

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955
MINUTES OF VIRTUAL STAFF MEETING

Thursday October 7, 2021

Meeting was called to order via Zoom by Chapter President, Kitty Meyers. A quorum was present and acting throughout the meeting.

Attendees: Col Brad Barnhart, CAPT Cora Bayle Cox, Col Peter Hunt, Col Felix Santiago, Lt Col Kathie Estrada, Lt Col Kitty Meyers, MAJ Jim Cunningham, Trish Meserve.

Pledge by Kitty Meyers, invocation by Jim Cunningham.

Secretary: (Open) – The minutes from the September 2, 2021 virtual meeting were reviewed and approved for filing.

Treasurer: Col Brad Barnhart – Brad Barnhart reviewed the financial reports from September.

Alamo Chapter Educational Foundation ACEF (501(C)3)

INFLOWS	January	February	March	April	May	June	July	August	September	October	November	December	YTD	2021 Budget	Variance
Donations (prior month)	1,280.00	820.00	611.00	375.00	197.50	435.00	705.00	380.00	462.03				5,265.53		5,265.53
Donations - Checks	345.00	100.00											445.00		445.00
Donations - Online (Sq & PP)	175.00		75.00	500.00									750.00		750.00
The Big Give									1296.5				1,296.50		1,296.50
Go Fund Me													-		-
Amazon Smile		13.64			5.57			5.88					25.09		25.09
Other/Dividend	10.06	9.47	9.45	4.93	3.21	3.13	5.20	0.94	3.53				49.92		49.92
MOAA Transition Grant													-		-
Golf Tournament													-		-
In													-		-
Out													-		-
Sub Total Golf	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -	-
TOTAL INFLOW	1,810.06	943.11	695.45	879.93	206.28	438.13	710.20	386.82	1,762.06	-	-	-	7,806.95	\$ -	7,806.95
OUTFLOWS															
Other															
Big Give Admin Fee						200.00							200.00		200.00
JROTC Medals													-		-
ROTC Admin													-		-
Golf Administration													-		-
Postage													-		-
PayPal Fee			1.75										1.75		1.75
Square Fee	6.58		1.03	17.65									25.26		25.26
Charity															
Warrior & Family Support Ctr													-		-
MOAA Heritage													-		-
Total Outflow (Other & Charity)	6.58	-	2.78	-	-	-	-	-	-	-	-	-	9.36	\$ -	9.36
Scholarships															
Col Torrey							1,000						1,000.00	\$ 1,000.00	-
Gen Herring (JROTC)				1,000									1,000.00	\$ 1,000.00	-
Col McCarthy (JROTC)								1,000					1,000.00	\$ 1,000.00	-
Chapter (Jim & Cheryl Cunningham)				1,000									1,000.00	\$ 1,000.00	-
ROTC Navy UT Austin				1,000									1,000.00	\$ 1,000.00	-
ROTC Army UT Austin				1,000									1,000.00	\$ 1,000.00	-
ROTC Air Force UT Austin					1,000								1,000.00	\$ 1,000.00	-
ROTC Air Force Texas State				1,000									1,000.00	\$ 1,000.00	-
ROTC Army Texas State				1,000									1,000.00	\$ 1,000.00	-
ROTC Air Force UTSA (Ed & Ruby Marvin)					1,000								1,000.00	\$ 1,000.00	-
ROTC Army UTSA				1,000									1,000.00	\$ 1,000.00	-
ROTC Army UTSA				1,000									1,000.00	\$ 1,000.00	-
ROTC Air Force UTSA				1,000									1,000.00	\$ 1,000.00	-
ROTC Army St Mary's				1,000									1,000.00	\$ 1,000.00	-
ROTC Army St Mary's				1,000									1,000.00	\$ 1,000.00	-
ROTC Army Texas A&M Kingsville				1,000									1,000.00	\$ 1,000.00	-
ROTC Army Texas A&M Corpus Christi				1,000									1,000.00	\$ 1,000.00	-
ROTC Army Texas A&M Corpus Christi				1,000									1,000.00	\$ 1,000.00	-
ROTC Army Rio Grande Valley				1,000									1,000.00	\$ 1,000.00	-
ROTC Army Rio Grande Valley					1,000								1,000.00	\$ 1,000.00	-
Total Scholarships	-	-	-	15,000.00	3,000.00	-	1,000.00	1,000.00	-	-	-	-	20,000.00	\$ 20,000.00	-
TOTAL OUTFLOW	6.58	0.00	2.78	15,000.00	3,000.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00	20,009.36	\$ 20,000.00	9.36
Decrease/Increase	1,803.48	943.11	692.67	(14,120.07)	(2,793.72)	438.13	(289.80)	(613.18)	1,762.06	-	-	-	(12,202.41)	\$ (20,000.00)	7,797.59

ACEF: The November financials should include the proceeds from the Golf Tournament, and if around the projected \$10k, actuals vs budget will be looking good. Trish advised some of the Big Give monies have already reached the bank, the rest will be on next month's statements. It was noted that most folks paid the fees associated with the Big Give donations resulting in us only receiving \$13 less than pledged.

Operations (501(C)4)

Inflows:

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2021 Budget	Variance
Membership Dues															
MOAA National		5,955.00					50.00	50.00					\$8,055.00	\$ 3,500	\$2,555.00
Austin Chapter								\$0.00					\$0.00		\$0.00
New Surv Sp								\$0.00					\$0.00		\$0.00
New Retired	150.00	75.00	100.00	25.00		75.00		25.00	25.00				\$475.00	\$ 260	\$215.00
New Active Duty			25.00			25.00							\$50.00		\$50.00
New Former		25.00											\$25.00	\$ 40	-\$15.00
Renewal Surv Sp	250.00	200.00	50.00	50.00	25.00	95.00	25.00	75.00	25.00				\$795.00	\$ 1,000	-\$205.00
Renewal Retired	1,245.00	590.00	945.00	550.00	670.00	675.00	675.00	1,525.00	875.00				\$7,750.00	\$ 12,000	-\$4,250.00
Renewal Active Duty	25.00	25.00		25.00		25.00			25.00				\$125.00	\$ 100	\$25.00
Renewal Former	25.00			25.00	25.00	50.00		50.00	75.00				\$250.00	\$ 200	\$50.00
Total	\$ 1,670.00	\$ 6,870.00	\$1,120.00	\$675.00	\$720.00	\$945.00	\$750.00	\$1,725.00	\$1,025.00	\$0.00	\$0.00	\$0.00	\$15,525.00	\$ 17,100	-\$1,575.00
Non-Dues Revenue															
Job Fair Acct Closure			2,922.97										\$2,922.97	\$ -	\$2,922.97
Golf Tournament													\$0.00	\$ 4,000	-\$4,000.00
Travel Awards													\$0.00		\$0.00
Merchandise (Coins/Shirts)				60.00					90.00				\$150.00	\$ 500	-\$350.00
Advertising Lariat		100.00		2,970.00				1,620.00					\$4,690.00	\$ 3,000	\$1,690.00
ROTC Medals	300.00												\$300.00		\$300.00
Corporate Partnership	\$ 100.00		\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00		\$ 100.00					\$900.00	\$ 500	\$400.00
Donations to Chapter	1,410.00	737.00	515.00	257.50	450.00	425.00	540.00	437.00	365.00				\$5,136.50	\$ 5,000	\$136.50
Donations to ACEF	820.00	611.00	375.00	197.50	435.00	705.00	380.00	462.00	860.00				\$4,845.50	\$ 7,000	-\$2,154.50
Social Events								1,232.00					\$1,232.00	\$ 7,500	-\$6,268.00
	\$ 2,630.00	\$ 1,448.00	\$ 3,912.97	\$ 3,685.00	\$ 1,085.00	\$ 1,330.00	\$ 920.00	\$ 3,851.00	\$ 1,315.00	\$ -	\$ -	\$ -	\$20,176.97	\$ 27,500	-\$7,323.03
TOTAL INCOME	\$4,300.00	\$8,318.00	\$5,032.97	\$4,360.00	\$1,805.00	\$2,275.00	\$1,670.00	\$5,576.00	\$2,340.00	\$0.00	\$0.00	\$0.00	\$35,701.97	\$ 44,600	-\$8,898.03

Looking good. Total membership dues are 50% ahead over last year. Only \$2k YTD down from the 2021 budget and still 3 months to go, so the year should close in our favor.

Outflows:

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 Budget	Variance
Copier Mntn Agreement				691.00									691.00	\$ 630	(61.00)
Square Service Fee	9.44	14.03	14.87	5.86	66.67	69.83	109.68	69.49	152.54				512.41	\$ 250	(262.41)
PayPal Service Fee	29.19	14.21	23.64	18.56	17.27	77.01	38.02	158.05	173.80				549.75	\$ 500	(49.75)
D&O Insurance									653.00				653.00	\$ 655	2.00
Dues & Subscription	676.00	569.60			112.57								1,358.17	\$ 1,850	491.83
Contractor Incentive													-	\$ 1,500	1,500.00
Independent Contr	854.16	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32	1,708.32				14,520.72	\$ 20,500	5,979.28
Liability Insurance		487.00											487.00	\$ 500	13.00
Marketing													-	\$ 250	250.00
Merchandise (Coins/Shirts)													-	\$ 1,500	1,500.00
Office	306.83			477.11			107.68	1,054.38	100.95				2,046.95	\$ 2,500	453.05
Postage & Delivery	166.80	276.85		296.85			261.85	866.85	292.00				2,161.20	\$ 1,500	(661.20)
Social Events								26.00	1,191.33				1,217.33	\$ 7,500	6,282.67
Special Activities													-	\$ 600	600.00
Telephone	(4.80)	163.35	163.35	163.41	163.41	163.41	163.32	163.32	163.32				1,302.09	\$ 1,300	(2.09)
Trans To ACEF	1,280.00	820.00	611.00	375.00	197.50	435.00	705.00	380.00	462.00				5,265.50	\$ 7,000	1,734.50
Volunteer Recognition													-	\$ 100	100.00
Total Outflow	\$ 3,317.62	\$ 4,053.36	\$ 2,521.18	\$ 3,736.11	\$ 2,265.74	\$ 2,453.57	\$ 3,093.87	\$ 4,426.41	\$ 4,897.26	0	0	0	30,765.12	\$ 48,635	17,869.88
Surplus/(Deficit)	982.38	4,264.64	2,511.79	623.89	(460.74)	(178.57)	(1,423.87)	1,149.59	(2,557.26)	0	0	0	4,936.85	(4,035.00)	8,971.85

Everything looking good, not spending as much as budgeted but still have 3 months to go – postage will be a big part of that.

Cash Balances:

VP Membership: COL Felix Santiago, USA (Ret) – Current chart shows 222 Active Duty, 160 Surviving Spouse, 62 Former and 828 Retired giving a total of 1272, with a net loss of 34 (2.6%). The chart is a mixed bag, but 67% of dues paying members is an increase. Active Duty reduced by the annual PCS movement. Looking at the list of those receiving the “Final Final” email before being deleted, if any are known personally, please reach out and encourage them to renew stressing the benefits of supporting the chapter. Visibility and exposure will help with renewals and typically more events occur at this time of year, aided by the COVID restrictions are slowly reduced. Renewals over the next three months involve over 500 members, or 40% of membership. Of those 80% are directly from the catchment area and the soon to be distributed solicitation and renewal letters will reach those too.

VP Programs: Col David Patrick, USAF (Ret) – Absent. Kitty recapped that the September event had to be cancelled due to the speaker having to go back into Special Session. Changes have been made to the location of the October event now being held at the Petroleum Club.

VP Legislative Affairs: Maj Jim Cunningham, USA (Ret) – Jim provided a Voter Guide which will be distributed to the membership soon. There are two propositions affecting the military – Prop 7 exempts school taxes and Prop 8 exempts property taxes, as long as the spouse was 55 when their spouse passed away. Both Kitty and Jim will be attending the MOAA annual meeting in Washington DC on Oct 15, Kitty to accept the Five Star Levels of Excellence award, and Jim to accept the same for the Texas Council of Chapters. Nothing currently happening regarding the Texas legislature. MOAA is hosting a FEDVIP (Federal Employee Dental & Vision Insurance Program) enrollment webinar on Nov 2nd. Trish will send out email to the membership.

President: LtCol Kitty Meyers, USAF (Ret) – Had the opportunity to participate in the NCOA Golf Tournament along with Felix, David and Kathie. Ended up in last place but networking and making MOAA-AC visible was good!

Jim and Kitty are still working on the building lease, next step is to get an approved waiver on the building replacement insurance and utilities. Maj De Los Santos is assisting in that regard.

Thanked Lisa and Kathie for their hard work on the Big Give that resulted in \$6,453 worth of donations, including \$5000 from General Garza.

Solicitation letters for Operations and the Educational Foundation Fall Drive are being prepared and will be mailed soon.

The current Challenge Coin is not in compliance and need to be updated. Also, cannot present a coin to MOAA's VP Dan Merry at the next meeting because they also specifically say, along with JBSA Ft Sam Private Organizations department, that unless you have a license to use each one the military logos are copyrighted. Perhaps present a golf shirt instead. Need to have a redesign of the coin and any and all ideas are welcome.

Scorecard:

No change since the last meeting.

Priority One Updates: No changes for 1.1-1.3. 1.4 to include the luncheon held in August. 1.5 to include publication of Soldier's Angels events. 1.6 NRT reports are regularly being used to recruit new members. A report requested by MOAA national will be submitted towards the end of this month on our results using the NRT reports. 1.7 Amendments to the by laws allowing a new category of membership "Friends of the Chapter" has been approved by the Board. They are now pending membership approval at the November Annual Business meeting and then it will be forwarded to JBSA Private Orgs for their approval.

Will be asking Dan Merry to participate in the JBSA virtual Retiree Appreciation Day on Dec 11 10am-Noon with a 15 minute legislative update and asked Jim and Kitty to encourage him if they see him in Washington this weekend.

Hiring event at Red White & You on Dec 4 will be an opportunity to recruit – Felix to attend.

As an incentive for next year's action plan may want to offer incentive to bring in paid memberships (3?) and you get a year free? Kitty feels there may well be more opportunities in the new year now that all military will be required to be vaccinated and Bexar County vaccination rate is 80%+.

Priority Two Updates: 2.1 Advertising team is still intact and working leads. 2.2 Fund raising event to complement the Golf Tournament and raise monies for Operations still in the works. 2.3 50% likely to remain. 2.4 goals have been met for the year. 2.5 and 2.6 ongoing 2.7 up to 75+ followers. 2.8 The Big Give was a great success. 2.9 is complete.

Priority Three Updates: Once redistricting has taken place will be recruiting new legislative team from the membership to visit the representatives.

Staff Reports

Editor: LtCol Juliet Chelkowski, USAF (Ret) - Absent. Lariat is unfortunately late this month due to timing and Juliet's availability but will review the processes so it does not happen in the future.

VAC/VGSAA Rep: MAJ Jim Cunningham, USA (Ret) – Felix has agreed to take over Jim's position as Co Chair of the JBSA Retiree Council. Working on the virtual RAD coming in December. Felix coordinating with General Miller and Col Cuellar as presented at the upcoming RAD.

Army Chief of Staff's Retiree Council Washington DC: COL Felix Santiago, USA (Ret) – Nothing to report.

Historian: (Open) No report.

Chapter Affairs Officer: Col Irene Collier, USAF (Ret) – Absent. Following the discovery that Irene had fallen Janet Morgan advised that she is the Healthcare & Rehabilitation unit at the ARC. It is yet to be determined if she will be able to return to her cottage or would need to go to Assisted Living.

Transition Liaison Officer: LtCol Kitty Meyers, USAF (Ret) – Involved in the Red White & You at Freeman Expo Hall from 9-1pm on Dec 4. Is on the advisory council of the Texas Veterans Network and participating in the JBSA Alliance meetings that has over 150 members in the network who focus on transition for the military. Together with Jim Cunningham are on Texas Veteran Commission sub committees that are becoming more active as of late. Also active with the Military Spouse Economic Empowerment Zone and the Military Spouse Professional Network all of which keep MOAA-AC forefront and relevant.

Active Duty Liaison Officer: Rachel Johnson, LT, USCG – Absent. No report.

Scholarship/JROTC: Col Peter Hunt, USAF (Ret) – Received good response to the mass email for the scholarship committee and have nine volunteers. Need to set up a 2 hour kick off meeting on the 16 November from 9-11am. Will provide information to Trish for the November Lariat advisory. Felix can also be Zoom master. David Patrick is looking for speaker for Scholarship Awards, will approach General Garza. Need to decide if we include Austin High Schools in the JROTC awards for next year? Each packet costs about \$8. Kitty advised we are financially unable to promise the support at this point. Jim suggested reaching out to the Austin folks again to see what interest there is for their own chapter. Kitty to include in her Presidents message. Pete will also order the medals early.

Special Activities Representative: Susie Tolman, Surviving Spouse – Absent. No report.

Blue Skies of Texas Satellite Chapter Representative: LtCol Jim Conner, USAF (Ret) – Absent. Advised he will publicize the October meeting if needed.

ARC Satellite Chapter Representative: Col Joe Morgan, USAF (Ret) – Absent. No report.

Advertising Coordinator: Col Lisa Skopal, USAF (Ret) – Absent. Out of town for a few weeks but will continue to follow up on advertising and corporate partnership leads.

Volunteer Coordinator: Col Pete Schaub – Absent. No report.

Solitaires: (Open) - No report.

VP Personal Affairs: Col Stu Myers, USAF (Ret) / CAPT Cora Bayle Cox USN (Ret) – One member spouse passed – Bill Knehan's wife. Cora contacted him and he was very appreciative of the call. Stu is doing well and looking forward to getting back to in person meetings.

Chaplain: Chaplain LTC James Taylor, USA (Ret) – Absent. No report.

VP Public Relations/Marketing: LtCol Kathie Estrada USAF (Ret) – Nothing additional to add on Big Give or Facebook. The testimonial used did help and need to include one for next year too.

Administration: Trish Meserve – Working on over 460 renewal letters plus the 1200+ solicitation letters. Noticed it would be advantageous for us to submit Square transactions weekly rather than individually as the

fee % are less on a larger daily amount. Need volunteer hours for the month of September. Luncheon sign ups currently are at 12.

Kitty advised the Planning meeting will start at 10am, finalizing the calendar and chapter priorities in the morning and in the afternoon the budget is decided.

This month's October Military Officer article features Felix and Juliet! Plus an article on member Lisa Firmin. Do read. Also a MOAA photographer will be at Red White & You hiring fair.

MEETING ADJOURNED at 11.16am.

Next Golf Meeting – Mon Oct 11 at 1pm

Next Staff Meeting – Wed Nov 3 at 10am (Annual Planning Meeting)

Next Board Meeting – TBD

A handwritten signature in cursive script, appearing to read "David Patrick".

Col David Patrick, USAF (Ret), Secretary