

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF STAFF MEETING

Thursday June 1, 2023

Meeting was called to order by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: Col Brian Afflerbaugh, Col David Patrick, Col Felix Santiago, Col Pete Schaub, Col Lisa Skopal, Lt Col Kathie Estrada, Lt Col Kitty Meyers, MAJ Jim Cunningham, Trish Meserve.

Invocation by Jim Cunningham, pledge led by David Patrick.

Secretary: The minutes from May 10, 2023 meeting were approved for filing. Mike Frankel has been promoted to CFO of BAMC and has had to resign his position as secretary. Search for a replacement has begun.

Treasurer: Col Brad Barnhart – Absent. The Education Foundation is on track, recommended a meeting with Pete Hunt soon to develop the plan for the next round of scholarships.

We appear to be slipping a little behind on membership renewals for retirees, will defer to Felix's perspective if there is a need to adjust expectations or whether it will improve over the second half of the year.

Our donations to the Chapter are also lower than expected at this point of the year. I believe a strong golf tournament will overcome the lack of donations, but we should be aware.

Lisa continues to do a great job with her programs and the rest of the income and expenses are on track.

Alamo Chapter Educational Foundation ACEF (501(C)3)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	2023 Budget	Variance	YTD 2022
Donations (prior month)	810.00	1,200.00	215.00	466.00	275.00								2,966.00		2,966.00	4,505.00
Donations - Checks	275.00	50.00	10,000.00		425.00								10,750.00		10,750.00	4,560.00
Donations - Online (Sq & PP)		100.00											100.00		100.00	851.00
Amazon Smile		21.87			25.27								47.14		47.14	16.63
Other/Dividend		0.01	44.92	13.11	13.11								71.15		71.15	43.10
Golf Tournament													-		-	-
TOTAL INFLOW	1,085.00	1,371.88	10,259.92	479.11	738.38	-	-	-	-	-	-	-	13,934.29		13,934.29	9,975.73
OUTFLOWS																
Other																
Bank Fee																
Big Give Fee																
Golf Administration																
PlayPal Fee		3.38											3.38		3.38	14.97
Square Fee																13.16
Charity																
Warrior & Family Support Ctr			9,634.54										9,634.54		9,634.54	
Total Outflow (Other & Charity)	-	3.38	9,634.54	-	-	-	-	-	-	-	-	-	9,637.92	\$ -	9,637.92	28.13
Scholarship Program																
JROTC Admin & Awards Luncheon		731.50	959.64										1,691.14	\$ 2,000.00	(308.86)	1,006.40
ROTC Leadership Development				\$ 3,000									3,000.00	\$ 3,000.00		
Col Torrey			1,000										1,000.00	\$ 1,000.00		
Chapter (Jim & Cheryl Cunningham)					1,000								1,000.00	\$ 1,000.00		
Gen Herring (JROTC) "Let's Go"													-	\$ 1,000.00	(1,000.00)	
Col McCarthy (JROTC) "Let's Go"			1,000										1,000.00	\$ 1,000.00		
Susie Tolman (JROTC) "Let's Go"					1,000								1,000.00	\$ 1,000.00		
MajGen Dave & Carrie Garza "Let's Go"			3,000	3,000									6,000.00	\$ 7,000.00	(1,000.00)	
ROTC			8,000	8,000	3,000								19,000.00	\$ 18,000.00	1,000.00	
Total Scholarship Program	-	731.50	13,959.64	14,000.00	5,000.00	-	-	-	-	-	-	-	33,691.14	\$ 35,000.00	(1,308.86)	19,000.00
TOTAL OUTFLOW	0.00	734.88	23,594.18	14,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,329.06	\$ 35,000.00	8,329.06	20,034.53
Decrease/Increase	1,085.00	637.00	(13,334.26)	(13,520.89)	(4,261.62)	-	-	-	-	-	-	-	(29,394.77)	\$ (35,000.00)	5,605.23	(10,058.80)

The Military Officers Association of America – Alamo Chapter is not a part of the department of defense or any of its components and it has no governmental status.

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2023 Budget	Variance	YTD 2022
Membership Dues																
MOAA National	330												\$330.00	\$ -	\$330.00	360.00
Austin Chapter													\$0.00	\$ -	\$0.00	-
New Surv Sp													\$0.00	\$ 25	-\$25.00	-
New Retired	75.00	50.00	75.00	25.00									\$225.00	\$ 500	-\$275.00	125.00
New Active Duty		25.00			50.00								\$75.00	\$ 100	-\$25.00	75.00
New Former													\$0.00	\$ 50	-\$50.00	-
New FOC		25.00											\$25.00	\$ -	\$25.00	-
Renewal Surv Sp	200.00	175.00	125.00		50.00								\$550.00	\$ 1,000	-\$450.00	800.00
Renewal Retired	1,575.00	900.00	675.00	400.00	650.00								\$4,200.00	\$ 11,250	-\$7,050.00	4,800.00
Renewal Active Duty	75.00	25.00		25.00	25.00								\$175.00	\$ 100	\$75.00	300.00
Renewal Former			25.00	25.00	25.00								\$75.00	\$ 100	-\$25.00	275.00
Renewal FOC													\$0.00	\$ 75	-\$75.00	-
Total	\$ 2,255.00	\$ 1,200.00	\$ 925.00	\$ 475.00	\$ 800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,655.00	\$ 13,200	-\$7,545.00	\$ 6,735.00
Non-Dues Revenue																
Golf Tournament													\$0.00	\$ 5,000	-\$5,000.00	-
Travel Awards					10.00								\$10.00	\$ -	\$10.00	15.00
Merchandise (Coins/Shirts)	30.00	60.00		60.00	25.00								\$175.00	\$ 250	-\$75.00	125.00
Advertising Lariat	3,245.00	375.01	275.00	275.00	275.00								\$4,445.01	\$ 4,000	\$445.01	5,640.00
Corporate Partnership	\$ 750.00		\$ 350.00	\$ 250.00	\$ 750.00								\$2,100.00	\$ 1,000	\$1,100.00	1,100.00
Donations to Chapter	1,450.00	610.00	356.00	350.00	345.00								\$3,111.00	\$ 7,500	-\$4,389.00	3,822.00
Donations to ACEF	1,200.00	215.00	466.00	275.00	300.00								\$2,456.00	\$ 7,000	-\$4,544.00	2,779.00
Social Events	2,334.00	1,434.00	1,820.00	1,054.00	1,408.00								\$8,050.00	\$ 12,500	-\$4,450.00	6,487.00
	\$ 9,009.00	\$ 2,694.01	\$ 3,267.00	\$ 2,264.00	\$ 3,113.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$20,347.01	\$ 37,250	-\$16,902.99	19,968.00
TOTAL INCOME	\$11,264.00	\$3,894.01	\$4,192.00	\$2,264.00	\$3,113.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,002.01	\$ 50,450	-\$24,447.99	\$ 26,703.00

Outflows:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023 Budget	Variance	YTD 2022
Copier Mntn Agreement				691.00									691.00	\$ 700	9.00	691.00
PayPal Service Fee	176.54	81.30	106.57	118.92	95.57								578.90	\$ 750	171.10	414.60
Square Service Fee	43.05	22.39	25.98	20.98	25.02								137.42	\$ 600	462.58	106.16
D&O Insurance													-	\$ 650	650.00	-
Dues & Subscription	717.00	544.25											1,261.25	\$ 1,500	238.75	1,152.17
Contractor Incentive													-	\$ -	-	-
Independent Contr	1,906.66	1,906.66	1,906.66	1,906.66	1,906.66								9,533.30	\$ 22,880	13,346.70	9,100.00
Liability Insurance		487.00											487.00	\$ 500	13.00	487.00
Marketing					111.25								111.25	\$ 400	288.75	-
Merchandise (Coins/Shirts)													-	\$ 1,000	1,000.00	-
Office	110.95	528.14	275.24		418.13								1,332.46	\$ 3,000	1,667.54	849.80
Postage & Delivery	302.10	317.20	2.15	1.30	317.20								939.95	\$ 1,750	810.05	526.00
Social Events	1,742.36	-	974.00	4,048.82	1,206.00								7,971.18	\$ 12,500	4,528.82	4,090.52
Special Activities		-	-	-	86.00								86.00	\$ -	(86.00)	-
Telephone	153.24	153.24	153.24	305.74	-								765.46	\$ 2,000	1,234.54	793.75
Trans to ACEF	810.00	1,200.00	215.00	466.00	275.00								2,966.00	\$ 7,000	4,034.00	4,505.00
Volunteer Recognition													-	\$ -	-	-
TOTAL Outflow	\$ 5,961.90	\$ 5,240.18	\$ 3,658.84	\$ 7,559.42	\$ 4,440.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$26,861.17	\$ 55,230	-\$28,368.83	22,716.00
Surplus/(Deficit)	\$5,302.10	-\$1,346.17	\$533.16	-\$5,295.42	-\$1,327.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$859.16	-\$4,780.00	\$3,920.84	\$ 3,987.40

Cash Balances:

Educational Foundation	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
RBFCU													
Savings	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00								\$ 50.00
Money Market	\$ 38,163.05	\$ 31,776.57	\$ 8,085.85	\$ 8,564.41	\$ 9,303.93								\$ 93,893.81
Checking	\$ 100.01	\$ 9,734.72	\$ 21,041.22	\$ 6,046.77	\$ 3,041.40								\$ 43,967.12
Certificates	\$ 10,461.62	\$ 10,475.66	\$ 10,503.06	\$ 10,533.62	\$ 10,565.29								\$ 52,549.25
Total	\$ 48,734.68	\$51,996.95	\$39,640.13	\$ 25,154.80	\$ 22,920.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,283.77
Chapter Operations													
Broadway	\$ 28,074.70	\$ 25,836.46	\$ 26,369.62	\$ 21,549.20	\$ 20,996.37								\$ 116,826.35
RBFCU CD's	\$ 17,199.91	\$ 17,233.77	\$ 17,271.33	\$ 17,308.52	\$ 17,352.10								\$ 86,364.63
Total	\$ 45,274.61	\$43,070.23	\$43,640.95	\$ 38,857.72	\$ 38,348.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,191.35
Social Events													
Chapter													
Inflows	\$ 2,136.00	\$ 1,128.00	\$ 1,964.00	\$ 964.00	\$ 1,138.00	\$ 720.00							\$ 8,050.00
Outflows	\$ 1,742.36	\$ 974.00	\$ 2,606.08	\$ 1,442.74	\$ 1,044.00			\$ (419.52)					\$ 7,389.66
Variance	\$ 393.64	\$ 154.00	\$ (642.08)	\$ (478.74)	\$ 94.00	\$ 720.00	\$ -	\$ 419.52	\$ -	\$ -	\$ -	\$ -	\$ 660.34

VP Membership: COL Felix Santiago, USA (Ret) – Membership chart shows a total membership of 869 shows Active Duty at 84, Surviving Spouses at 136, Former at 31, Retired at 612 and Friends of the Chapter at 6. There are 44 members on the “Final-Final” email list. There was a 28% loss of membership since last month, but still have 81% dues paying population when excluding the Lifers and Active Duty. Since January we have had a net gain of 9 – recruiting is not the issue, but retention is. This month’s NRT report from MOAA national indicates 24 valid potential new members.

VP Programs: Col David Patrick, USAF (Ret) – The recent ARC luncheon was very successful, feedback was very good. Have sent an official invitation to General Goldfein to be the speaker for next year’s Scholarship luncheon.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – The Texas regular legislative session has now ended, and an immediate special session was called for the property tax bill. HB 90 did pass ensuring national

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guard being deployed by Texas will get the same benefits as state troopers, immediately and retroactively. The bill that would streamline the transference of professional licensing requirements for Active Duty spouses passed the house but did not make it out of the senate.

VP Marketing and Development: Col Lisa Skopal, USAF (Ret) – See remarks under Scorecard.

President: Lt Col Kitty Meyers, USAF (Ret) – Participated in an IMCOM Transition panel where Transition teams from over 50 installations worldwide gathered to discuss programs and opportunities. Gave an introduction to MOAA. Will be participating in some of the Women Veterans Day events.

The Texas Veterans Commission is considering more entrepreneurship and providing more services to veteran owned businesses.

Kitty has signed the chapter up to present the Chapter Wreath on the July 4th ceremony at Ft Sam National Cemetery, she will be joined by Kathie Estrada, and anyone else is welcome.

Will be attending the opening ceremony of the NCOA Annual Convention in July featuring panel discussions with senior enlisted from all services.

Scorecard:

Priority 1 – Increase and Retain Membership:

No major changes, will be attending newcomer's event tomorrow. Noticed only one chapter in Texas had taken advantage of the annual MOAA grants, will research and see if the Chapter can use one for next year for a possible membership event.

Priority 2 – Sustain a Positive Long Term Financial Position:

Working on creating another Corporate Partnership "super" package to include advertising.

RBFCU has committed to a \$500 level of Corporate Sponsorship. Will pursue future opportunities with Randolph Brooks for a sponsorship for a luncheon.

Priority 3 – Strong & Influential Legislative Efforts & Programs

Legislative successes were mixed this session. Has an article for The Lariat.

Priority 4 – Leadership Succession Planning

Continuing the search to find back up folks for all positions.

Staff Reports

Editor: Lt Col Juliet Chelkowski, USMC (Ret) - No report.

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – Lead person has not yet been replaced.

Army Chief of Staff's Retiree Council Washington DC & JBSA Retirees Council: COL Felix Santiago, USA (Ret) – Will provide the chapter a copy of the Retiree Council's annual report. Upcoming retiree events include a town hall on June 5-7 at Incarnate Word, another at Lackland and a Retiree Appreciation Day in October.

Historian: (Open) No report.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing regular Transition Counseling, working Transition with the JBSA Alliance team. Will be part of a panel at IMCOM's three-day Transition event that will bring together 56 different installations.

Active-Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Absent. By email Peter advised the scholarship and awards program is essentially wrapped up as most schools have finished the academic year. I've cleaned out our awards email account and updated the database of school contact information. Receipts for program admin

expenses will be submitted for reimbursement. Had several units lose (or not find) their medals/certificates so needed to send replacements.

Blue Skies of Texas Satellite Chapter Representative: Lt Col Tom Carter has been replaced by Col Dan Van Syoc. David wondered if a recruiting table by the cafeteria would be possible, and Kathie suggested one in the lobby might be more favorable.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – Absent. No report.

Volunteer Coordinator: Col Pete Schaub, USAF (Ret) – Contact KLRN but they are currently not planning any live auctions events that the chapter can participate in. Will visit Soldier's Angels and personally speak with Janet Evans regarding volunteer opportunities. Kitty advised collections of socks have been gathered at both Blue Skies and the ARC.

Surviving Spouse Coordinator: LTC Martin Garcia, USA (Ret) – Absent. No report.

VP Personal Affairs: CAPT Cora Bayle Cox, USN (Ret) – Absent. Card sent by Cora was returned as undeliverable, no forwarding address.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – MOAA-AC has been included as an approved non-profit organization at Blue Skies.

Administration: Trish Meserve – There will be 129 renewals notices distributed in June, 85 of which are letters, 44 emails. 16 members are slated to be deleted for nonpayment.

Old Business:

1. Position Title Change Approved – the Board approved the change in title for Peter Hunt from a staff position of Scholarship/Awards Chair to an elected position of VP, Scholarships & Leadership Development. The change will be incorporated in a By Law change and put before the membership for their approval at the annual business meeting in November.
2. Challenge Coin – Revised coin has been submitted to Ft Sam Private Organizations for their approval changing the branch seals to the MOAA seal and using our preferred vendor in South Korea.
3. The revised Pull Up Display has been submitted to the printer and awaiting their proof.

New Business:

1. New Board Members: 4 new members have been approved; their orientation will take place on June 14th at 10am. Executive committee are welcome to attend. Cost of materials will be divided between ACEF and Chapter.

MEETING ADJOURNED at 11:30am.

Next Staff Meeting – Thursday Aug 3 at 10am (No meeting in July)

Next Board Meeting – Thursday Aug 17 at 10am



Col David Patrick, USAF (Ret)