

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
TELEPHONE (210) 228-9955

MINUTES OF STAFF MEETING

Thursday, June 7, 2012

Meeting was called to order by President Jim Cunningham at 0900 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Al Cote, Col Kerry Green, Col David Patrick, LTC Bill Goforth, LTC Randy Hoff, LtCol Ed Marvin, MAJ Jim Cunningham, Pat Shecter, Trish Meserve.

Invocation and pledge led by Jim Cunningham.

Secretary: Col David Patrick – Minutes from May were reviewed and approved for filing.

President: Maj Jim Cunningham – Has been busy supporting AVF (Alliance for Veterans & Families) with their Connect to Caring Conference regarding PTSD and TBI issues. Conference was kicked off by General Valenzuela and ended by Senator Van de Putte. Comments were very positive and more such conferences are needed. Both David Patrick and Jim Cunningham will be involved in the Veterans Information Program to held on Saturday June 9 from 9-noon at the Tri Point Center (281 & St Mary's)

Treasurer: Col Vaughn Caudill – Absent. Financials were reviewed for May and approved for filing.

Outreach Account:

<u>INCOME</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>YTD</u>	<u>2012 Budget</u>	<u>Variance</u>
Donations	235.00	2,642.15	1,025.00	313.87	110.00	4,326.02	\$ 5,000.00	(673.98)
Other						-		-
Golf Tournament								-
In					250.00	250.00	\$ 11,000.00	(10,750.00)
Out						-	\$ (4,500.00)	4,500.00
Sub Total Golf	-	-	-	-	250.00	250.00	\$ 6,500.00	(6,250.00)
TOTAL INCOME	235.00	2,642.15	1,025.00	313.87	360.00	4,576.02	\$ 11,500.00	(6,923.98)
<u>OUTFLOWS</u>								
Charity								
Wounded Warrior						-	\$ 2,925.00	(2,925.00)
Red Cross						-	\$ 500.00	(500.00)
Undesignated Charities			75.00			75.00	\$ 100.00	(25.00)
Total	-	-	75.00	-	-	75.00	\$ 3,525.00	(3,450.00)
Scholarships						-		
Torrey						-	\$ 2,000.00	(2,000.00)
Gen Herring (JROTC #1)						-	\$ 2,000.00	(2,000.00)
McCarthy (JROTC #2)						-	\$ 2,000.00	(2,000.00)
Marvin (Chapter)						-	\$ 2,000.00	(2,000.00)
Total	-	-	-	-	-	-	\$ 8,000.00	(8,000.00)
TOTAL OUTFLOW	0.00	0.00	75.00	0.00	0.00	75.00	\$ 11,525.00	(11,450.00)
Decrease/Increase	235.00	2,642.15	950.00	313.87	360.00	4,501.02	\$ (25.00)	4,526.02

Operating Account – Income:

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>YTD</u>	<u>2012 Budget</u>	<u>Variance</u>
Membership Dues								
MOAA National	1,740.00					\$1,740.00	\$ 2,000	-\$260.00
New Aux	15.00					\$15.00		\$15.00
New Retired						\$0.00	\$ 200	-\$200.00
New Active Duty						\$0.00		\$0.00
New Former					14.32	\$14.32	\$ -	\$14.32
Renewal Aux	503.64	330.00	329.64	44.32	45.00	\$1,252.60	\$ 1,200	\$52.60
Renewal Retired	2,524.64	877.28	1,234.35	758.97	383.29	\$5,778.53	\$ 9,000	-\$3,221.47
Renewal Active Duty				25.00	63.97	\$88.97	\$ 1,000	-\$911.03
Total	\$ 4,783.28	\$ 1,207.28	\$1,563.99	\$828.29	\$506.58	\$8,889.42	\$ 13,400	-\$4,510.58
Non-Dues Revenue								
Interest						\$0.00	\$ -	\$0.00
Shirt Sales						\$0.00	\$ 150	-\$150.00
Merchandise						\$0.00	\$ 100	-\$100.00
Advertising/Lariat	4,800.00		4,320.00		1,350.00	\$10,470.00	\$ 14,000	-\$3,530.00
Corporate Partnership		100.00		100.00	100.00	\$300.00	\$ 1,500	-\$1,200.00
Donations to Chapter	1,697.11	479.46	448.01	35.00	30.00	\$2,689.58	\$ 2,250	\$439.58
Donations to Outreach	2,642.15	1,025.00	313.87	110.00	462.00	\$4,553.02	\$ 650	\$3,903.02
Social Events	976.73	1,130.20	1,002.72	500.00	1,300.11	\$4,909.76	\$ 12,500	-\$7,590.24
Total	\$ 10,115.99	\$ 2,734.66	\$ 6,084.60	\$ 745.00	\$ 3,242.11	\$22,922.36	\$ 31,150	-\$8,227.64
TOTAL INCOME	\$14,899.27	\$3,941.94	\$7,648.59	\$1,573.29	\$3,748.69	\$31,811.78	\$ 44,550	-\$12,738.22

Operating Account – Outflows:

<u>Category</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>YTD</u>	<u>2012 Budget</u>	<u>Variance</u>
Bank Charge/Int					9.00	9.00	\$ 100	91.00
Board & Staff Mtg						-	\$ 50	50.00
D&O Insurance						-	\$ 500	500.00
Dues & Subscription		50.00				50.00	\$ 575	525.00
Focus/Advisory Groups						-	\$ 50	50.00
Independent Contr	550.00	1,100.00	1,100.00	1,100.00	1,100.00	4,950.00	\$ 13,200	8,250.00
Lariat Postage	1,000.00					1,000.00	\$ 2,800	1,800.00
Lariat Printing	580.49	572.12	570.33		1,205.94	2,928.88	\$ 8,000	5,071.12
Liability Insurance		425.00				425.00	\$ 450	25.00
Marketing						-	\$ 200	200.00
Membership Recruiting	175.00	90.00	55.00	230.00		550.00	\$ 700	150.00
Miscellaneous						-	\$ 100	100.00
Office	88.98	156.38	299.22	390.00	106.52	1,041.10	\$ 1,800	758.90
Personal Affairs						-		-
Postage & Delivery	89.00	91.75	181.75	91.75		454.25	\$ 1,000	545.75
ROTC						-	\$ 250	250.00
Social Events	810.00	1,020.00		425.00	1,782.55	4,037.55	\$ 12,500	8,462.45
Solitaires						-	\$ 125	125.00
Special Activities						-	\$ 50	50.00
Telephone	109.75		218.29		225.25	553.29	\$ 1,200	646.71
Volunteer Recogn						-	\$ 100	100.00
TOTAL OUTFLOWS	3,403.22	3,505.25	2,424.59	2,236.75	4,429.26	15,999.07	\$ 43,750	27,750.93
Surplus/(Deficit)	11,496.05	436.69	5,224.00	(663.46)	(680.57)	15,812.71	\$ 800	15,012.71

Reserve Balances:

<u>RESERVE BALANCES</u>	31-Jan-12	29-Feb-12	31-Mar-12	30-Apr-12	31-May-12
Outreach					
RBFCU					
Savings	\$305.50	\$ 305.50	\$ 305.50	\$ 305.69	\$ 305.69
Money Market	\$10,230.82	\$10,376.83	\$12,880.11	\$14,223.36	\$14,337.96
Checking	\$903.01	\$ 903.01	\$ 828.01	\$ 828.62	\$ 828.62
Certificates	\$9,151.10	\$ 9,163.96	\$ 9,169.90	\$ 9,177.22	\$ 9,184.30
Total	\$20,590.43	\$20,749.30	\$23,183.52	\$24,534.89	\$24,656.57
Chapter Operations					
Broadway	\$18,069.36	\$16,056.17	\$22,670.11	\$19,317.98	\$18,777.41
USAA	\$15,604.46	\$15,604.46	\$15,604.46	\$15,604.46	\$15,604.46
Total	\$33,673.82	\$31,660.63	\$38,274.57	\$34,922.44	\$34,381.87

Golf Tournament

6/7/12		May	June	July	Aug	Sept	YTD
Income:							
	Sponsor	250					-
	Entry Fee Player						-
	Entry Fee Donation						-
	Misc Donation						-
	Mulligans						-
	Total	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Expenses:							
	Green Fees						-
	Awards Dinner						-
	Hole in One Contest						-
	Player Gift Bag Items						-
	Signage						-
	Prizes						-
	Winning Group						-
	Tickets						-
	Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Net Profit:	\$ 250.00

Executive VP Operations: LTC Bill Goforth – Together with Jim met recently with Garrison Commander Col John Lamoureux. He's very supportive of MOAA. Has mostly civilians on his staff as opposed to troops. Suggested making presentations at the monthly Three Star Leadership breakfast and emphasize our lobbying aspect, professional development and transition assistance programs. Perhaps MOAA-AC can be involved in Baylor University program held at AMEDD C&S e.g. brown bag luncheon. Need to focus on providing a voice to what they can't say. Ft Sam operations include building a 300 bed Candlewood Suites hotel where the lemon lot used to be. There are now 13 flag officers on post. Has distributed emails regarding the Dinner Dance and the VIP program.

Vice President Administration: LTC Jim Webb – Absent. No report.

VP Membership: LTC Randy Hoff – Reviewed Membership chart: Active Duty 344, Auxiliary 231, Former 6, Retired 685 for a total of 1266 members. Expecting Extravaganza's to pick up as PCS-ing increases over the summer. Received \$604 from MOAA national for GMT recruiting efforts from Jan 1st through May 31st. Should be direct deposited in bank next week. Thanked Board Member Mac McDonald for helping him at the recent Extravaganza. Noticed that Col Lamoureux is there each month and stops by the MOAA-AC table. Noticed many attendees are already MOAA members so MOAA national recruiting is working well. Nationally the chapter is #2 in chapters greater than 500, #6 overall nationally, #1 in Texas as of June 1st. The Texas Council of Chapters received \$500 from MOAA national for the recruitment efforts of Texas which was 60% from this chapter. Perhaps a kick back would be appropriate? Jim Cunningham to approach Ed Stone to see if El Paso would unite to have this item placed on the next TCC meeting agenda.

VP Programs: (Open) Currently Dinner Dance attendance is at 69. No programs in July. Speaker at ARC event in August will be Bruce Furbish, Executive Director. May also include a presentation by Mike from Collette Travel. Golf tournament in September. Luncheon in September (David Patrick has initiated a request for LTG Caldwell to be a speaker at September or November luncheon). Oktober fest is currently planned at the Parr Club though Bill Goforth is to look into the possibility of reserving MOAA tables at Ft Sam's Oktoberfest. Bill to also approach Col Lamoureux re speaking in November. Christmas Party scheduled for Dec 7 at Parr Club.

Buddy Program Status

Currently there are no Buddy's being worked on.

Staff Reports

Administration: Trish Meserve – No additional calendar updates.

Historian: Col Janice Edgeron – Absent. No report.

TOPS: Col David Patrick – No report.

Special Activities Representative: Susie Tolman – Absent. No report. Has volunteered Jim Cunningham as speaker to ACS on May 2nd.

AFV Satellite: Lt Col Ginny Alloway – Absent. No report.

Advertising Coordinator: (Open) The Towers have inquired about advertising in the Lariat and Broadway Bank has asked about being a Corporate Partner.

Volunteer Coordinator: Mavis Cleary – Absent. No report.

Solitaires: Marge Fraley has resigned due to ill health. A new president is being sought.

VP Personal Affairs: Col Stu Myers – Absent. No report.

Chaplain: Chaplain Taylor – Absent. No report.

VP Public Relations/Marketing: Open. Need to start working on promoting Golf Tournament in local media and Ft Sam papers..

VP Legislative Affairs: Col Al Cote – General Petard's speaking opportunities have currently been curtailed. Presented the chapter wreath at the Memorial Day Service at Ft Sam Houston national cemetery. This year felt very different as there was no parade but a static display of wreaths. Will talk to organizers to discover reasoning. Jim Cunningham to sent out email regarding the next homeless veteran's burial that will occur next week.

MOAA Auxiliary: Pat Shecter – Working on recruiting more active auxiliary representatives. Down to 4 in Texas. Spending time finding out what projects the auxiliaries are involved in and how they assist their communities. Hope to set up a local phone tree.

VP Logistics: LtCol Fred Koechley – Absent. No report.

Duty Officer: Col Irene Collier – Absent. A big thank you to Duty Officer CDR Brenda Tobey who has taken on the added responsibility of taking care of the landscaping outside the Red Cross Building. The effort is very much appreciated!

Editor/VGSAA Rep: Col Kerry Green – No report.

Webmaster: Col Bill Hudson – Absent. New website will be in place soon – webmaster has to take care of paying clients first.

Old Business: None

New Business:

1) Nominating Committee

Elections are due in November at Annual Business meeting. Ed Marvin has agreed to approach Jack Downey and John Bandy about forming a nominating committee. Main task will be to approach the Treasurer and VP Administration about renewing their terms and finding a programs person. Jim, Randy, Bill & David have agreed to two more years.

2) Collette Travel

Jim Cunningham has met with Collette Travel representative and 2 tours will be used as an initial offering to see how the program is accepted. One is a land tour of Italy and one touring the East Coast in April and October of next year. Goal is to fill 26 slots though but there is no obligation. Chapter receives 10% of tour price. Meeting again next week to finalize details.

3) MOAA Board Meeting

Ed Marvin advised the next Board meeting at MOAA national will be in July and will include a whole day meeting with Chapter & Council Affairs to review the Chapter of Excellence submissions. Jim advised the chapter submission was late this year and it is not known if it has been accepted.

Next meeting scheduled for Thursday, August 2 at MOAA-AC Offices at 0900.

MEETING ADJOURNED at 10:45am.



Col David Patrick, USAF (Ret), Secretary

