

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF VIRTUAL STAFF MEETING

Thursday June 3, 2021

Meeting was called to order via Zoom by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: CAPT Cora Bayle-Cox, Lt Col Jim Conner, Col Joe Morgan, Col Felix Santiago, Col Pete Schaub, Col Lisa Skopal, Lt Col Kitty Meyers, Trish Meserve.

Invocation and pledge by Kitty Meyers.

Secretary: (Open) – The minutes from the May 6, 2021 virtual meeting were reviewed and approved for filing.

Treasurer: (Open) – Kitty Meyers reviewed the financial reports from May.

Alamo Chapter Educational Foundation ACEF (501(C)3)

INFLOWS	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2021 Budget	Variance	YTD 2020
Donations (prior month)	1,280.00	820.00	611.00	375.00	197.50								3,283.50		3,283.50	
Donations - Checks	345.00	100.00											445.00		445.00	4,529.00
Donations - Online (Sq & PP)	175.00		75.00	500.00	96.80								846.80		846.80	
The Big Give													-		-	
Go Fund Me													-		-	
Amazon Smile		13.64			5.57								19.21		19.21	
Other/Dividend	10.06	9.47	9.45	4.93	3.21								37.12		37.12	
MOAA Transition Grant													-		-	
Golf Tournament													-		-	
In													-		-	
Out													-		-	
Sub Total Golf	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -	-	
TOTAL INFLOW	1,810.06	943.11	695.45	879.93	303.08	-	-	-	-	-	-	-	4,612.42	\$ -	4,612.42	4,529.00
OUTFLOWS																
Other																
Big Give Admin Fee													-		-	200
JROTC Medals													-		-	
ROTC Admin													-		-	
Golf Administration													-		-	
Postage													-		-	
PayPal Fee			1.75										1.75		1.75	
Square Fee	6.58		1.03	17.65									25.26		25.26	
Charity																
Warrior & Family Support Ctr													-		-	
MOAA Heritage													-		-	
Total Outflow (Other & Charity)	6.58	-	2.78	-	-	-	-	-	-	-	-	-	9.36	\$ -	9.36	200
Scholarships																
Col Torrey													-	\$ 1,000.00	(1,000.00)	1,000.00
Gen Herring (JROTC)				1,000									1,000.00	\$ 1,000.00	-	1,000.00
Col McCarthy (JROTC)													-	\$ 1,000.00	(1,000.00)	
Chapter (Jim & Cheryl Cunningham)				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Navy UT Austin				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army UT Austin				1,000									1,000.00	\$ 1,000.00	-	
ROTC Air Force UT Austin					1,000								1,000.00	\$ 1,000.00	-	
ROTC Air Force Texas State				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas State				1,000									1,000.00	\$ 1,000.00	-	
ROTC Air Force UTSA (Ed & Ruby Marvin)					1,000								1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army UTSA				1,000									1,000.00	\$ 1,000.00	-	
ROTC Army UTSA				1,000									1,000.00	\$ 1,000.00	-	
ROTC Air Force UTSA				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army St Mary's				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army St Mary's				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas A&M Kingsville				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas A&M Corpus Christi				1,000									1,000.00	\$ 1,000.00	-	1,000.00
ROTC Army Texas A&M Corpus Christi				1,000									1,000.00	\$ 1,000.00	-	
ROTC Army Rio Grande Valley				1,000									1,000.00	\$ 1,000.00	-	
ROTC Army Rio Grande Valley					1,000								1,000.00	\$ 1,000.00	-	
Total Scholarships	-	-	-	15,000.00	3,000.00	-	-	-	-	-	-	-	18,000.00	\$ 20,000.00	(2,000.00)	11,000.00
TOTAL OUTFLOW	6.58	0.00	2.78	15,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,009.36	\$ 20,000.00	(1,990.64)	11,200.00
Decrease/Increase	1,803.48	943.11	692.67	(14,120.07)	(2,696.92)	-	-	-	-	-	-	-	(13,396.94)	\$ (20,000.00)	6,603.06	(6,671.00)

ACEF: All but 2 Scholarship checks have been cashed, Trish will contact Peter Hunt regarding their status.

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2021 Budget	Variance	YTD 2020
Membership Dues																
MOAA National		5,955.00											\$5,955.00	\$ 3,500	\$2,455.00	3,225.00
Austin Chapter													\$0.00		\$0.00	
New Surv Sp													\$0.00		\$0.00	
New Retired	150.00	75.00	100.00	25.00									\$350.00	\$ 260	\$90.00	100.00
New Active Duty			25.00										\$25.00		\$25.00	
New Former		25.00											\$25.00	\$ 40	-\$15.00	
Renewal Surv Sp	250.00	200.00	50.00	50.00	25.00								\$575.00	\$ 1,000	-\$425.00	640.00
Renewal Retired	1,245.00	590.00	945.00	550.00	670.00								\$4,000.00	\$ 12,000	-\$8,000.00	3,720.00
Renewal Active Duty	25.00	25.00		25.00									\$75.00	\$ 100	-\$25.00	100.00
Renewal Former	25.00			25.00	25.00								\$75.00	\$ 200	-\$125.00	40.00
Total	\$ 1,670.00	\$ 6,870.00	\$1,120.00	\$675.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,080.00	\$ 17,100	-\$6,020.00	\$ 7,825.00
Non-Dues Revenue																
Job Fair Acct Closure			2,922.97										\$2,922.97	\$ -	\$2,922.97	
Golf Tournament													\$0.00	\$ 4,000	-\$4,000.00	
Travel Awards													\$0.00		\$0.00	
Merchandise (Coins/Shirts)				60.00									\$60.00	\$ 500	-\$440.00	97.00
Advertising Larlat		100.00		2,970.00									\$3,070.00	\$ 3,000	\$70.00	100.00
ROTC Medals	300.00												\$300.00		\$300.00	
Corporate Partnership	\$ 100.00		\$ 100.00	\$ 200.00	\$ 200.00								\$600.00	\$ 500	\$100.00	400.00
Donations to Chapter	1,410.00	737.00	515.00	257.50	450.00								\$3,369.50	\$ 5,000	-\$1,630.50	2,721.00
Donations to ACEF	820.00	611.00	375.00	197.50	435.00								\$2,438.50	\$ 7,000	-\$4,561.50	7,781.00
Social Events													\$0.00	\$ 7,500	-\$7,500.00	3,989.00
	\$ 2,630.00	\$ 1,448.00	\$ 3,912.97	\$ 3,685.00	\$ 1,085.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,760.97	\$ 27,500	-\$14,739.03	15,088.00
TOTAL INCOME	\$4,300.00	\$8,318.00	\$5,032.97	\$4,360.00	\$1,805.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,840.97	\$ 44,600	-\$20,759.03	\$ 22,913.00

Outflows:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 Budget	Variance	YTD 2020
Copier Mntn Agreement				691.00									691.00	\$ 630	(61.00)	628.00
Square Service Fee	9.44	14.03	14.87	5.86	66.67								110.87	\$ 250	139.13	104.31
PayPal Service Fee	29.19	14.21	23.64	18.56	17.27								102.87	\$ 500	397.13	151.88
D&O Insurance													-	\$ 655	655.00	
Dues & Subscription	676.00	569.60			112.57								1,358.17	\$ 1,850	491.83	1,066.40
Contractor Incentive													-	\$ 1,500	1,500.00	
Independent Contr	854.16	1,708.32	1,708.32	1,708.32	1,708.32								7,687.44	\$ 20,500	12,812.56	7,687.44
Liability Insurance		487.00											487.00	\$ 500	13.00	487.00
Marketing													-	\$ 250	250.00	
Merchandise (Coins/Shirts)													-	\$ 1,500	1,500.00	
Office	306.83			477.11									783.94	\$ 2,500	1,716.06	1,233.24
Postage & Delivery	166.80	276.85		296.85									740.50	\$ 1,500	759.50	363.60
Social Events													-	\$ 7,500	7,500.00	3,903.22
Special Activities													-	\$ 600	600.00	
Telephone	(4.80)	163.35	163.35	163.41	163.41								648.72	\$ 1,300	651.28	730.07
Trans To ACEF	1,280.00	820.00	611.00	375.00	197.50								3,283.50	\$ 7,000	3,716.50	7,529.00
Volunteer Recognition													-	\$ 100	100.00	
Total Outflow	\$ 3,317.62	\$ 4,053.36	\$ 2,521.18	\$ 3,736.11	\$ 2,265.74	\$ -	\$ -	\$ -	\$ -	0	0	0	15,894.01	\$ 48,635	32,740.99	23,884.16
Surplus/(Deficit)	982.38	4,264.64	2,511.79	623.89	(460.74)	-	-	-	-	0	0	0	7,946.96	(4,035.00)	11,981.96	(971.16)

Note the increase in the Square Service Fee is from the golf tournament team registrations that we are beginning to receive.

Cash Balances:

Educational Foundation	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
RBFCU												
Savings	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00							
Money Market	\$30,725.30	\$ 31,667.41	\$ 32,360.08	\$ 10,722.36	\$ 11,025.78							
Checking	\$ 5.00	\$ 5.02	\$ 5.00	\$ 4,005.34	\$ 2,005.13							
Certificates	<u>\$10,240.93</u>	<u>\$10,250.80</u>	<u>\$10,261.73</u>	<u>\$10,272.33</u>	<u>\$10,283.29</u>							
Total	\$40,976.23	\$41,928.23	\$42,631.81	\$25,000.03	\$23,319.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chapter Operations												
Broadway	\$ 7,276.80	\$11,541.44	\$14,634.59	\$15,072.96	\$17,926.39							
RBFCU CD's	<u>\$16,945.39</u>	<u>\$16,957.82</u>	<u>\$16,971.59</u>	<u>\$16,984.65</u>	<u>\$16,990.65</u>							
Total	\$24,222.19	\$28,499.26	\$31,606.18	\$32,057.61	\$34,917.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Broadway Balance beginning in May includes \$2,000 MOAA grant for Red, White & You Job Fair.

Golf:

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2021 YTD	2021 Budget	Variance	2019
Income:																
Sponsorship					750.00								750.00	18,000.00	17,250.00	17,658.00
Donation				250.00									250.00	2,000.00	1,750.00	1,805.00
Entry Donation Warrior @\$150					150.00								150.00	3,000.00	2,850.00	2,800.00
Entry Fee Player (92 paid, 70% at \$140)					560.00								560.00	13,160.00	12,600.00	12,328.00
Super Tickets @ \$50					200.00								200.00	5,750.00	5,550.00	4,160.00
Total	\$ -	\$ -	\$ -	\$ 250.00	\$ 1,660.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,910.00	\$ 41,910.00	\$ 40,000.00	\$ 38,751.00
Expenses:																
Green Fees 120 @ \$55													-	6,600.00	6,600.00	4,720.00
Quarry Golf Club Extras													250.00			
Lunch (Donated)													-	-	-	-
Awards Dinner 125 @ \$25													-	3,125.00	3,125.00	3,125.00
Banner/Signage													-	149.00	149.00	139.00
Cling for Beverage Carts													-	12.00	12.00	8.00
Hole Signage etc (14 @ \$21)													-	294.00	294.00	320.00
Acrylic Awards 7" @ \$365													-	252.00	252.00	231.00
Acrylic Awards 5" @ \$23.5018													-	117.50	117.50	100.80
Hole in One Ins													-	395.00	395.00	390.00
Photographer													-	250.00	250.00	150.00
Player Prizes													-	2,460.00	2,460.00	1,560.00
Goodie Bag Items 150 @ \$4.50													-	675.00	675.00	3,697.50
Super Tickets 115 @ 7.50													-	862.50	862.50	885.00
Golf Pro Consultant													-	1,000.00	1,000.00	1,000.00
Shipping													-	300.00	300.00	498.24
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,742.00	\$ 16,492.00	\$ 16,824.54
Net Profit:													\$ 1,910.00			\$ 21,926.46

Col Cuellar advised the USO would be moving from their downtown location to the building now occupied by the Warrior & Family Support Center as they will be closing. This will be on the agenda for discussion at the Golf Tournament Planning meeting on Monday.

VP Membership: COL Felix Santiago, USA (Ret) – Current chart shows 287 Active Duty, 162 Surviving Spouse, 70 Former and 848 Retired giving a total of 1367. Net gain of 21 members, but a concerning loss of 5 Surviving Spouses. We are successful with renewals at both the ARC and Blue Skies. Actual dues paying members reflect a 63.3% of the membership so close to the general goal. Over the last 5 months the net loss of members is 58. August will be a big renewal month with the initial NRT report members up for renewal, hope to get at least 50% and will be crafting a special renewal letter to these folks.

This month's NRT report is quite small in comparison with only 9 folks with email addresses provided.

All the members of the "Final-Final Email" listing have been contacted numerous times but if any are personal acquaintances please reach out and encourage them to renew.

VP Programs: Col David Patrick, USAF (Ret) – Absent. Kitty advised the recent webinar with Col Cuellar, although short, was really good. Looking forward to the June Webinar with Laura Koerner, TVC Chair. The chapter is planning on an in-person luncheon at the Ft Sam Club in August (Correction – Petroleum Club, not Ft Sam Golf Club), but it depends upon the Public Emergency protocol of JB SA Ft Sam at the time. All restrictions have been extended through July 2.

Joe Morgan will be happy to assist David in the planning of the October luncheon at the ARC with MOAA Staffer Dan Merry, the day before or after the Blue Skies luncheon scheduled for Oct 28.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – Absent. Kitty advised the Texas Legislature will be called into special session to focus on the current hot button issues.

President: LtCol Kitty Meyers, USAF (Ret) – Has advised Board Chair Barbara Ramsey and Golf Co Chair of the closing of the WFSC and requested they work on a new beneficiary.

Still working the lease renewal for the chapter and hoping to eliminate the requirement for building insurance and the payment of utilities.

Army Reserves is holding an Officer Leadership course at Trinity University on June 7th and 9th and MOAA-AC will be setting up a recruiting table. Felix and Kitty to man it Monday and Lisa and Cora volunteered to cover it on Wednesday.

Scorecard:

Priority #1: Felix Santiago advised there were primarily no changes and work is ongoing.

1.1 Events still virtual.

1.2 Will be taking advantage of the in-person recruiting opportunity at Trinity University for Guard & Reserve.

- 1.3 & 1.4 No change due to current COVID restrictions
- 1.5 Continuing to publish Soldiers' Angels campaigns in The Lariat.
- 1.6 Ongoing – reaching new members each month through the NRT reports provided by MOAA national.
- 1.7 No updates

Priority #2: Lisa Skopal confirmed the Advertising committee is meeting regularly and successfully working Corporate Partnerships. Need 10 more media packets, Trish to assemble. Also calling to retrieve media packets that have not responded which seems to be piquing more interest!

Met with Kathie Estrada and Jennifer Matthews of Blue Skies to discuss marketing strategies for the upcoming Big Give on Sept 23 and working on procuring a match sponsor.

Priority #3: The Alamo chapter, as part of the TCVO, is monitoring the legislative events in Austin and providing input at hearings when possible.

Staff Reports

Editor: LtCol Juliet Chelkowski, USAF (Ret) - Absent. Kitty advised Juliet has accepted a position at USAA in Corporate Communications but will continue as Editor. Her first chapter assignment of editing the June issue has been completed!

VAC/VGSAA Rep: MAJ Jim Cunningham, USA (Ret) – Absent. Meetings are sporadic and currently via zoom.

Historian: (Open) No report.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – Absent. No report.

Transition Liaison Officer: LtCol Kitty Meyers, USAF (Ret) – Continuing involvement with JBSA Transition Alliance, TVC Committees and the counseling of transitioning officers. The applied grant monies for the Red White & You Job Fair have been received.

Active Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Absent. No report.

Special Activities Representative: Susie Tolman, Surviving Spouse – Absent. No report.

Blue Skies of Texas Satellite Chapter Representative: LtCol Jim Conner, USAF (Ret) – No longer wearing masks at Blue Skies and the dining facilities have opened up, but as travel is now possible many residents are absent. Will look at holding a chapter meeting later in the year or early next year. Completed the MOAA national Advocacy campaign (formerly Storming the Hill) along with Bob Certain and Ron Myers. The team met successfully with all the representatives on Capitol Hill.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – The ARC is also opening up slowly and meetings now a possibility.

Advertising Coordinator: Col Lisa Skopal, USAF (Ret) – Nothing additional.

Volunteer Coordinator: Col Pete Schaub – Little to report. Sending information to any new volunteers, including that on the Warrior Games. Looking forward to when the Volunteer Opportunities are in full swing again.

Solitaires: (Open) - No report.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – Cora spent two weeks assisting a Surviving Spouse find good homes for military paraphernalia of her deceased husband, and in return

she donated to the Scholarship fund. Will reach out to Board member Jim Finch who wife, Lila, passed on May 30.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Absent. No report.

Administration: Trish Meserve – 141 notices distributed of which 123 were actual letters. 18 are to be deleted from February. Have received 2 payments from MOAA national members paying their chapter dues via the MOAA national portal. Pros and Cons: pro is that we get the full amount – no financial service i.e., PayPal or Square fee deducted, Con – payment is not direct deposited until the month after they were submitted. There will not be a staff meeting in July and as I will be on vacation end of July and beginning August the August meeting will be pushed back to August 12th.

Other:

1) Kitty asked for any volunteer to present the MOAA-AC wreath at the July 4th ceremony at 10am at the Ft Sam National Cemetery.

MEETING ADJOURNED at 10:44am.

Next Golf Meeting – Mon June 7 at 1pm

Next Board Meeting – Thurs June 10 at 10am

Next Staff Meeting – Thurs August 12 at 10am

A handwritten signature in black ink, appearing to read "David Patrick", written in a cursive style.

Col David Patrick, USAF (Ret), Secretary