

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING

Thursday, 2 May 2024

Meeting was called to order by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: Col Brian Afflerbaugh, Col Pete Hunt, Col David Patrick, Col Pete Schaub, Col Lisa Skopal, Col Dan Van Syoc, Lt Col Kathie Estrada, Lt Col Kitty Meyers, MAJ Jim Cunningham, Trish Meserve.

Invocation by and pledge led by Kitty Meyers.

Secretary: The minutes from 4 April 2024 meeting were approved for filing.

Treasurer: Col Brad Barnhart – (absent) Brad's submitted report:

For the MACEF, we're halfway through the Fiscal Year and our donations are still strong. Without income from Foundation Fundraising, we're about \$12,500 short of our total income goal. By saving \$1K from the luncheon and if we forgo contributing \$2160 to the endowment as planned, we need about \$9K in donations in the next six months to fully fund the same activities next year.

For Chapter Operations, Advertising and Corporate Sponsorships are ahead of schedule (no surprise) while membership and donations are right on schedule. For expenses, no surprises. Office supplies are slightly higher than expected, but that's primarily due to the purchases in January. No concerns.

Kitty advised the \$3,000 MOAA grant the chapter applied for was approved but only for \$1800. Monies are expected this month. Pete Hunt advised he is tallying up the last of the scholarship administrative expenses and will be submitting for reimbursement soon.

Alamo Chapter Educational Foundation MACEF (501(C)3)

INCOME	2023		2024		March	April	May	June	July	August	September	October	FY24 YTD	FY24 Budget	Variance	YTD 2023
	November	December	January	February												
Donations (Transfers from Operations)	920.00	1,095.00	660.00	745.00	1,160.00	315.00							4,895.00	\$ 4,500.00	395.00	2,691.00
Donations (Checks)	1,561.00	1,290.00	125.00	575.00	165.00	600.00							4,316.00	\$ 2,000.00	2,316.00	325.00
Donations (Online)	350.00	775.00	650.00	100.00	24.00	25.00							1,924.00	\$ 700.00	9,300.00	100.00
Dividend	27.54	48.79	44.71	49.92	39.82	8.70							219.48			79.91
MajGen Dave Garza JROTC Donation				10,000.00									10,000.00	\$ 10,000.00	(10,000.00)	10,000.00
Foundation Fundraising													-	\$ 20,000.00	(20,000.00)	
Golf Tourney Proceeds Scholarships	5,389.96												5,389.96	\$ 5,000.00	389.96	
Golf Tourney Proceeds for USO WFSC	6,829.96												6,829.96			
Chapter Operations donation from GT	3,054.98												3,054.98			
													-			
TOTAL INCOME	18,133.44	3,208.79	1,479.71	11,469.92	1,388.82	948.70	-	-	-	-	-	-	36,629.38	42,200.00	(17,599.04)	13,195.91
OUTFLOWS																
Expenses																
Office Supplies / Postage			392.20										392.20	\$ 500.00	(107.80)	
Awards Luncheon						1,115.10							1,115.10	\$ 2,500.00	(1,384.90)	1691.14
PayPal Fee	11.10	5.32	16.88		1.18								34.48	\$ 20.00	14.48	3.38
Square Fee		28.04	3.65	3.65	5.40	1.03							41.77	\$ 20.00	21.77	
													-			
Outreach																
USO WFSC			6,830.00										6,830.00	\$ -	6,830.00	9,634.54
													-			
Leadership Development Initiatives																
ROTC Leadership Development					1,000.00	2,000.00							3,000.00	\$ 4,000.00	(1,000.00)	3000
													-			
JROTC Scholarships																
Gen Herring "Let's Go" Cadet Kilic					1,000								1,000.00	\$ 1,000.00	-	-
Col McCarthy "Let's Go" Cadet Birkner						1,000							1,000.00	\$ 1,000.00	-	1,000.00
Susie Tolman "Let's Go" Cadet Garcia					1,000								1,000.00	\$ 1,000.00	-	
MajGen Dave & Carrie Garza "Let's Go"					5,000	3,000							8,000.00	\$ 9,000.00	(1,000.00)	6,000.00
													-			
Chapter Scholarship Program																
Col Torrey Minnie Piper					1,000								1,000.00	\$ 1,000.00	-	1,000.00
Chapter Dep (Jim & Cheryl Cunningham)													-	\$ 1,000.00	(1,000.00)	
													-			
ROTC Scholarship Program																
ROTC AF (Ed & Ruby Marvin) Cadet Vallor													-	\$ 1,000.00	(1,000.00)	
ROTC Scholarships					13,000	2,000							15,000.00	\$ 18,000.00	(3,000.00)	15,000.00
													-			
Endowment Distribution													-	\$ 2,160.00	(2,160.00)	
													-			
TOTAL OUTFLOWS	11.10	33.36	7,242.73	3.65	22,006.58	9,116.13	0.00	0.00	0.00	0.00	0.00	0.00	38,413.55	\$ 42,200.00	(3,786.45)	37,329.06

The Military Officers Association of America – Alamo Chapter is not a part of the department of defense or any of its components and it has no governmental status.

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2024 Budget	Variance	YTD 2023
Membership Dues																
MOAA National	585.00												\$585.00	\$ -	\$585.00	330.00
Austin Chapter													\$0.00	\$ -	\$0.00	-
New Surv Sp	25.00												\$25.00	\$ -	\$25.00	-
New Retired	25.00	75.00		100.00									\$250.00	\$ 500	-\$250.00	225.00
New Active Duty			25.00										\$25.00	\$ 100	-\$75.00	25.00
New Former			25.00										\$25.00	\$ -	\$25.00	-
New FOC													\$0.00	\$ 50	-\$50.00	25.00
Renewal Surv Sp	50.00	275.00	150.00	25.00									\$500.00	\$ 750	-\$250.00	500.00
Renewal Retired	950.00	1,200.00	575.00	670.00									\$3,395.00	\$ 9,000	-\$5,605.00	3,550.00
Renewal Active Duty	100.00	25.00											\$125.00	\$ 100	\$25.00	150.00
Renewal Former				25.00									\$25.00	\$ 100	-\$75.00	50.00
Renewal FOC	50.00	25.00											\$75.00	\$ 75	\$0.00	-
Total	\$ 1,785.00	\$ 1,600.00	\$ 825.00	\$ 820.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,030.00	\$ 10,675	-\$5,645.00	\$ 4,855.00
Non-Dues Revenue																
Golf Tournament													\$0.00	\$ 5,000	-\$5,000.00	-
Travel Awards			41.94										\$41.94	\$ -	\$41.94	-
Merchandise (Coins/Shirts)	112.00	46.00	30.00										\$188.00	\$ 500	-\$312.00	150.00
Advertising Lariat	275.00	275.00	275.00	3,245.00									\$4,070.00	\$ 5,000	-\$930.00	4,170.01
Corporate Partnership	\$ 100.00	\$ 700.00	\$ 500.00	\$ 500.00									\$1,800.00	\$ 2,000	-\$200.00	1,350.00
Donations to Chapter	760.00	1,455.00	520.00	805.00									\$3,540.00	\$ 13,845	-\$10,305.00	2,766.00
Donations to MACEF	740.00	1,160.00	315.00	755.00									\$2,970.00	\$ 7,000	-\$4,030.00	2,156.00
Social Events	1,434.00	1,372.00	912.00	2,415.10									\$6,133.10	\$ 12,500	-\$6,366.90	6,642.00
Total	\$ 3,421.00	\$ 5,008.00	\$ 2,593.94	\$ 7,720.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$18,743.04	\$ 45,845	-\$27,101.96	17,234.01
TOTAL INCOME	\$5,206.00	\$6,608.00	\$3,418.94	\$7,720.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,773.04	\$ 56,520	-\$32,746.96	\$ 22,089.01

Outflows:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2024 Budget	Variance	YTD 2023
Bank Charge													-	\$ -	-	\$ -
Copier Mntn Agreement				691.00									691.00	\$ 691	-	\$ 691.00
PayPal Service Fee	95.98	81.26	84.13	127.33									388.70	\$ 1,000	611.30	\$ 483.33
Square Service Fee	28.72	77.52	20.39	35.19									161.82	\$ 700	538.18	\$ 112.40
D&O Insurance													-	\$ 685	653.00	\$ -
Dues & Subscription	243.05	1,063.80											1,306.85	\$ 1,369	62.64	\$ 1,261.25
Contractor Incentive													-	\$ -	-	\$ -
Independent Contr	2,001.66	2,001.66	2,001.66	2,001.66									8,006.64	\$ 24,020	16,013.36	\$ 7,626.64
Liability Insurance		487.00											487.00	\$ 487	-	\$ 487.00
Marketing													-	\$ -	-	\$ -
Merchandise (Coins/Shirts)													-	\$ -	-	\$ -
Office	973.83	526.54	312.38	72.33									1,885.08	\$ 3,668	1,782.43	\$ 914.33
Postage & Delivery	358.70												358.70	\$ 3,000	2,641.30	\$ 622.75
Social Events	2,036.00	1,108.80	2,116.00	1,012.00									6,272.80	\$ 12,500	6,227.20	\$ 6,765.18
Special Activities													-	\$ -	-	\$ -
Telephone	115.59	115.59	115.59	115.48									462.25	\$ 1,400	937.75	\$ 765.46
Trans to MACEF	660.00	745.00	1,160.00	315.00									2,880.00	\$ 7,000	4,120.00	\$ 2,691.00
Volunteer Recognition													-	\$ -	-	\$ -
TOTAL Outflow	\$ 6,513.53	\$ 6,207.17	\$ 5,810.15	\$ 4,369.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$22,900.84	\$ 56,520	-\$33,619.16	\$ 22,420.34
Surplus/(Deficit)	-\$1,307.53	\$400.83	-\$2,391.21	\$3,350.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$872.20	\$0.00	\$872.20	-\$331.33

Cash Balances:

CASH BALANCES 2024															
MACEF	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
RBFCU															
Savings	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00											
Money Market	\$ 28,742.59	\$ 39,757.22	\$ 6,121.64	\$ 5,953.87											
Checking	\$ 172.02	\$ 168.38	\$ 13,336.20	\$ 5,336.54											
Certificates	\$ 10,839.84	\$ 10,874.46	\$ 10,917.35	\$ 10,960.33											
Total	\$ 39,764.45	\$ 50,810.06	\$ 30,385.19	\$ 22,260.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter Operations															
Broadway	\$ 13,062.13	\$ 13,462.96	\$ 11,071.75	\$ 15,241.86											
RBFCU CD #1-3	\$ 17,738.73	\$ 17,792.25	\$ 17,849.64	\$ 17,906.72											
RBFCU CD #4	\$ 15,102.53	\$ 15,160.01	\$ 15,221.68	\$ 15,281.61											
Total	\$ 30,800.86	\$ 31,255.21	\$ 28,921.39	\$ 33,148.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Social Events	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD		
Chapter															
Inflows	\$ 2,196.00	\$ 1,090.00	\$ 2,511.10	\$ 1,104.00	\$ 480.00								\$ 7,381.10		
Outflows	\$ 2,186.00	\$ 958.80	\$ 2,116.00	\$ 1,012.00									\$ 6,272.80		
Variance	\$ 10.00	\$ 131.20	\$ 395.10	\$ 92.00	\$ 480.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,108.30		

VP Membership: Lt Col Kathie Estrada, USAF (Ret) (Interim) - From the chart the membership totaling 906 is made up of Active Duty 138, Surviving Spouse 151, Former 23, Friends of the Chapter 5, and Retired 589. In reviewing the list of nonpaying members about to receive their final-final email Kitty advised she would contact Shane Cuellar.

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Upcoming recruiting events were discussed and schedules for manning the table organized. Kathie to send out an email asking for help at future events. Suggested a “draw” gift could be a simplified map of the area to help news arrivals to San Antonio get their bearings. Lisa to approach Kelly Guerrero to see if she had such a thing or would like to sponsor it. The email Kathy is sending out to new recruits will be coordinated with the welcome letter. The job description for membership committee members will be included in the June Lariat.

VP Programs: Col David Patrick, USAF (Ret) / Col Brian Afflerbaugh, USAF (Ret) – Reviewed Brian’s program rating and comments from the last luncheon. Service was again very poor, and the food was hit & miss. It was suggested Serafina De Los Santos (Exec Dir of 502nd Force Support Group) should also receive a copy of the attendees’ comments.

Lisa requested space for at least one Corporate Partner at the upcoming ARC luncheon. ARC’s catering department was persuaded by the residents to allow their meals to be part of their dining dollars program.

David & Brian will start the process of booking speakers for 2025 in August.

Marty is still working on the luncheon video, but a different placement or background needs to be addressed – will try placing the flags immediately behind the speaker to act as a backdrop.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – Interim charges have been announced by the Lt Governor and primarily have to do with homelessness and mental health, and having veteran hubs at all schools and universities that would assist students with their military related educational benefits - GI bills, VA and Hazlewood. Kitty is now a member of the Veterans Land Board.

VP Marketing and Development: Col Lisa Skopal, USAF (Ret) – Having more success than in previous years in getting most of our current Corporate Sponsors to renew their membership. Believe reaching out to them more frequently through the year is paying off. A potential is Soarion FCU, formerly Air Force Credit Union. One of our MACEF Board members is a member of their Board so the odds are good. Hoping First Command will participate in a bigger way with Lariat and/or Golf Tournament. Advertising income is at 81% of its budget and Corporate Partnership is at 90%.

Scholarships & Leadership Development: Col Peter Hunt, USAF (Ret) – Awards season is winding down. Next year’s goal is to employ more presenters, especially for the colleges. An after-action meeting is being considered. Noted most all supplies were exhausted this year so expenses next year will be greater, and they will plan to mail packets a little later as many seem to have been misplaced. Kitty reminded all the Austin chapter should be up and running by next year so will take over that segment.

President: Lt Col Kitty Meyers, USAF (Ret) – Will be presenting the awards at the UTSA Dining Out awards ceremony. Has been concentrating lately on interviewing Board candidates for both Chapter and MACEF Boards.

Scorecard 2024

David reminded all a brief report is needed in order to update the scorecard by Friday 5/10. Kathy will update the membership portion where able.

Staff Reports

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – Nothing to report.

Army Chief of Staff’s Retiree Council Washington DC & JBSA Retirees Council: Maj Jim Cunningham, USA (Ret) – CSM Donna Balderston was selected as Felix’s successor to the JBSA Retiree Council.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing the ongoing Transition activities, e.g. JBSA Transition Alliance and individual counseling.

Blue Skies of Texas Satellite Chapter Representative: Col Dan Van Syoc, USAF (Ret) – Dan is working on the September luncheon. David reminded him audio visual aids would be required.

Volunteer Coordinator: Col Pete Schaub, USAF (Ret) – Continuing to send out emails to new members who indicate a willingness to volunteer.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Nothing to report.

Administration: Trish Meserve – April renewals consist of 87, of which 74 are to be mailed. 20 are slated to be deleted.

Old Business:

1. Lapel pin Update: Jim Cunningham received the bid from his Korean vendor for \$120 set up, \$3.25 per pin and \$95 shipping for a total of \$540. A bid from Corporate Partner Xpert Media Management came in cheaper with a total cost of 250 pins of \$495.50. Size of pin needs to be smaller, Jim to revisit.

MEETING ADJOURNED at 12.05pm.

Next Foundation Board (MACEF) Meeting – Tues 7 May 2pm

Next Golf meeting Thurs 8 May 2pm

Next Chapter Board Meeting – Weds 22 May 10am

Next Staff Meeting – Thurs 6 June 10am

Col David Patrick, USAF (Ret)