

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING

Thursday May 10, 2023

Meeting was called to order by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: CAPT Cora Bayle Cox, Col David Patrick, Col Pete Schaub, Col Lisa Skopal, Lt Col Kitty Meyers, MAJ Jim Cunningham, Trish Meserve.

Invocation and pledge by Jim Cunningham.

Secretary: LTC Mike Frankel – Absent. (Teaching). The minutes from April 6, 2023 meeting were approved for filing.

Treasurer: Col Brad Barnhart – Absent. ACEF - still 5 scholarship checks to be cashed. A little behind on donations, but no concerns.

Ops Income - we are 1/3 of the way through the year. Membership is on track and advertising/corporate sponsorships have already achieved their budget. Donations to the Chapter are on track.

Ops Expenses - all expenses are on track. Double payment on telephone bill due to being paid online and in Trish's absence being paid again once the bill was received. Trish to double check income and expenses on social events for March and April.

Alamo Chapter Educational Foundation ACEF (501(C)3)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	2023 Budget	Variance	YTD 2022
Donations (prior month)	810.00	1,200.00	215.00	466.00									2,691.00		2,691.00	4,125.00
Donations - Checks	275.00	50.00	10,000.00										10,325.00		10,325.00	4,560.00
Donations - Online (Sq & PP)		100.00											100.00		100.00	851.00
Amazon Smile		21.87											21.87		21.87	16.63
Other/Dividend		0.01	44.92	13.11									58.04		58.04	14,032.00
Golf Tournament													-		-	-
													-		-	-
TOTAL INFLOW	1,085.00	1,371.88	10,259.92	479.11	-	-	-	-	-	-	-	-	13,195.91		13,195.91	23,584.63
OUTFLOWS																
Other																
Bank Fee																-
Big Give Fee																-
Golf Administration																-
PayPal Fee		3.38											3.38		3.38	14.97
Square Fee																13.16
Charity																-
Warrior & Family Support Ctr			9,634.54										9,634.54		9,634.54	-
Total Outflow (Other & Charity)	-	3.38	9,634.54	-	-	-	-	-	-	-	-	-	9,637.92	\$ -	9,637.92	28.13
Scholarship Program																
JROTC Admin & Awards Luncheon		731.50	959.64										1,691.14	\$ 2,000.00	(308.86)	1,006.40
ROTC Leadership Development				\$ 3,000									3,000.00	\$ 3,000.00	-	-
Col Torrey			1,000										1,000.00	\$ 1,000.00	-	-
Chapter (Jim & Cheryl Cunningham)													-	\$ 1,000.00	(1,000.00)	-
Gen Herring (JROTC) "Let's Go"													-	\$ 1,000.00	(1,000.00)	-
Col McCarthy (JROTC) "Let's Go"			1,000										1,000.00	\$ 1,000.00	-	-
Susie Tolman (JROTC) "Let's Go"													-	\$ 1,000.00	-	-
MajGen Dave & Carrie Garza "Let's Go"			3,000	3,000									6,000.00	\$ 7,000.00	(1,000.00)	-
ROTC			8,000	8,000									16,000.00	\$ 18,000.00	(2,000.00)	-
Total Scholarship Program	-	731.50	13,959.64	14,000.00	-	-	-	-	-	-	-	-	28,691.14	\$ 35,000.00	(6,308.86)	19,000.00
TOTAL OUTFLOW	0.00	734.88	23,594.18	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,329.06	\$ 35,000.00	3,329.06	20,034.53
Decrease/Increase	1,085.00	637.00	(13,334.26)	(13,520.89)	-	-	-	-	-	-	-	-	(25,133.15)	\$ (35,000.00)	9,866.85	3,550.10

The Military Officers Association of America – Alamo Chapter is not a part of the department of defense or any of its components and it has no governmental status.

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2023 Budget	Variance	YTD 2022
Membership Dues																
MOAA National	330												\$330.00	\$ -	\$330.00	360.00
Austin Chapter													\$0.00	\$ -	\$0.00	-
New Surv Sp													\$0.00	\$ 25	-\$25.00	-
New Retired	75.00	50.00	75.00	25.00									\$225.00	\$ 500	-\$275.00	100.00
New Active Duty		25.00											\$25.00	\$ 100	-\$75.00	50.00
New Former													\$0.00	\$ 50	-\$50.00	-
New FOC		25.00											\$25.00	\$ -	\$25.00	-
Renewal Surv Sp	200.00	175.00	125.00										\$500.00	\$ 1,000	-\$500.00	725.00
Renewal Retired	1,575.00	900.00	675.00	400.00									\$3,550.00	\$ 11,250	-\$7,700.00	4,275.00
Renewal Active Duty	75.00	25.00	25.00	25.00									\$150.00	\$ 100	\$50.00	300.00
Renewal Former			25.00	25.00									\$50.00	\$ 100	-\$50.00	225.00
Renewal FOC													\$0.00	\$ 75	\$75.00	-
Total	\$ 2,255.00	\$ 1,200.00	\$ 925.00	\$ 475.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,855.00	\$ 13,200	-\$8,345.00	\$ 6,035.00
Non-Dues Revenue																
Golf Tournament													\$0.00	\$ 5,000	-\$5,000.00	-
Travel Awards													\$0.00	\$ -	\$0.00	15.00
Merchandise (Coins/Shirts)	30.00	60.00		60.00									\$150.00	\$ 250	-\$100.00	95.00
Advertising Lariat	3,245.00	375.01	275.00	275.00									\$4,170.01	\$ 4,000	\$170.01	2,970.00
Corporate Partnership	\$ 750.00		\$ 350.00	\$ 250.00									\$1,350.00	\$ 1,000	\$350.00	900.00
Donations to Chapter	1,450.00	610.00	356.00	350.00									\$2,766.00	\$ 7,500	-\$4,734.00	3,724.00
Donations to ACEF	1,200.00	215.00	466.00	275.00									\$2,156.00	\$ 7,000	-\$4,844.00	2,600.00
Social Events	2,334.00	1,434.00	1,820.00	1,054.00									\$6,642.00	\$ 12,500	-\$5,858.00	4,997.40
	\$ 9,009.00	\$ 2,694.01	\$ 3,267.00	\$ 2,264.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$17,234.01	\$ 37,250	-\$20,015.99	15,201.40
TOTAL INCOME	\$11,264.00	\$3,894.01	\$4,192.00	\$2,264.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,089.01	\$ 50,450	-\$28,360.99	\$ 21,236.40

Outflows:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023 Budget	Variance	YTD 2022
Copier Mntn Agreement				691.00									691.00	\$ 700	9.00	691.00
PayPal Service Fee	176.54	81.30	106.57	118.92									483.33	\$ 750	266.67	333.84
Square Service Fee	43.05	22.39	25.98	20.98									112.40	\$ 600	487.60	86.64
D&O Insurance													-	\$ 650	650.00	-
Dues & Subscription	717.00	544.25											1,261.25	\$ 1,500	238.75	1,039.60
Contractor Incentive													-	\$ -	-	-
Independent Contr	1,906.66	1,906.66	1,906.66	1,906.66									7,626.64	\$ 22,880	15,253.36	7,280.00
Liability Insurance		487.00											487.00	\$ 500	13.00	487.00
Marketing													-	\$ 400	400.00	-
Merchandise (Coins/Shirts)													-	\$ 1,000	1,000.00	-
Office	110.95	528.14	275.24										914.33	\$ 3,000	2,085.67	810.68
Postage & Delivery	302.10	317.20	2.15	1.30									622.75	\$ 1,750	1,127.25	234.00
Social Events	1,742.36	-	974.00	4,048.82									6,765.18	\$ 12,500	5,734.82	4,090.52
Special Activities													-	\$ -	-	-
Telephone	153.24	153.24	153.24	305.74									765.46	\$ 2,000	1,234.54	641.02
Trans to ACEF	810.00	1,200.00	215.00	466.00									2,691.00	\$ 7,000	4,309.00	4,125.00
Volunteer Recognition													-	\$ -	-	-
TOTAL Outflow	\$ 5,961.90	\$ 5,240.18	\$ 3,658.84	\$ 7,559.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$22,420.34	\$ 55,230	-\$32,809.66	19,819.30
Surplus/(Deficit)	\$5,302.10	-\$1,346.17	\$533.16	-\$5,295.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$331.33	-\$4,780.00	\$4,448.67	\$ 1,417.10

Cash Balances:

	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Educational Foundation													
RBFCU													
Savings	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00									
Money Market	\$ 38,163.05	\$ 31,776.57	\$ 8,085.85	\$ 6,064.41									
Checking	\$ 100.01	\$ 9,734.72	\$ 21,041.22	\$ 6,046.77									
Certificates	<u>\$ 10,461.62</u>	<u>\$ 10,475.66</u>	<u>\$ 10,503.06</u>	<u>\$ 10,533.62</u>									
Total	\$ 48,734.68	\$51,996.95	\$ 39,640.13	\$ 22,654.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter Operations													
Broadway	\$ 28,074.70	\$ 25,836.46	\$ 26,369.62	\$ 21,549.20									
RBFCU CD's	<u>\$ 17,199.91</u>	<u>\$ 17,233.77</u>	<u>\$ 17,271.33</u>	<u>\$ 17,308.52</u>									
Total	\$ 45,274.61	\$ 43,070.23	\$ 43,640.95	\$ 38,857.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Social Events													
Chapter													
Inflows	\$ 2,136.00	\$ 1,128.00	\$ 1,964.00	\$ 964.00	\$ 450.00								\$ 6,642.00
Outflows	\$ 1,742.36	\$ 974.00	\$ 2,606.08	\$ 1,442.74									\$ 6,765.18
Variance	<u>\$ 393.64</u>	<u>\$ 154.00</u>	<u>(\$ 642.08)</u>	<u>(\$ 478.74)</u>	<u>\$ 450.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (123.18)</u>
March inflows includes \$950.04 transferred from MM to cover cost of Scholarship freebie lunches													

VP Membership: COL Felix Santiago, USA (Ret) – Absent. Membership chart shows a total membership of 876 shows Active Duty at 90, Surviving Spouses at 137, Former at 31, Retired at 612 and Friends of the Chapter at 6. There are 18 members on the “Final-Final” email list.

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VP Programs: Col David Patrick, USAF (Ret) – Ratings from the survey monkey were OK, only 13 received. Quality of food seemed to low but overall value for money was high. Currently working on next year's speakers. David will be the host at the May luncheon due to Kitty's involvement with IMCOM's Transition event.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – State legislative session is winding down, over 30 bills affecting the military have gone through the House and the Senate. The bill on Property Tax may wind up in Special Session discussions.

MOAA's Advocacy campaign on the Hill in April went well and encouraged all to send in the pre-written letters on a regular, if not weekly, basis.

VP Marketing and Development: Col Lisa Skopal, USAF (Ret) – See remarks under Scorecard.

President: Lt Col Kitty Meyers, USAF (Ret) – Recruiting candidates for Board positions is ongoing, looking for 3 additional chapter Board members and 5 for the ACEF. Need more applicants, please direct interested parties to either Kitty or Ed Marvin.

MOAA Vacations travel show was a big success – over 50 folks attended at each of the ARC and Blue Skies locations.

Attended the Texas Veterans Commission meeting in Austin yesterday.

The chapter sponsored the luncheon for the AF ROTC BEAST Games Day in Medina with a \$1,000 donation. JROTC Award ceremonies are on-going, despite little feedback from the schools this year a schedule has been distributed.

On Monday, May 15, Jim Connor's daughter, a vet at BAMC, will be at Blue Skies to give a presentation on a robotic dog that aids memory care patients.

Scorecard:

Priority 1 – Due to Felix's absence no input was received.

Priority 2 – Sustain a Positive Long Term Financial Position:

2.1 Ongoing.

2.2 Ongoing.

2.3 - ongoing. Dignity Memorial expressed interest in sponsoring a luncheon, will pursue a discussion with them on proposed dates for possible luncheons.

2.4 - Leonard Contracting renewed their Corporate Sponsorship at the \$250 level. Knowles Atchison (Legal Shield) has requested starting his Corporate Sponsorship in August and requests a table for the August luncheon. Have two more potential Corporate Sponsors I am meeting with.

On target to exceed Lariat and Corporate sponsorship budgets for 2023.

Priority 3 – Strong & Influential Legislative Efforts & Programs

All items on going. Jim announced he will need to step down from this position soon due to health concerns and is looking for a replacement.

Priority 4 – Leadership Succession Planning

Currently have 6 interested candidates for Board positions.

Staff Reports

Editor: Lt Col Juliet Chelkowski, USMC (Ret) - No report.

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – No report.

Army Chief of Staff's Retiree Council Washington DC & JBSA Retirees Council: COL Felix Santiago, USA (Ret) – Absent. Upcoming retiree events include June 5-7 at Incarnate Word, a Town Hall at Lackland and a Retiree Appreciation Day in October.

Historian: (Open) No report.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing regular Transition Counseling, working Transition with the JBSA Alliance team. Will be part of a panel at IMCOM's three-day Transition event that will bring together 56 different installations.

Active-Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Absent. No report.

Blue Skies of Texas Satellite Chapter Representative: Lt Col Tom Carter, USAF (Ret) – Absent. No report.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – Absent. No report.

Volunteer Coordinator: Col Pete Schaub, USAF (Ret) – No report.

Surviving Spouse Coordinator: LTC Martin Garcia, USA (Ret) – Absent. No report.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox, USN (Ret) – Cora has not received any further information regarding Stu. Will send a card hoping it gets forwarded. Will also contact Mrs. Paone (or forward to Martin) regarding her question on tax relief as a surviving spouse.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Absent. No report.

Administration: Trish Meserve – Back from vacation – working on the backlog.

Old Business:

None

New Business:

1. Position Title Change – David Patrick made a motion to change the Scholarship/Awards Chair to an elected position given its importance in the chapter's mission and thereby update the title to VP, Scholarships, Awards & Leadership Development. Seconded by Jim Cunningham. Approved by all.
2. Challenge Coin – additional supplies are needed but requires a redesign to comply with Ft Sam Private Organizations on Post regulations. Proposed to include the MOAA seal (use approved by MOAA) instead of the branch shields. Kitty to finalize design and submit to Ft Sam for their approval.
3. Pull Up Display redesign: Following discussion the following agreement was reached:
 - a. Change top logo to the one including the chapter name and add Five Star Chapter of Excellence
 - b. Move Established... to bullet #1
 - c. Move Located on... to bullet #2
 - d. Move Over 1,000 mbrs... to bullet #3, removing "over 1000 mbrs" and replacing with "largest Texas Chapter"
 - e. Move Advocate in Austin... to bullet #4 and reword to include San Antonio
 - f. Move Leader helping to ... to bullet #5
 - g. Add "Transition Assistance" as bullet #6
 - h. Add "ACEF/Scholarships" as bullet #7

- i. Move “Monthly Events” to bullet #8 and remove “5 star chapter of excellence” wording
- i. Replace service shields with MOAA seal and Q&R Code

MEETING ADJOURNED at 11:24am.

Next Board Meeting – Thursday May 25 at 10am

Next Staff Meeting – Thursday June 1 at 10am

A handwritten signature in black ink, appearing to read "David Patrick", with a stylized flourish at the end.

Col David Patrick, USAF (Ret)