

# MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER  
P. O. Box 340497 Ft Sam Houston, Texas 78234  
(210) 228-9955

## MINUTES OF STAFF MEETING

Thursday April 5, 2018

Meeting was called to order by President Kitty Meyers at 1000 hrs. A quorum was present and acting throughout the meeting.

**Attendees:** Col Irene Collier, Col Kerry Green, Col Peter Hunt, Col Stu Myers, Col David Patrick, COL Barbara Ramsey, Col Pete Schaub, LTC Robert Blake, LtCol Ed Marvin, LtCol Kitty Meyers, LTC Chuck Poole, LTC/Ch James Taylor, Maj Jim Cunningham, Peggy Marchbanks, Susie Tolman, Trish Meserve.  
New Member: LTC Bob Pollock USA (Ret)

Invocation by Chaplain Taylor and pledge by Kitty Meyers. Prayers included for Randy Hoff and Mrs. Kerry (Kathy) Green.

**Secretary:** Col David Patrick, USAF (Ret) – Minutes from the March meeting were reviewed and approved for filing.

**Treasurer:** Col Vaughn Caudill, USA (Ret) – Absent. David Patrick reviewed the financials from March. These will be filed as a matter of record.

### Outreach Account:

INCOME	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2018 Budget	Variance
Donations	1,915.00	1,715.00	285.00										3,915.00	\$ 8,000.00	(4,085.00)
Other													-		-
Golf Tournament													-		-
In	6,000.00		540.00										6,540.00		6,540.00
Out	1,000.00												1,000.00		1,000.00
Sub Total Golf	5,000.00	-	540.00	-	-	-	-	-	-	-	-	-	5,540.00	\$ 15,000.00	(9,460.00)
<b>TOTAL INCOME</b>	13,915.00	1,715.00	825.00	-	-	-	-	-	-	-	-	-	9,455.00	\$ 23,000.00	(13,545.00)
OUTFLOWS	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2018 Budget	Variance
Charity															
Warrior & Family Support Ctr													-	\$ 7,500.00	(7,500.00)
MOAA Heritage													-	\$ 125.00	(125.00)
Undesignated Charities													-	\$ 100.00	(100.00)
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 7,725.00	(7,725.00)
Scholarships															
Col Torrey													-	\$ 500.00	(500.00)
Gen Herring (JROTC)			500.00										500.00	\$ 500.00	-
Col McCarthy (JROTC)													-	\$ 500.00	(500.00)
Chapter (Jim & Cheryl Cunningham)													-	\$ 500.00	(500.00)
JROTC Army			7,000.00										7,000.00	\$ 10,000.00	(3,000.00)
JROTC Air Force			1,000.00										1,000.00	\$ 2,000.00	(1,000.00)
JROTC Air Force (Ed & Ruby Marvin)													-	\$ 1,000.00	(1,000.00)
Total	-	-	8,000.00	-	-	-	-	-	-	-	-	-	8,000.00	\$ 15,000.00	(7,000.00)
<b>TOTAL OUTFLOW</b>	0.00	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	\$ 22,725.00	(14,725.00)
Decrease/Increase	13,915.00	1,715.00	(7,175.00)	-	-	-	-	-	-	-	-	-	1,455.00	\$ 275.00	1,180.00

### Operating Account – Inflow:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2018 Budget	Variance
<b>Membership Dues</b>															
MOAA National		1,465.00											\$1,465.00	\$ 500	\$965.00
New Aux			15.00										\$15.00	\$ -	\$15.00
New Retired			55.00										\$55.00	\$ -	\$55.00
New Active Duty													\$0.00	\$ -	\$0.00
New Former													\$0.00	\$ -	\$0.00
Renewal Surviving Spouses	370.00	200.00	45.00										\$615.00	\$ 900	-\$285.00
Renewal Retired	1,430.00	565.00	225.00										\$2,220.00	\$ 5,000	-\$2,780.00
Renewal Active Duty		55.00	85.00										\$140.00	\$ 650	-\$510.00
Renewal Former			125.00										\$125.00	\$ 200	-\$75.00
Total	\$ 1,800.00	\$ 2,285.00	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,635.00	\$ 7,250	-\$2,615.00
<b>Non-Dues Revenue</b>															
CFC													\$0.00	\$ -	\$0.00
Travel Rewards													\$0.00	\$ -	\$0.00
Golf Tournament													\$0.00	\$ 3,000	-\$3,000.00
Merchandise (Coins/Shirts)													\$0.00	\$ -	\$0.00
JROTC Medals (Garza)													\$0.00	\$ 1,000	-\$1,000.00
Advertising Lariat		150.00											\$150.00	\$ 12,000	-\$11,850.00
Corporate Partnership			200.00										\$200.00	\$ 1,000	-\$800.00
Donations to Chapter	1,020.00	285.00	110.00										\$1,415.00	\$ 6,000	-\$4,585.00
Donations to Outreach	1,715.00	347.00	395.00										\$2,457.00	\$ 8,000	-\$5,543.00
Social Events	1,826.00	630.00	1,086.00										\$3,542.00	\$ 15,000	-\$11,458.00
Total	\$ 4,561.00	\$ 1,412.00	\$ 1,791.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$7,764.00	\$ 46,000	-\$38,236.00
<b>TOTAL INCOME</b>	\$6,361.00	\$3,697.00	\$2,341.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,399.00	\$ 53,250	-\$40,851.00

## Operating Account – Outflow:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2018 Budget	Variance
Bank Charge/Int													-	\$ 50	50.00
Board & Staff Mtg													-	\$ -	-
Building Costs (rent)													-	\$ -	-
Copier Mntn Agreement													-	\$ 475	475.00
Square Service Fee	23.77	14.06	16.84										54.67	\$ 575	520.33
PayPal Service Fee	38.65	24.29	40.95										103.89	\$ 475	371.11
D&O Insurance													-	\$ 675	675.00
Dues & Subscription	793.00		537.20										1,330.20	\$ 1,200	(130.20)
GT Contractor Incentive													-	\$ 650	650.00
Independent Contr	790.00	1,580.00	1,580.00										3,950.00	\$ 19,460	15,510.00
Lariat Postage													-	\$ 2,500	2,500.00
Lariat Printing	451.30	453.09	455.18										1,359.57	\$ 7,000	5,640.43
Liability Insurance		425.00											425.00	\$ 450	25.00
Marketing													-	\$ 300	300.00
Membership Recruiting													-	\$ -	-
Merchandise (Coins/Shirts)													-	\$ -	-
Miscellaneous													-	\$ -	-
Office	295.21	153.33	96.24										544.78	\$ 3,200	2,655.22
Personal Affairs													-	\$ -	-
Postage & Delivery													-	\$ 1,500	1,500.00
ROTC													-	\$ 300	300.00
JROTC Medals													-	\$ 1,000	1,000.00
Satellite Chapters													-	\$ 600	600.00
Social Events	1,422.48	1,087.36	1,810.32										4,320.16	\$ 15,000	10,679.84
Solitaires													-	\$ 75	75.00
Special Activities													-	\$ 600	600.00
Telephone	157.78	173.16	151.79										482.73	\$ 1,800	1,317.27
Trans To Outreach	1,915.00	1,715.00	285.00										3,915.00	\$ 7,000	3,085.00
Volunteer Recogn													-	\$ 100	100.00
<b>TOTAL OUTFLOWS</b>	5,887.19	5,625.29	4,973.52	-	-	-	-	-	-	-	-	-	16,486.00	\$ 64,985	48,499.00
<b>Surplus/(Deficit)</b>	473.81	(1,928.29)	(2,632.52)	-	-	-	-	-	-	-	-	-	(4,087.00)	(11,735.00)	7,648.00

## Reserve Balances & Social Events:

Outreach	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
RBFCU													
Savings	\$ 7.90	\$ 7.90	\$ 7.90										
Money Market	\$15,278.55	\$16,993.55	\$ 2,568.60										
Checking	\$ 379.53	\$ 379.53	\$ 6,600.16										
Certificates	\$ 9,738.40	\$ 9,739.09	\$ 9,763.45										
Total	\$25,404.38	\$27,120.07	\$18,940.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter Operations													
Broadway	\$36,082.65	\$34,637.07	\$32,061.84										
USAA	\$16,300.60	\$16,300.60	\$16,321.95										
Total	\$52,383.25	\$50,937.67	\$48,383.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Social Events</b>	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Income	\$1,494.00	\$750.00	\$1,386.00										\$3,630.00
Outgo	\$1,422.48	\$1,087.36	\$1,735.32										\$4,245.16
Variance	\$71.52	-\$337.36	-\$349.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$615.16

It is a foregone conclusion that the only way to keep our head above water is to sell advertising. Social events is currently running at a loss, though it was expected from the Scholarship Luncheon, and a lesson learned from the Happy Hour. Hope to make it up at the next couple of events.

Kitty extended kudos to David for doubling the attendance at the events!

**Vice President Operations:** Col Peter Hunt, USAF (Ret) – Scholarship program is done for the year. Next year will have individual pictures of each winner and formalize the planning schedule to meet every 2-3 months to make sure things are on track. Survey Monkey results indicated a very successful event! Awards: Involved with 100 High Schools and approximately 10 colleges. Schedule is being updated daily. If anyone would like to present the award please contact Peter Hunt (Pete Schaub is the middleman notifying of volunteer opportunities). Will reformat list to allow for schedule sorting by date. Program is expensive to run \$100 x \$3.00 per medal, \$3.00 to mail, \$2.00 per certificate folder plus brochure parchment paper. Passed out old and new medals for comparison, will check local vendor for price and quality.

**Vice President Administration:** Lt Rebekah Emery, USA (Frmr) – Absent. No report.

**VP Membership:** Maj Jim Cunningham, USA (Ret) – Working with now disbanded Austin chapter to create a satellite. MOAA national indicates a potential chapter membership of over 1100 in the area though the Austin roster only had a membership of 200+. Topic will also be discussed at upcoming TCC meeting this weekend.

The Texas Military Officers Association, a non profit transition organization, hold regular meetings with military officers on the 2<sup>nd</sup> Thursday of each month, some of whom are MOAA members. Hoping to persuade some of these to join an Austin Chapter of MOAA. David suggested we should include the Austin Chapter membership in our luncheon blasts.

Barbara Ramsey has spoken to Terri Coles regarding Austin and if a Work Plan is created financial remuneration could be arranged. She is due to attend the next Quarterly TCC meeting in June.

Jim is also working on possible satellites in the Valley and Coastal Bend areas by talking to the JROTC instructors at the award presentations.

David Patrick advised a master calendar of the Newcomer Welcome dates be created and assigned to those wanting to man the table.

**VP Programs:** Col David Patrick, USAF (Ret) – David provided Survey Monkey results from the March luncheon – feedback was excellent, especially folks feeling welcomed and the ease of registration. See Appendix A. Gail Joyce will be at The ARC in May, June's Summer Celebration has a Country & Western theme with a DJ as the usual band has retired. Will soon start 2019 planning.

**VP Legislative Affairs:** LTC Robert Blake, USA (Ret) – Advised MOAA national will be "Storming The Hill" on April 18 and the latest MOAA magazine Military Officer has postcards that he hopes everyone will compete and send in.

**President:** LtCol Kitty Meyers, USAF (Ret) – Attending TCC meeting in Waco tomorrow, and Golf Committee meets again on Monday at 2pm. Reminded all members of the Exec Staff that much is gained from committee members. Need to concentrate on recruiting folks to populate and/or strengthen each committee. Board meeting scheduled for May 3 directly following the staff meeting and members of staff are invited. Also encouraged all to submit articles to The Lariat.

**Buddy Program Status:** Pete Schaub's Call to Volunteer emails prompted new member to attend (Bob Pollock). Introductions were made. Bob is LTC retired from the army reserves, moved to San Antonio a year ago from Akron, Ohio and has 2 grandchildren here and 2 in Houston.

**MOAA National Update:** Col Barbara Ramsey, USA (Ret) – Storming The Hill on April 18<sup>th</sup> will be a big event, along with new VA head confirmation hearings to replace Shulkin. There is bi-partisan support to do away with the SBP/DIC offset so it may stand a chance. Dental plan changes are ongoing. There are 3 chapter members who have applied to be part of the MOAA Board next season, part of the 65 applications received for 12 positions. David Patrick has been asked to participate on the Air Force nomination committee. The MOAA building in Alexandria is being rehabbed first week of May. New deputy for the Chapter & Council Affairs has been hired.

### **Staff Reports**

**Chaplain:** Chaplain LTC James Taylor, USA (Ret) – No report.

**VP Public Relations/Marketing:** LTC Charles Poole, USA (Ret) – Continuing to network with members from various local groups.

**VP Logistics:** (Open) - No report.

**Editor/VGSAA Rep:** Col Kerry Green, USAF (Ret) – No report.

**Webmaster:** Col Bill Hudson, USAF (Ret) – Absent. Some issues reported with Golf registration have now fixed.

**Administration:** Trish Meserve – Reviewed calendar for updates. Number for renewals consist of April 20 March 18, Feb 4, Jan 19, and to be deleted is Dec 19.

**Historian:** LTC Kerry Reyna USA (Ret) – Absent. No report.

**Chapter Affairs Officer/ARC Representative:** Col Irene Collier, USAF (Ret) – Distributing The Lariat at the ARC and Ft Sam library. New CEO at The ARC is from Incarnate Word. Will be attending the Newcomers meeting at end of April. Successful new programs at the ARC includes Doctor's coming to the ARC and setting appointments, and Tuesday's Historical programs showing short documentary films.

**Transition Liaison Officer:** LtCol Kitty Meyers USAF (Ret) – Currently working on various initiatives – Oct 11 Military Spouse Empowerment seminar, June 12 Women Veterans' celebration and a BBQ on Friday at Brackenridge Park.

**Scholarship/JROTC:** Col Peter Hunt, USAF (Ret) – Nothing to add to earlier report.

**Special Activities Representative:** Susie Tolman (Auxiliary/Surviving Spouse) – Need additional Treaters for Troops – Peggy Marchbanks expressed an interest in contributing. Experienced poor food handling etiquette at Golf Club at the recent Solitaires meeting.

**Blue Skies West Liaison:** LtCol Jim Conner, USAF (Ret) – Absent. No report.

**Blue Skies West Liaison:** (Open). No report.

**VS&V:** Lt Mary Priddy, USN (Fmr) – Absent. No report.

**Advertising Coordinator:** Col Rafael Paredes, USA (Ret) – Absent. Kitty Meyers to meet with him once settled in from his out of town business trip.

**Volunteer Coordinator:** Col Pete Schaub – Receives about 20% feedback from his Volunteer emails. Next Food Bank Volunteer event will be in May starting at 15 slots.

**Solitaires:** Pat Shecter (Auxiliary) – Absent. Needs new coordinator.

**VP Personal Affairs:** Col Stu Myers, USAF (Ret) – One officer passed in March.

#### **Old Business:**

- 1) Task List was reviewed and updated.
- 2) What Has The Chapter Done for You Lately updates given.

#### **New Business:**

- 1) Levels of Excellence. The following are to submit a paragraph or two to Kitty by Friday 13<sup>th</sup> on the chapter's 2017 accomplishments. Peter H ROTC and KLRN event, David P Succession Planning, Chuck Poole CAM week, Jim C grass roots recruitment and retention, Kitty Community Engagement, Stu M Personal Affairs program, David P Extra Credit.

**MEETING ADJOURNED at 11:45am.**

Next Golf Planning Cmte meeting Monday 5 Feb 2pm

Next staff meeting Thursday 3 May 10am

Next Board meeting Thursday 3 May 12 Noon-1pm



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Col David Patrick, USAF (Ret), Secretary

# Appendix A

## Program Ratings

Survey Monkey Results 5=excellent; 4=very good; 3=average; 2=poor; 1=very poor # of Responses	1/25/2018 Leslie Mouton 16	2/22/2018 Gary McAlum 22	3/21/2018 Al Flowers 9
1. Venue	4.2	4.63	4.2
2. Ease of pre-registration	4.73	4.81	5
3. Ease of check-in at event	4.57	4.9	4.4
4. Feeling welcomed and comfortable	4.57	4.81	5
5. Quality of food and service	4.13	4.09	4
6. Speaker/program	5	4.95	5
7. Organization, mgmt & execution of event	4.73	4.9	5
8. Overall evaluation	4.78	4.9	4.77

## Survey Monkey Comments from Mar 21 Scholarship Luncheon

- Loud noise from diners in the other area while speaker was speaking
- Very nice of Colonel Hunt to walk us to our table and seat is with our friends and some MoAA members
- Chicken was dry
- Fantastic speaker!
- Very motivating!
- Fantastic motivator and gave great advice for life in general. I know that the hs/college students liked him too.
- Superb!
- Sustain great programs!
- Find a quieter place during lunch.
- Only one request, if possible, to cordon our room so that the golfers eating lunch at a high volume do not distract from the guest speaker who provides valuable perspective.
- Thank you.
- In the past the friendliness and courtesy of the wait staff at the Ft. Sam golf course was missing, but that seemed improved this time.
- Doing great. Thanks