

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF STAFF MEETING

Thursday October 3, 2019

Meeting was called to order by President Kitty Meyers at 1000 hrs. A quorum was present and acting throughout the meeting.

Attendees: Col Irene Collier, Col Peter Hunt, Col David Patrick, Col Lisa Skopal, LTC Robert Blake, LtCol Jim Conner, LtCol Kathie Estrada, LtCol Kitty Meyers, MAJ Jim Cunningham, Grace Newton, Susie Tolman

Invocation and pledge by Jim Cunningham.

Announcements:

1. David Patrick advised Kitty Meyers is to be honored on November 9th by the San Antonio Women's Chamber of Commerce as one of ten women who personify the pillars of our mission to Advocate, Connect, and Empower women, girls and family in the community.
2. Kitty is now also participating in the United Way's Masters Leadership Class through April of next year.
3. Jim Cunningham has been awarded MOAA's prestigious Colonel Steve Strobridge Legislative Chair/Liaison Award for his "superior service in support of the national and/or state legislative agenda". The presentation of this honor will be at the TCC Meeting on December 6th at Blue Skies of Texas.

Secretary: Col David Patrick, USAF (Ret) – Minutes from the September meeting were reviewed and approved for filing.

Treasurer: Col Vaughn Caudill, USA (Ret) – Absent. David Patrick reviewed financials through September.

Alamo Chapter Educational Foundation ACEF (501(C)3)

INFLOWS	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2019 Budget	Variance
Donations	2,035.00	527.00	1,140.00		350.00	526.00	-	33.00	60.00				4,731.00	\$ 4,000.00	731.00
The Big Give				625.00	698.15								1,323.15	\$ -	1,323.15
Other								1,575.11					1,575.11		1,575.11
Golf Tournament													-		-
In		1,000.00		10,960.00	2,465.00	4,600.00	7,625.00	10,481.00	1,520.00				38,651.00		38,651.00
Out	1,000.00								17,442.54				18,442.54		18,442.54
Sub Total Golf	(1,000.00)	1,000.00	-	10,960.00	2,465.00	4,600.00	7,625.00	10,481.00	(15,922.54)	-	-	-	20,208.46	\$ 15,000.00	5,208.46
													-		-
TOTAL INFLOW	2,035.00	1,527.00	1,140.00	11,935.00	3,223.15	5,126.00	7,625.00	12,089.11	(15,862.54)	-	-	-	27,837.72	\$ 19,000.00	8,837.72
Austin Scholarship	1,575.11														
OUTFLOWS															
Other															
Big Give Admin Fee	200.00												200.00	\$ -	200.00
Charity															
Warrior & Family Support Ctr													-	\$ 7,500.00	(7,500.00)
MOAA Heritage					125.00								125.00	\$ 125.00	-
Undesignated Charities													-	\$ 100.00	(100.00)
Total	200.00	-	-	-	125.00	-	-	-	-	-	-	-	325.00	\$ 7,725.00	(7,400.00)
Scholarships															
Col Torrey				500.00									500.00	\$ 500.00	-
Gen Herring (JROTC)						500.00							500.00	\$ 500.00	-
Col McCarthy (JROTC)					500.00								500.00	\$ 500.00	-
Chapter (Jim & Cheryl Cunningham)				500.00									500.00	\$ 500.00	-
ROTC Navy UT Austin					500.00								500.00	\$ 500.00	-
ROTC Army UT Austin					500.00								500.00	\$ 500.00	-
ROTC Army Texas State				500.00									500.00	\$ 500.00	-
ROTC Army UT RGV					1,000.00								1,000.00	\$ 1,000.00	-
ROTC Army Texas A&M Corpus Christi				1,000.00									1,000.00	\$ 1,000.00	-
ROTC Army Texas A&M Kingsville				1,000.00									1,000.00	\$ 1,000.00	-
ROTC Army St Mary's				1,000.00									1,000.00	\$ 1,000.00	-
ROTC Army UTSA			1,000.00										1,000.00	\$ 1,000.00	-
ROTC Air Force UT Austin					500.00								500.00	\$ 500.00	-
ROTC Air Force Texas State				500.00									500.00	\$ 500.00	-
ROTC Air Force UTSA				1,000.00									1,000.00	\$ 1,000.00	-
ROTC Air Force UTSA (Ed & Ruby Marvin)				1,000.00									1,000.00	\$ 1,000.00	-
Total	-	-	1,000.00	7,000.00	3,000.00	500.00	-	-	-	-	-	-	11,500.00	\$ 11,500.00	-
TOTAL OUTFLOW	200.00	0.00	1,000.00	7,000.00	3,125.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	11,825.00	\$ 19,225.00	(7,400.00)
Decrease/Increase	1,835.00	1,527.00	140.00	4,935.00	98.15	4,626.00	7,625.00	12,089.11	(15,862.54)	-	-	-	16,012.72	\$ (225.00)	16,237.72

Operations - Inflows:

	January	February	March	April	May	June	July	August	September	Oct	Nov	Dec	YTD	2019 Budget	Variance
Membership Dues															
MOAA National		2,040.00											\$2,040.00	\$ 2,000	\$40.00
Austin Chapter													\$0.00	\$ -	\$0.00
New Surv Sp													\$0.00	\$ -	\$0.00
New Retired				30.00	70.00			40.00					\$140.00	\$ -	\$140.00
New Active Duty													\$0.00	\$ -	\$0.00
New Former		60.00			30.00			20.00					\$110.00	\$ -	\$110.00
Renewal Surv Sp	270.00	140.00	60.00	40.00	20.00	40.00	40.00	20.00	20.00				\$650.00	\$ 1,000	-\$350.00
Renewal Retired	1,060.00	420.00	150.00	240.00	170.00	310.00	180.00	320.00	320.00				\$3,170.00	\$ 11,000	-\$7,830.00
Renewal Active Duty		20.00	40.00	20.00	20.00		20.00						\$120.00	\$ 250	-\$130.00
Renewal Former													\$0.00	\$ 250	-\$250.00
Total	\$ 1,330.00	\$ 2,680.00	\$250.00	\$330.00	\$310.00	\$350.00	\$240.00	\$400.00	\$340.00	\$0.00	\$0.00	\$0.00	\$6,230.00	\$ 14,500	-\$8,270.00
Non-Dues Revenue															
Golf Tournament													\$0.00	\$ 4,000	-\$4,000.00
Merchandise (Coins/Shirts)	60.00		55.00	80.00	195.00	120.00	50.00		30.00				\$590.00	\$ 3,000	-\$2,410.00
Advertising Lariat	1,620.00		4,050.00	2,970.00	1,770.00	3,390.00			150.00				\$13,950.00	\$ 10,000	\$3,950.00
ROTC Medals			475.00										\$475.00	\$ 1,000	-\$525.00
Corporate Partnership		100.00	300.00			100.00	100.00						\$600.00	\$ 1,500	-\$900.00
Donations to Chapter	550.00	670.00	65.00		286.00	35.00	150.50	258.00	20.00				\$2,034.50	\$ 2,500	-\$465.50
Donations to Outreach	527.00	1,140.00	975.00	758.15	526.00	20.00	13.00	60.00	180.00				\$4,199.15	\$ 4,000	\$199.15
Social Events	1,960.00	662.00	1,450.00	1,700.96	2,216.00	1,280.20	157.00	918.05	673.00				\$11,017.21	\$ 14,000	-\$2,982.79
Total	\$ 4,717.00	\$ 2,572.00	\$ 7,370.00	\$ 5,509.11	\$ 4,993.00	\$ 4,945.20	\$ 470.50	\$ 1,236.05	\$ 1,053.00	\$ -	\$ -	\$ -	\$32,865.86	\$ 40,000	-\$7,134.14
TOTAL INCOME	\$6,047.00	\$5,252.00	\$7,620.00	\$5,839.11	\$5,303.00	\$5,295.20	\$710.50	\$1,636.05	\$1,393.00	\$0.00	\$0.00	\$0.00	\$39,095.86	\$ 54,500	-\$15,404.14

Operations – Outflows:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2019 Budget	Variance
Copier Mntn Agreement				571.00									571.00	\$ 525	(46.00)
Square Service Fee	26.62	24.82	15.49	12.10	54.00	63.63	59.88	71.55	53.27				381.36	\$ 500	118.64
PayPal Service Fee	36.10	7.29	149.68	69.60	100.05	44.10	122.30	65.97	21.60				616.69	\$ 450	(166.69)
D&O Insurance								653.00					653.00	\$ 750	97.00
Dues & Subscription	827.00	451.20	338.72		75.00								1,691.92	\$ 1,400	(291.92)
GT Contractor Incentive													-	\$ 1,000	1,000.00
Independent Contr	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00	1,580.00				14,220.00	\$ 19,460	5,240.00
Lariat Postage	1,000.00						600.00						1,600.00	\$ 2,000	400.00
Lariat Printing	454.02	456.68	650.23	453.18	453.18	453.03	911.40	-	454.65				4,286.37	\$ 5,000	713.63
Liability Insurance		425.00				62.00							487.00	\$ 500	13.00
Marketing	-	200.00											200.00	\$ 150	(50.00)
Merchandise (Coins/Shirts)	2,227.34												2,227.34	\$ 2,500	272.66
Office	622.78	19.79	94.15	167.57	610.63	1,114.33		58.59					2,687.84	\$ 2,500	(187.84)
Postage & Delivery	251.75						8.00						259.75	\$ 2,000	1,740.25
ROTC							391.22						391.22	\$ 1,000	608.78
ROTC Medals			475.00										475.00	\$ 1,000	525.00
Social Events	1,918.70		2,237.86	1,419.48		2,689.13	400.00		543.40				9,208.57	\$ 14,000	4,791.43
Solitaires													-	\$ 75	75.00
Special Activities													-	\$ 600	600.00
Telephone	157.15	144.76	146.33	145.30	144.44	149.53	150.90	149.32	154.70				1,342.43	\$ 1,800	457.57
Trans To Outreach	2,035.00	527.00	1,140.00	975.00	758.15	526.00	-	33.00	60.00				6,054.15	\$ 4,000	(2,054.15)
Volunteer Recogn													-	\$ 100	100.00
TOTAL OUTFLOWS	11,136.46	3,836.54	6,827.46	5,393.23	3,775.45	6,681.75	4,223.70	2,611.43	2,867.62	-	-	-	47,353.64	\$ 61,310	13,956.36
Surplus/(Deficit)	(5,089.46)	1,415.46	792.54	445.88	1,527.55	(1,386.55)	(3,513.20)	(975.38)	(1,474.62)	-	-	-	(8,257.78)	(6,810.00)	(1,447.78)

Cash Balances:

VP Membership: Maj Jim Cunningham, USA (Ret) – Current membership stands at 1113 consisting of 252 Active Duty, 157 Surviving Spouses, 23 Former Military and 681 Retired. Has 3 folks in the Austin area interesting in forming a satellite chapter. Potentials in the area include MOAA estimates at 3200 plus the newly created Army Futures Command with 500 Active

Duty. MOAA Regional meeting to be held in Austin on Nov 15 & 16, and Kitty is working on setting up a mixer for the Thursday evening before for interested satellite participants to get together. JB SA Newcomer orientations are proving productive now that each "vendor" is allowed a 3-minute speech to the audience. Other upcoming recruitment events include the Red, White & You Job Fair in November and the SA Regional Veterans Action Center Resource Fair at Rackspace on Oct 26.

Attended Randolph RAD last Saturday with Felix, and David and Ft Sam's RAD is on Oct 19. Peter Hunt volunteered to help. Jim to send email with details of upcoming events to staff, particularly Lisa and Peter,

VP Programs: Col David Patrick, USAF (Ret) – The survey results from the September Happy Hour were very good re location and speaker. Plan to use The Petroleum Club again for future Happy Hours.

October luncheon has been changed from Oct 24 to Friday Oct 25 to accommodate General DeGoes schedule. Will need volunteers to work registration. Dry run to be performed on Fri 18th at 11:30am.

David has done a yeoman job of booking locations and speakers for next year.

VP Legislative Affairs: LTC Robert Blake, USA (Ret) – National Defense Authorization Act is still being worked out.

President: LtCol Kitty Meyers, USAF (Ret) – Participated (with chapter wreath) in the POW/MIA ceremony in Round Rock on Saturday. Continuing to work alongside David Patrick on the Veterans Village as part of the Red White & You Job Fair – flyer includes the MOAA Alamo Chapter logo.

Chapter Election ballot will be the upcoming issues (October & November) of The Lariat.

Efforts to reach chapter members receiving printed versions of The Lariat by phone (Cora Bayle Cox volunteered to telephone them) have been thwarted by members not willing to give their email address to "unknown" person. The November and December Lariats will instead include a notice for them to contact the office and provide their address.

Upcoming MOAA Regional meeting in Austin will be attended by Jim Cunningham, Kitty and Jim Connor.

Buddy Program Status: Encouraged all to solicit buddies as volunteers for the open positions and as committee members, helps with workload and succession planning!

Scorecard: David Patrick reviewed the scorecard. 1.1 still to be completed. 1.2 not finding anything suitable thus far. 1.3 Work in progress. Kathie has been overcome by work events but will be back on board. 1.4 Mixer has been scheduled at ARC on Oct 22 at 4:30pm in the Resident's Lounge next to the High Rise. Grace will distribute a flyer. 1.5a Mixer being set up for interested parties as part of the MOAA Regional meeting.

2.1a Kitty forwarded email info to Lisa who will work on setting it up again this year. 2.2 Lisa back in the saddle and will continue finding advertisers.

Staff Reports

Advertising Coordinator: Col Lisa Skopal, USAF (Ret) – Will continue her quest for advertisers. Trish to forward Golf Sponsors contact info.

Volunteer Coordinator: Col Pete Schaub – Absent. No report.

Solitaires: (Open) - No report.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – Absent. Stu advised by voicemail there were no member passing's in September.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. Continuing to regain health. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Working on group photos for Facebook – Trish to resend golf photo link.

Editor: (Open) - No report.

VAC/VGSAA Rep: MAJ Jim Cunningham, USA (Ret) – Nothing to report.

Administration: Trish Meserve – Reviewed events calendar. Changed date of January 2020 Staff mtg from Jan 2nd to Jan 9th. Renewals and past reminders total 74. Deleted 5 nonpayers that were due June 1st. November Staff meeting changed from Nov 7th to Wednesday Nov 6th.

Historian: (Open) No report.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – ARC's Oktoberfest was well attended.

Transition Liaison Officer: LtCol Kitty Meyers, USAF (Ret) – Continuing to work on Red, White & You Job Fair where resume assistance will be available, and CAM Week (Oct 28-Nov 16) organized by the Military Affairs Committee of the Chamber of Commerce. Check out the events at CAM.org.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Scholarship Committee Strategy meeting set for Oct 17 9-11:30am. Notice/invitation to participate is in October Lariat. Trish also to send by mass email.

Special Activities Representative: Susie Tolman, Surviving Spouse – No report.

Blue Skies of Texas Satellite Chapter Representative: LtCol Jim Conner, USAF (Ret) – Hoping to have Gail Joyce at the next Blue Skies Chapter meeting. Alamo Chapter still needs a Surviving Spouse representative. Jim to work with Grace at the ARC to find a suitable and willing candidate.

ARC Satellite Chapter Representative: Grace Newton – A membership drive mixer has been scheduled for October 22 at 4:30pm in the Resident Lounge next to the high rise.

Old Business: None

New Business:

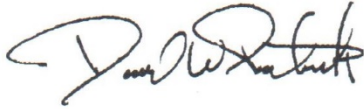
- 1) Texas Council of Chapters (TCC) meeting scheduled for Friday and Saturday Dec 6-7 at Blue Skies of Texas West Roadrunner Room. Donna Campbell will be the speaker. TCC Council will have regular business meeting on Saturday morning when elections will take place for all positions.

MEETING ADJOURNED at 11:21am.

Next Board Meeting – Thursday 10 Oct at 11:45am

Next Golf Planning Committee Meeting – Monday 4 November @ 2pm

Next Staff Meeting – Wednesday 6 November @ 10am

A handwritten signature in black ink, appearing to read "David Patrick". The signature is fluid and cursive, with the first name "David" and last name "Patrick" clearly distinguishable.

Col David Patrick, USAF (Ret), Secretary