

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING

Thursday April 6, 2023

Meeting was called to order by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: Col Brian Afflerbaugh, Col Brad Barnhart, Col Peter Hunt, Col David Patrick, COL Felix Santiago, Col Lisa Skopal, Lt Col Kitty Meyers, MAJ Jim Cunningham, Trish Meserve.

Invocation by Jim Cunningham, pledge by Kitty Meyers.

Secretary: LTC Mike Frankel – Absent. (Teaching). The minutes from March 2, 2023 meeting were approved for filing.

Treasurer: Col Brad Barnhart – ACEF donations seem a little behind as compared to last year but is not of any concern. Scholarship checks have been prepped and awaiting names. It was noted that if donations are down by the end of the year due to the encouragement of writing separate checks a donation from Operations could be considered.

Alamo Chapter Educational Foundation ACEF (501(C)3)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	2023 Budget	Variance	YTD 2022
Donations (prior month)	810.00	1,200.00	215.00										2,225.00		2,225.00	3,705.00
Donations - Checks	275.00	50.00	10,000.00										10,325.00		10,325.00	4,560.00
Donations - Online (Sq & PP)		100.00											100.00		100.00	325.00
Amazon Smile		21.87											21.87		21.87	16.63
Other/Dividend		0.01	44.92										44.93		44.93	9.67
Golf Tournament													-		-	-
TOTAL INFLOW	1,085.00	1,371.88	10,259.92	-	-	-	-	-	-	-	-	-	12,716.80		12,716.80	8,616.30
OUTFLOWS																
Other																
Bank Fee																-
Big Give Fee																-
Golf Administration																-
PayPal Fee		3.38											3.38		3.38	-
Square Fee																12.13
Charity																-
Warrior & Family Support Ctr			9,634.54										9,634.54		9,634.54	-
Total Outflow (Other & Charity)	-	3.38	9,634.54	-	-	-	-	-	-	-	-	-	9,637.92	\$ -	9,637.92	12.13
Scholarship Program																
JROTC Admin & Awards Luncheon		731.50	959.64										1,691.14	\$ 2,000.00	(308.86)	1,006.40
ROTC Leadership Development														\$ 3,000.00		-
Col Torrey			1,000										1,000.00	\$ 1,000.00	-	-
Chapter (Jim & Cheryl Cunningham)														\$ 1,000.00	(1,000.00)	-
Gen Herring (JROTC) "Let's Go"														\$ 1,000.00	(1,000.00)	-
Col McCarthy (JROTC) "Let's Go"			1,000										1,000.00	\$ 1,000.00	-	-
Susie Tolman (JROTC) "Let's Go"														\$ 1,000.00	-	-
MajGen Dave & Carrie Garza "Let's Go"			3,000										3,000.00	\$ 7,000.00	(4,000.00)	-
ROTC			8,000										8,000.00	\$ 18,000.00	(10,000.00)	-
Total Scholarship Program	-	731.50	13,959.64	-	-	-	-	-	-	-	-	-	14,691.14	\$ 35,000.00	(20,308.86)	16,006.40
TOTAL OUTFLOW	0.00	734.88	23,594.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,329.06	\$ 35,000.00	(10,670.94)	16,018.53
Decrease/Increase	1,085.00	637.00	(13,334.26)	-	-	-	-	-	-	-	-	-	(11,612.26)	\$ (35,000.00)	23,387.74	(7,402.23)

Scholarship checks are in the process of being cashed. Have also paid out the budgeted \$3,000 (\$1,000 each) in Leadership Development funds to Basic Expeditionary Airman Skills Training (BEAST) in Austin, the Bronc Cadet Club at UT Rio Grande Valley and Roadrunner Booster Club at UT San Antonio.

Operations (501(C)4)

Inflows:

Brad offered kudos to the Membership & Recruitment team as well as the Marketing team for their efforts.

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2023 Budget	Variance	YTD 2022
Membership Dues																
MOAA National	330												\$330.00	\$ -	\$330.00	360.00
Austin Chapter													\$0.00	\$ -	\$0.00	-
New Surv Sp													\$0.00	\$ 25	-\$25.00	-
New Retired	75.00	50.00	75.00										\$200.00	\$ 500	-\$300.00	75.00
New Active Duty		25.00											\$25.00	\$ 100	-\$75.00	25.00
New Former													\$0.00	\$ 50	-\$50.00	-
New FOC		25.00											\$25.00	\$ -	\$25.00	-
Renewal Surv Sp	200.00	175.00	125.00										\$500.00	\$ 1,000	-\$500.00	725.00
Renewal Retired	1,575.00	900.00	675.00										\$3,150.00	\$ 11,250	-\$8,100.00	3,625.00
Renewal Active Duty	75.00	25.00	25.00										\$125.00	\$ 100	\$25.00	175.00
Renewal Former			25.00										\$25.00	\$ 100	-\$75.00	150.00
Renewal FOC													\$0.00	\$ 75	-\$75.00	-
Total	\$ 2,255.00	\$ 1,200.00	\$ 925.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,380.00	\$ 13,200	-\$8,820.00	\$ 5,135.00
Non-Dues Revenue																
Golf Tournament													\$0.00	\$ 5,000	-\$5,000.00	-
Travel Awards													\$0.00	\$ -	\$0.00	-
Merchandise (Coins/Shirts)	30.00	60.00											\$90.00	\$ 250	-\$160.00	65.00
Advertising Lariat	3,245.00	375.01	275.00										\$3,895.01	\$ 4,000	-\$104.99	2,970.00
Corporate Partnership	\$ 750.00		\$ 350.00										\$1,100.00	\$ 1,000	\$100.00	900.00
Donations to Chapter	1,450.00	610.00	356.00										\$2,416.00	\$ 7,500	-\$5,084.00	3,100.00
Donations to ACEF	1,200.00	215.00	466.00										\$1,881.00	\$ 7,000	-\$5,119.00	2,220.00
Social Events	2,334.00	1,434.00	1,820.00										\$5,588.00	\$ 12,500	-\$6,912.00	4,088.40
	\$ 9,009.00	\$ 2,694.01	\$ 3,267.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$14,970.01	\$ 37,250	-\$22,279.99	13,343.40
TOTAL INCOME	\$11,264.00	\$3,894.01	\$4,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,350.01	\$ 50,450	-\$31,099.99	\$ 18,478.40

Outflows:

Everything looks good.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023 Budget	Variance	YTD 2022
Copier Mntn Agreement													-	\$ 700	700.00	-
PayPal Service Fee	176.54	81.30	106.57										364.41	\$ 750	385.59	268.12
Square Service Fee	43.05	22.39	25.98										91.42	\$ 600	508.58	68.58
D&O Insurance													-	\$ 650	650.00	-
Dues & Subscription	717.00	544.25											1,261.25	\$ 1,500	238.75	1,039.60
Contractor Incentive													\$ -	\$ -	-	-
Independent Contr	1,906.66	1,906.66	1,906.66										5,719.98	\$ 22,880	17,160.02	5,460.00
Liability Insurance		487.00											487.00	\$ 500	13.00	487.00
Marketing													-	\$ 400	400.00	-
Merchandise (Coins/Shirts)													-	\$ 1,000	1,000.00	-
Office	110.95	528.14	275.24										914.33	\$ 3,000	2,085.67	464.14
Postage & Delivery	302.10	317.20	2.15										621.45	\$ 1,750	1,128.55	234.00
Social Events	1,742.36	-	974.00										2,716.36	\$ 12,500	9,783.64	3,330.52
Special Activities													-	\$ -	-	-
Telephone	153.24	153.24	153.24										459.72	\$ 2,000	1,540.28	488.61
Trans to ACEF	810.00	1,200.00	215.00										2,225.00	\$ 7,000	4,775.00	3,705.00
Volunteer Recognition													-	\$ -	-	-
TOTAL Outflow	\$ 5,961.90	\$ 5,240.18	\$ 3,658.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$14,860.92	\$ 55,230	-\$40,369.08	15,545.57
Surplus/(Deficit)	\$5,302.10	-\$1,346.17	\$533.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,489.09	-\$4,780.00	\$9,269.09	\$ 2,932.83

Cash Balances:

Educational Foundation	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
RBFCU													
Savings	\$ 10.00	\$ 10.00	\$ 10.00										
Money Market	\$ 38,163.05	\$ 31,776.57	\$ 8,085.85										
Checking	\$ 100.01	\$ 9,734.72	\$ 21,041.22										
Certificates	\$ 10,461.62	\$ 10,475.66	\$ 10,503.06										
Total	\$ 48,734.68	\$51,996.95	\$ 39,640.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter Operations													
Broadway	\$ 28,074.70	\$ 25,836.46	\$ 26,369.62										
RBFCU CD's	\$ 17,199.91	\$ 17,233.77	\$ 17,271.33										
Total	\$ 45,274.61	\$ 43,070.23	\$ 43,640.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Social Events													
Chapter													
Inflows	\$ 2,136.00	\$ 1,128.00	\$ 2,914.04	\$ 360.00									\$ 6,538.04
Outflows	\$ 1,742.36	\$ 974.00	\$ 2,606.08										\$ 5,322.44
Variance	\$ 393.64	\$ 154.00	\$ 307.96	\$ 360.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,215.60
March inflows includes \$950.04 transfeerd from MM to cover cost of Scholarship freebie lunches													

The Military Officers Association of America – Alamo Chapter is not a part of the department of defense or any of its components and it has no governmental status.

VP Membership: COL Felix Santiago, USA (Ret) – Membership chart with a total membership of 852 shows Active Duty at 77, Surviving Spouses at 134, Former at 31, Retired at 604 and Friends of the Chapter at 6. Member loss since last month is less than 1%. Dues paying members currently make up 82% of the chapter. MOAA's NRT reports are a critical recruiting tool, 25% of the membership is recruited in this manner. There were two standout names on the Final Final Email listing – Kitty would contact Stephan Porter, and Felix is to contact General Whittle.

VP Programs: Col David Patrick, USAF (Ret) – Welcomed Brian Afflerbaugh as his back up and eventual replacement. Event ratings and comments received via Survey Monkey were reviewed. It is apparent the feeling of being welcomed at an event is paramount. The scholarship Awards luncheon was first class – suggestions for next year include a seating chart and table numbers.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – Currently working on three reports, Federal, State and a Lariat article. Items discussed were the creation of an email blast regarding the most important issues affecting the military to vote/comment with a link to the MOAA website. The membership needs to participate more in shaping bills with their insight and input. The Texas Council of Chapters (TCC) participated in the Advocacy in Austin on March 15-16 with over 30 members. All representatives were visited, except for Donna Campbell. The MOAA reputation is growing with the legislature requesting input from the TCC and Texas Coalition of Veteran Organizations (TCVO).

VP Marketing and Development: Col Lisa Skopal, USAF (Ret) – Continuing to solicit Corporate Partners and Advertisers.

President: Lt Col Kitty Meyers, USAF (Ret) – Attended the AF ROTC Games Day in Austin on March 25 which the chapter supported with a \$1,000 donation. Previewed the requirements for the MOAA Level of Excellence Award and input will be provided by David, Peter, Felix, and Jim.

Scorecard:

Priority 1 – Increase and Retain Membership:

- 1.1 Current quarter highlights for recruiting opportunities are information tables during 6 upcoming bi-weekly Newcomer's briefings at FSH and a CF Gold Resource Fair event at Trinity University on June 5-7th.
- 1.2 Exploring participation at an upcoming FSH Open House and an August Retiree Town Hall.
- 1.3 Successful March events heightened the visibility of the Chapter within the community and its scholarship support. Chapter to support the ROTC University Games at Medina AB on April 15th.
- 1.4 Ongoing announcements on upgrading member status and membership benefits provides talking points for recruiting and retention.
- 1.5 Soldiers' Angels are actively advertised in the Chapter's newsletter and supported by individual volunteers. Recent support event for the USO's Warrior and Family Support Center strengthened the relationship with the Chapter. NCOA continues to partner with the Chapter at the Newcomers' briefings and extended invite to their national conference later this summer.
- 1.6 Birthdays recognition is a regular fixture in the newsletter. ROTC support events now a reality during March and April. Other initiatives for generational recruitment to be explored.

Priority 2 – Sustain a Positive Long Term Financial Position:

- 2.1 Ongoing.
- 2.2 Ongoing.
- 2.3 Working prospects
- 2.4 Well on our way to meeting (exceeding) 2023 budget goals. Also exploring other fund-raising ideas to increase revenue.

Priority 3 – Strong & Influential Legislative Efforts & Programs

- 3.1 Continuing to work on expanding the committee.
- 3.2 There appears to be no threat to the Hazlewood Act so far.
- 3.3 Will create blast for link to MOAA's Quorum.
- 3.4 Will be providing articles for the Lariat.

Priority 4 – Leadership Succession Planning

Brian Afflerbaugh is shadowing David Patrick; Kitty has committed to run again in this year's chapter elections in November. A President Elect is still needed.

Staff Reports

Editor: Lt Col Juliet Chelkowski, USMC (Ret) - No report.

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – Currently without VAC leader. Had nominated Susie for the Volunteer of Excellence Award and she won! Hoping her daughter Noreen can come to town and accept the posthumous award on the 19th at 1pm.

Army Chief of Staff's Retiree Council Washington DC & JBSA Retirees Council: COL Felix Santiago, USA (Ret) – Will be recalled to Active Duty for the annual meeting in D.C. April 23-28th. Working on retiree events on Ft Sam for an Open House this month and a townhall style meetings in August.

Historian: (Open) No report.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing Transition Counseling, working Transition with the JBSA Alliance team. Will be part of a panel at INCOM's three-day Transition event that will bring together 56 different installations.

Active-Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Checks have been sent to the scholarship winners who were unable to attend the Awards luncheon.

Focus now is getting the information on the award ceremonies so presenters can be sought. Email blast article needs to be doctored – Kitty to work on it. Presenters also sought for area ROTC groups in Corpus, RGV and Austin.

Participating/supporting the AF BEAST training – Scholarship committee may well change its name to Scholarship and Leadership Development next year.

Database of high schools will be expanded next year to include Austin area schools.

Blue Skies of Texas Satellite Chapter Representative: Lt Col Tom Carter, USAF (Ret) – Absent. Tom will be setting up Soldier's Angels sock drive at both East & West campuses.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – Absent. Joe & Janet will be setting up Soldier's Angels sock drive at the ARC.

Volunteer Coordinator: Col Pete Schaub – Absent. No report.

Surviving Spouse Coordinator: LTC Martin Garcia – Absent. No report (awaiting surgery).

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – Absent no report. Cora visited Stu at home but discovered he/they were in an assisted living arrangement and his house has been sold. Trying to contact Stu's daughter for more contact details.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Absent - The number of Facebook followers has increased to 120.

Administration: Trish Meserve – Renewals this month total 128 of which 106 are to be mailed. 19 members are to be deleted for nonpayment. Fire Marshall inspected recently – work orders submitted for faulty emergency light and broken GFCI. Attempting to locate a vendor to service the fire extinguishers. Work order still pending for the leaking men's toilet.

Old Business:

None

New Business:

None

MEETING ADJOURNED at 11:40am.

Next Staff Meeting – Thursday May 11 at 10am

Next Board Meeting – Wednesday May 17 at 10am (may change)

LTC Mike Frankel, USA, Secretary