards Ceremonies. Most will start up in mid-late April. Pls add into the minutes that if anyone has a nearby high school or college ROTC unit that they'd like to represent MOAA to present the award, pls contact me via email so I can get the ceremony date/time/place and connect the MOAA member with the host unit. Additionally, I'll provide Trish with a draft Constant Contact blast to this effect, so any chapter member can then reach out to me for opportunities

3. Program Continuity Folder. Continuing to simplify and ensure electronic files for the next Scholarship Program lead. As mentioned during the recent Chapter Board meeting, I spoke for over an hour with Col (USAF, ret) Steve "Wilbur" Wright who may be interested in taking this over. He's recovering from surgery, but we are open to further discussions and in-person meetings. Perhaps invite him to next Chapter meeting?

President Elect: LTC Aimee Schumacher – Continuing to work on Cheddar Up with MOAA national. Has submitted ideas for the Hall of Fame proposal for sunseting Directors which will be presented at the upcoming Chapter Board meeting.

Scorecard

Priority 1 - nothing additional to add aside from Membership report above.

Priority 2 - Lisa noted in increase in budget, but 2 of the largest contributors have reduced their ad presence from ½ to ¼.

Priority 3 - Working on Retiree Appreciation Days for BAMC and Randolph, an Open House and a Town Hall style event. Dates TBD.

Priority 4 - Work in progress. Some movement on filling Scholarship chair.

Priority 5 – Work in progress.

Staff Reports

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – Nothing to report.

Retiree Council JBSA: Maj Jim Cunningham, USA (Ret) – JBSA Retiree Council will have its next meeting via Zoom.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing with Transition assistance and activities. Provided webmaster with new links for Transition website page.

Blue Skies of Texas Satellite Chapter Rep: Col Dan Van Syoc, USAF (Ret) – Absent. April speaker, Jack Buono, will be holding a meet and greet meeting at Blue Skies East on April 24th.

Volunteer Coordinator: Col Pete Schaub, USAF (Ret) – Absent. No report.

VP Public Relations/Marketing: (Open) – No report.

Editor: LTC Aimee Schumacher, USA (Ret) – No additional movement with CheddarUp - Nothing to report.

Administration: Trish Meserve – The number of renewals for the month of April is 91 of which 51 are to be mailed. 27 folks are slated to be deleted for non-payment. New door has been installed with the same lock as before. It was agreed to install a lock box rather than getting umpteen keys made. Have requested 3 more keys.

Old Business:

1. Kathie is unable to attend the JBSA VOYA awards due to a scheduling conflict.

New Business: (None)

MEETING ADJOURNED AT 11:23am

Next MACEF Board Mtg – April 15, 1pm

Next Staff Meeting – May 1, 10am

Next Golf Meeting – Apr 29, 1pm

Next Chapter Board Meeting – Jun 17, 1pm



Col David Patrick, USAF (Ret) Acting Secretary