

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING
Thursday, 13 June 2024

Meeting was called to order by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: Col Brian Afflerbaugh, Col Brad Barnhart, Col Pete Hunt, Col David Patrick, Col Pete Schaub, Col Lisa Skopal, Col Dan Van Syoc, Lt Col Kathie Estrada, Lt Col Kitty Meyers, LTC Aimee Schumacher, MAJ Jim Cunningham, Trish Meserve.

Invocation by and pledge led by Jim Cunningham.

Kitty introduced and welcomed President Elect LTC Aimee Schumacher, USA (Ret) who will be shadowing Kitty for the next 18 months with the goal of running for President in the November 2025 elections.

Secretary: The minutes from 2 May 2024 meeting were approved for filing. A request from the Chapter Board was to review the current By-laws and determine term limits and the desired number of members. David Patrick and Eric Kreitz were tasked with the review and will report back to the Board at their next meeting in August.

Treasurer: Col Brad Barnhart – MACEF - Inflows: Donations are up and as it currently stands, the chapter would only need an additional \$11k to fund next year's scholarships at the current level. However, the MACEF Board is working hard on setting fundraising goals to exceed this for the Educational Foundation. David mentioned the Board wants to review the past five years of membership donations. Any excess monies would be used for future years of funding as well as creating an annuity to maintain a consistent level of scholarships. Outflows: One scholarship check was yet to be cashed (and it has since been cashed this week).

Chapter Operations – Inflows: Thanks to Lisa the income from Advertising and Corporate Partnerships is looking very good. Membership dues YTD are also higher than budgeted. Outflows: Dues & subscriptions are high due to Constant Contact fees and Office expenses includes supplies and postage for the mass mailing of a solicitation letter for Operations which is mailed to all members in June.

Cash balances look good with several of the CDs pulling good interest rates.

Golf: Marketing of the October tournament has begun and monies from sponsors, players and donations are starting to arrive.

Alamo Chapter Educational Foundation MACEF (501(C)3)

INCOME	2023		2024					FY24 YTD	FY24 Budget	Variance	YTD 2023
	November	December	January	February	March	April	May				
Donations (Transfers from Operations)	920.00	1,095.00	660.00	745.00	1,160.00	315.00	650.00	5,545.00	\$ 4,500.00	1,045.00	2,966.00
Donations (Checks)	1,561.00	1,290.00	125.00	575.00	165.00	600.00	250.00	4,566.00	\$ 2,000.00	2,566.00	750.00
Donations (Online)	350.00	775.00	650.00	100.00	24.00	25.00		1,924.00	\$ 700.00	9,300.00	100.00
Dividend	27.54	48.79	44.71	49.92	39.82	8.70	54.34	273.82			118.29
MajGen Dave Garza JROTC Donation				10,000.00				10,000.00	\$ 10,000.00	(10,000.00)	10,000.00
Foundation Fundraising								-	\$ 20,000.00	(20,000.00)	
Golf Tourney Proceeds Scholarships	5,389.96							5,389.96	\$ 5,000.00	389.96	
Golf Tourney Proceeds for USO WFSC	6,829.96							6,829.96			
Chapter Operations donation from GT	3,054.98							3,054.98			
								-			
TOTAL INCOME	18,133.44	3,208.79	1,479.71	11,469.92	1,388.82	948.70	954.34	37,583.72	42,200.00	(16,699.04)	13,934.29
OUTFLOWS											
Expenses											
Office Supplies / Postage			392.20					392.20	\$ 500.00	(107.80)	
Awards Luncheon						1,115.10		1,115.10	\$ 2,500.00	(1,384.90)	1691.14
PayPal Fee	11.10	5.32	16.88		1.18			34.48	\$ 20.00	14.48	3.38
Square Fee		28.04	3.65	3.65	5.40	1.03		41.77	\$ 20.00	21.77	
								-			
Outreach											
USO WFSC			6,830.00					6,830.00	\$ -	6,830.00	9,634.54
								-			
Leadership Development Initiatives											
ROTC Leadership Development					1,000	2,000		3,000.00	\$ 4,000.00	(1,000.00)	3,000.00
								-			
JROTC Scholarships											
Gen Herring "Let's Go" Cadet Kilic					1,000			1,000.00	\$ 1,000.00	-	-
Col McCarthy "Let's Go" Cadet Birkner						1,000		1,000.00	\$ 1,000.00	-	1,000.00
Susie Tolman "Let's Go" Cadet Garcia					1,000			1,000.00	\$ 1,000.00	-	1,000.00
MajGen Dave & Carrie Garza "Let's Go"					5,000	2,000	1,000	8,000.00	\$ 9,000.00	(1,000.00)	6,000.00
								-			
Chapter Scholarship Program											
Col Torrey Minnie Piper					1,000			1,000.00	\$ 1,000.00	-	1,000.00
Chapter Dep (Jim & Cheryl Cunningham)							1,000	1,000.00	\$ 1,000.00	-	1,000.00
								-			
ROTC Scholarship Program											
ROTC AF (Ed & Ruby Marvin) Cadet Vallor							1,000	1,000.00	\$ 1,000.00	-	
ROTC Scholarships					13,000	4,000	1,000	18,000.00	\$ 18,000.00	-	19,000.00
								-			
Endowment Distribution											
								-	\$ 2,160.00	(2,160.00)	
TOTAL OUTFLOWS	11.10	33.36	7,242.73	3.65	22,006.58	10,116.13	4,000.00	43,413.55	\$ 42,200.00	1,213.55	43,329.06

Operations (501(C)4)

Inflows:

	January	February	March	April	May	YTD	2024 Budget	Variance	YTD 2023
Membership Dues									
MOAA National	585.00					\$585.00	\$ -	\$585.00	330.00
Austin Chapter						\$0.00	\$ -	\$0.00	-
New Surv Sp	25.00					\$25.00	\$ -	\$25.00	-
New Retired	25.00	75.00	50.00	100.00		\$250.00	\$ 500	-\$250.00	225.00
New Active Duty			25.00			\$25.00	\$ 100	-\$75.00	75.00
New Former			25.00			\$25.00	\$ -	\$25.00	-
New FOC						\$0.00	\$ 50	-\$50.00	25.00
Renewal Surv Sp	50.00	275.00	150.00	25.00		\$500.00	\$ 750	-\$250.00	550.00
Renewal Retired	950.00	1,200.00	575.00	670.00	450.00	\$3,845.00	\$ 9,000	-\$5,155.00	4,200.00
Renewal Active Duty	100.00	25.00			75.00	\$200.00	\$ 100	\$100.00	175.00
Renewal Former				25.00		\$25.00	\$ 100	-\$75.00	75.00
Renewal FOC	50.00	25.00				\$75.00	\$ 75	\$0.00	-
Total	\$ 1,785.00	\$ 1,600.00	\$ 825.00	\$ 820.00	\$ 525.00	\$5,555.00	\$ 10,675	-\$5,120.00	\$ 5,655.00
Non-Dues Revenue									
Golf Tournament						\$0.00	\$ 5,000	-\$5,000.00	-
Travel Awards			41.94			\$41.94		\$41.94	10.00
Merchandise (Coins/Shirts)	112.00	46.00	30.00		100.00	\$288.00	\$ 500	-\$212.00	175.00
Advertising Lariat	275.00	275.00	275.00	3,245.00	4,070.00	\$8,140.00	\$ 5,000	\$3,140.00	4,445.01
Corporate Partnership	\$ 100.00	\$ 700.00	\$ 500.00	\$ 500.00	\$ 1,100.00	\$2,900.00	\$ 2,000	\$900.00	2,100.00
Donations to Chapter	760.00	1,455.00	520.00	805.00	275.00	\$3,815.00	\$ 13,845	-\$10,030.00	3,111.00
Donations to MACEF	740.00	1,160.00	315.00	755.00	390.00	\$3,360.00	\$ 7,000	-\$3,640.00	2,456.00
Social Events	1,434.00	1,372.00	912.00	2,415.10	1,377.00	\$7,510.10	\$ 12,500	-\$4,989.90	8,050.00
Total	\$ 3,421.00	\$ 5,008.00	\$ 2,593.94	\$ 7,720.10	\$ 7,312.00	\$26,055.04	\$ 45,845	-\$19,789.96	20,347.01
TOTAL INCOME	\$5,206.00	\$6,608.00	\$3,418.94	\$8,540.10	\$7,837.00	\$31,610.04	\$ 56,520	-\$24,909.96	\$ 26,002.01

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Outflows:

	Jan	Feb	Mar	Apr	May	YTD	2024 Budget	Variance	YTD 2023
Bank Charge						-	\$ -	-	\$ -
Copier Mntn Agreement				691.00		691.00	\$ 691	-	\$ 691.00
PayPal Service Fee	95.98	81.26	84.13	127.33	152.40	541.10	\$ 1,000	458.90	\$ 578.90
Square Service Fee	28.72	77.52	20.39	35.19	28.18	190.00	\$ 700	510.00	\$ 137.42
D&O Insurance						-	\$ 685	653.00	\$ -
Dues & Subscription	243.05	1,063.80			766.57	2,073.42	\$ 1,369	(703.93)	\$ 1,261.25
Contractor Incentive						-	\$ -	-	\$ -
Independent Contr	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	10,008.30	\$ 24,020	14,011.70	\$ 9,533.30
Liability Insurance		487.00				487.00	\$ 487	-	\$ 487.00
Marketing						-	\$ -	-	\$ 111.25
Merchandise (Coins/Shirts)						-	\$ -	-	\$ -
Office	973.83	526.54	312.38	72.33	113.96	1,999.04	\$ 3,668	1,668.47	\$ 1,332.46
Postage & Delivery	358.70				682.35	1,041.05	\$ 3,000	1,958.95	\$ 939.95
Social Events	2,036.00	1,108.80	2,116.00	1,012.00	220.00	6,492.80	\$ 12,500	6,007.20	\$ 7,971.18
Special Activities						-	\$ -	-	\$ 86.00
Telephone	115.59	115.59	115.59	115.48	124.40	586.65	\$ 1,400	813.35	\$ 765.46
Trans to MACEF	660.00	745.00	1,160.00	315.00	650.00	3,530.00	\$ 7,000	3,470.00	\$ 2,966.00
Volunteer Recognition						-	\$ -	-	\$ -
TOTAL Outflow	\$ 6,513.53	\$ 6,207.17	\$ 5,810.15	\$ 4,369.99	\$ 4,739.52	\$27,640.36	\$ 56,520	-\$28,879.64	\$ 26,861.17
Surplus/(Deficit)	-\$1,307.53	\$400.83	-\$2,391.21	\$4,170.11	\$3,097.48	\$3,969.68	\$0.00	\$3,969.68	-\$859.16

Cash Balances:

MACEF	Jan	Feb	March	April	May	Jun	
RBFCU							
Savings	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00		
Money Market	\$ 28,742.59	\$ 39,757.22	\$ 6,121.64	\$ 5,953.87	\$ 5,977.28		
Checking	\$ 172.02	\$ 168.38	\$ 13,336.20	\$ 5,336.54	\$ 2,222.88		
Certificates	\$ 10,839.84	\$ 10,874.46	\$ 10,917.35	\$ 10,960.33	\$ 11,004.92		
Total	\$ 39,764.45	\$ 50,810.06	\$ 30,385.19	\$ 22,260.74	\$ 19,215.08	\$ -	
Chapter Operations							
Broadway	\$ 13,062.13	\$ 13,462.96	\$ 11,071.75	\$ 15,241.86	\$ 19,514.34		
RBFCU CD #1-3	\$ 17,738.73	\$ 17,792.25	\$ 17,849.64	\$ 17,906.72	\$ 17,976.92		
RBFCU CD #4	\$ 15,102.53	\$ 15,160.01	\$ 15,221.68	\$ 15,281.61	\$ 15,343.78		
Total	\$ 30,800.86	\$ 31,255.21	\$ 28,921.39	\$ 33,148.58	\$ 37,491.26	\$ -	
Social Events	Jan	Feb	March	April	May	June	YTD
Chapter							
Inflows	\$ 2,196.00	\$ 1,090.00	\$ 2,511.10	\$ 1,128.00	\$ 1,443.00	\$ 414.00	\$ 8,782.10
Outflows	\$ 2,186.00	\$ 958.80	\$ 2,116.00	\$ 1,012.00	\$ 1,280.00		\$ 7,552.80
Variance	\$ 10.00	\$ 131.20	\$ 395.10	\$ 116.00	\$ 163.00	\$ 414.00	\$ 1,229.30

VP Membership: Lt Col Kathie Estrada, USAF (Ret) – Attending as many recruitment events as possible and keeping notes on the results from each one. Does need assistance with the events, and Kitty advised she is plugging for volunteers for the membership committee whenever she can.
From the chart the membership totaling 913 is made up of Active Duty 158, Surviving Spouse 145, Former 24, Friends of the Chapter 7, and Retired 579.
The “Final listing” incorrectly included Pete Schaub (apologies Pete!), and another on the list was deemed likely to renew.

VP Programs: Col David Patrick, USAF (Ret) / Col Brian Afflerbaugh, USAF (Ret) – Brian advised there were 28 responses from the survey monkey – far more than usual. Most were not impressed with the food, citing

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soggy sandwiches and luke warm soup - many complaints were from the ARC residents themselves. A copy of the comments was sent to the catering director as well as to the new ARC Satellite Liaison, John DiPiero. Planning is underway for the September luncheon at Blue Skies where a choice of up to 3 types of sandwiches may be possible. Dan Van Syoc to work with Brian as David will be out of town. The June Happy Hour is sold out though there is room for a couple/three more! David provided a list of possible speakers for next year; more suggestions were discussed and work will begin on acquiring the first 6 months of 2025 speakers in August.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – At the state level activity is low since the elections, and only one committee has met to discuss the Interim charges. Meetings should begin in earnest in September.

At the Federal level, MOAA is pushing hard on the Richard Starr Act to be released from the rules committee and added as an amendment to the 2025 NDAA. MOAA is showing the concern of a perceived deficit is unfounded and resistance to the act is softening.

VP Marketing and Development: Col Lisa Skopal, USAF (Ret) – See Scorecard report.

Scholarships & Leadership Development: Col Peter Hunt, USAF (Ret) – 2024 season is complete and work begins on the theme for 2025 scholarship season – possibly the focus will be on college ROTC. Will be discussing with the Foundation Board as their priority is known to be on the low military recruitment which would be bolstered by JROTC.

Pete does want to try and have in person presenters at all 11 ROTC units in our area and publishing dates monthly in the Lariat might help encourage members to step up.

Pete Schaub asked if contact was maintained with previous scholarship recipients who might be able to help with the marketing and fundraising. Pete H thought the whereabouts of these students may be obtained through the ROTC commanders.

Pete H reminded all the 2025 season will be his last as committee chair as his family will be relocating to the Dallas area to join other family members.

President: Lt Col Kitty Meyers, USAF (Ret) – Has donated a speaker/microphone to be used in response to chapter members asking if meetings could be virtual. Will practice and work out the kinks beginning with the August staff meeting (no meeting in July).

Recent Board member orientation went well with 4 new MACEF Board members and 2 new Chapter Board members.

Represented the chapter at a meeting of the San Antonio Chamber's Senior Enlisted Advisory Council.

Thanked all for reviewing and updating the current position descriptions, most of which have been revised.

The Austin chapter status is ongoing, scheduling a meeting between the interested parties of MOAA national, the TCC and the Austin folks is challenging.

The chapter will be represented by Kitty and Kathie at the Ft Sam Houston National Cemetery's July 4th ceremony. Kathie espoused it would be a great learning opportunity for kids.

Scorecard 2024

David reminded all a brief written report is needed at the August staff meeting in order to update the scorecard for the Aug 15th chapter Board meeting.

Priority 1: Kathie is tracking results of the recruitment events she is attending; the recent women's event at SACC was very productive for new members and also those who wished to volunteer. Came across a young reservist who may be interested in the PR Social media position.

In partnering with NCOA, the chapter assists in recruiting for them by having their membership applications on hand, and they do likewise for us.

A sign up list for the membership committee will be available at the Happy Hour.

Kathie has put together a PowerPoint presentation that plays during events and is a good people attractant and emphasis is placed on MOAA's top 3 goals that are active duty minded. Another draw are the starlight mints!

Priority 2: Lisa is donating a replenished supply of the Band-Aid holders from one of our new Corporate Partners. Needs to be included in the swag budget at least every 2 years.

Working on retaining the Corporate Partners by follow up contact.

Currently Advertising income is at 160% of its budget, and Corporate Partnerships are at 145%.

Priority 3: Nothing to add

Priority 4: Slowly filling the vacancies and concentrating on fleshing out the committees.

Staff Reports

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – No VAC mtg.

Army Chief of Staff's Retiree Council Washington DC & JBSA Retirees Council: Maj Jim Cunningham, USA (Ret) – General Mills was presented with an Eagle at the recent Retiree Council meeting before he relocates to Tampa, Florida, and Felix Santiago (former Membership Chair) was presented with a service award by the Army Chief of staff.

A Town Hall will be held August 25, and Ft Sam Houston RAD will be on Sept 19.

There will be a change of command for General Mills on July 9.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Very little activity this month, apart from the Lariat article.

Blue Skies of Texas Satellite Chapter Representative: Col Dan Van Syoc, USAF (Ret) – Continuing to work on the September luncheon.

Volunteer Coordinator: Col Pete Schaub, USAF (Ret) – Continuing to work with Jana Evans at Soldiers' Angels regarding a group warehouse project the chapter can get involved in. Will have a sign-up sheet at the Happy Hour and will follow up with attendees after the event.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Nothing to report.

Editor: LTC Aimee Schumacher USA (Ret) – Completed her first Lariat review last month.

Administration: Trish Meserve – May renewals consist of 114, of which 98 are to be mailed. 5 are slated to be deleted. A reminder that Trish will be on vacation from July 29 through Aug 2.

Old Business:

- 1.
2. Lapel pin Update: Jim Cunningham to check status.

MEETING ADJOURNED at 11.24am.

Next Golf meeting Tues 1 July 1pm

Next Staff Meeting – Thurs 1 Aug 10am

Next Foundation Board (MACEF) Meeting – Tues 13 Aug 2pm

Next Chapter Board Meeting – Weds 15 Aug 10am



Col David Patrick, USAF (Ret)