

MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER
P. O. Box 340497 Ft Sam Houston, Texas 78234
(210) 228-9955

MINUTES OF STAFF MEETING

Thursday, 7 November 2024

Meeting was called to order by Chapter President, Kitty Meyers, both via Zoom and in person. A quorum was present and acting throughout the meeting.

Attendees: Col Brian Afflerbaugh, Col Brad Barnhart, MAJ Jim Cunningham, Lt Col Kathie Estrada, Lt Col Kitty Meyers, Col David Patrick, Col Pete Schaub, LTC Aimee Schumacher, Col Lisa Skopal, Col Dan Van Syoc.

Invocation by Jim Cunningham and pledge led by Kitty Meyers.

Secretary: The minutes from 5 September were approved for filing.

Treasurer: Col Brad Barnhart

Alamo Chapter Educational Foundation MACEF (501(C)3)

INCOME	2023		2024										FY24 YTD	FY24 Budget	Variance
	November	December	January	February	March	April	May	June	July	August	September	October			
Donations (Transfers from Operations)	920.00	1,095.00	660.00	745.00	1,160.00	315.00	650.00	390.00	725.00	2,180.00	660.27	665.00	10,165.27	\$ 4,500.00	5,665.27
Donations (Checks)	1,561.00	1,290.00	125.00	575.00	165.00	600.00	250.00	300.00	5,705.00	3,200.00	125.00	225.00	14,121.00	\$ 2,000.00	12,121.00
Donations (Online)	350.00	775.00	650.00	100.00	24.00	25.00		526.00	1,842.45	632.22	25.00	25.00	4,974.67	\$ 700.00	4,274.67
Dividend	27.54	48.79	44.71	49.92	39.82	8.70	54.34	52.65	60.42	26.31	33.41	39.41	486.02		486.02
MajGen Dave Garza JROTC Donation				10,000.00									10,000.00	\$ 10,000.00	-
Foundation Fundraising											4,500.00	1,500.00	6,000.00	\$ 20,000.00	(14,000.00)
Golf Tourney Proceeds Scholarships	5,389.96												5,389.96	\$ 5,000.00	389.96
Golf Tourney Proceeds for USO WFSC	6,829.96												6,829.96		6,829.96
Chapter Operations donation from GT	3,054.98												3,054.98		3,054.98
															-
TOTAL INCOME	18,133.44	3,208.79	1,479.71	11,469.92	1,388.82	948.70	954.34	1,268.65	8,332.87	6,038.53	5,343.68	2,454.41	61,021.86	42,200.00	18,821.86
OUTFLOWS															
Expenses															
Office Supplies / Postage			392.20					886.21					1,278.41	\$ 500.00	778.41
Awards Luncheon						1,115.10							1,115.10	\$ 2,500.00	(1,384.90)
PayPal Fee	11.10	5.32	16.88		1.18			16.18	51.40	9.64	1.21	1.21	114.12	\$ 20.00	94.12
Square Fee		28.04	3.65	3.65	5.40	1.03			8.90	14.45			65.12	\$ 20.00	45.12
													-		-
Outreach															
USO WFSC			6,830.00										6,830.00	\$ -	6,830.00
															-
Leadership Development Initiatives															
ROTC Leadership Development					1,000	2,000							3,000.00	\$ 4,000.00	(1,000.00)
															-
JROTC Scholarships															
Gen Herring * "Let's Go" Cadet Kilic					1,000								1,000.00	\$ 1,000.00	-
Col McCarthy * "Let's Go" Cadet Birkner						1,000							1,000.00	\$ 1,000.00	-
Susie Tolman * "Let's Go" Cadet Garcia					1,000								1,000.00	\$ 1,000.00	-
MajGen Dave & Carrie Garza "Let's Go"					5,000	2,000	1,000	1,000					9,000.00	\$ 9,000.00	-
													-		-
Chapter Scholarship Program															
Col Torrey Minnie Piper Clearing House					1,000								1,000.00	\$ 1,000.00	-
Chapter Dep * (Jim & Cheryl Cunningham)							1,000						1,000.00	\$ 1,000.00	-
													-		-
ROTC Scholarship Program															
ROTC AF * (Ed & Ruby Marvin) Cadet Vallor							1,000						1,000.00	\$ 1,000.00	-
ROTC Scholarships					13,000	4,000	1,000						18,000.00	\$ 18,000.00	-
													-		-
Endowment Distribution															
													-	\$ 2,160.00	(2,160.00)
TOTAL OUTFLOWS	11.10	33.36	7,242.73	3.65	22,006.58	10,116.13	4,000.00	1,902.39	60.30	24.09	1.21	1.21	45,402.75	\$ 42,200.00	3,202.75

MACEF ended a very successful fiscal year on Oct 31. After covering all expenses, they are able to distribute \$15,619.11 to the endowment.

Operations (501(C)4)

Inflows:

With 2 months to go, Chapter Operations are tracking on budget. On the income side, Membership Dues are slightly ahead and shouldn't have any problem reaching their goals. Donations to the Chapter are lower than expected, but Corporate sponsorships and advertising more than make up the difference. Income will finish \$4-5K above the goal.

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	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2024 Budget	Variance
Membership Dues															
MOAA National	585.00												\$585.00	\$ -	\$585.00
Austin Chapter													\$0.00	\$ -	\$0.00
New Surv Sp	25.00												\$25.00	\$ -	\$25.00
New Retired	25.00	75.00	50.00	100.00		75.00		75.00					\$400.00	\$ 500	-\$100.00
New Active Duty			25.00										\$25.00	\$ 100	-\$75.00
New Former			25.00										\$25.00	\$ -	\$25.00
New FOC													\$0.00	\$ 50	-\$50.00
Renewal Surv Sp	50.00	275.00	150.00	25.00		75.00		100.00	50.00	50.00			\$775.00	\$ 750	\$25.00
Renewal Retired	950.00	1,200.00	575.00	670.00	450.00	675.00	775.00	675.00	875.00	750.00			\$7,595.00	\$ 9,000	-\$1,405.00
Renewal Active Duty	100.00	25.00			75.00		50.00		75.00				\$325.00	\$ 100	\$225.00
Renewal Former				25.00		75.00	25.00	25.00		25.00			\$175.00	\$ 100	\$75.00
Renewal FOC	50.00	25.00						25.00					\$100.00	\$ 75	\$25.00
Total	\$ 1,785.00	\$ 1,600.00	\$ 825.00	\$ 820.00	\$ 525.00	\$ 900.00	\$ 850.00	\$ 900.00	\$ 1,000.00	\$ 825.00	\$ -	\$ -	\$10,030.00	\$ 10,675	-\$645.00
Non-Dues Revenue															
Golf Tournament													\$0.00	\$ 5,000	-\$5,000.00
Travel Awards			41.94										\$41.94	\$ -	\$41.94
Merchandise (Coins/Shirts)	112.00	46.00	30.00		100.00	60.00		120.00		60.00			\$528.00	\$ 500	\$28.00
Advertising Lariat	275.00	275.00	275.00	3,245.00	4,070.00				1,100.00				\$9,240.00	\$ 5,000	\$4,240.00
Corporate Partnership	\$ 100.00	\$ 700.00	\$ 500.00	\$ 500.00	\$ 1,100.00					\$ 250.00			\$3,150.00	\$ 2,000	\$1,150.00
Donations to Chapter	760.00	1,455.00	520.00	805.00	275.00	792.00	2,740.00	1,065.00	765.00	605.00			\$9,782.00	\$ 13,845	-\$4,063.00
Donations to MACEF	740.00	1,160.00	315.00	755.00	390.00	725.00	2,180.00	660.27	665.00	2,860.00			\$10,450.27	\$ 7,000	\$3,450.27
Social Events	1,434.00	1,372.00	912.00	2,415.10	1,377.00	576.00	816.00	1,548.00	1,064.00	440.00			\$11,954.10	\$ 12,500	-\$545.90
Total	\$ 3,421.00	\$ 5,008.00	\$ 2,593.94	\$ 7,720.10	\$ 7,312.00	\$ 2,153.00	\$ 5,736.00	\$ 3,393.27	\$ 3,594.00	\$ 4,215.00	\$ -	\$ -	\$45,146.31	\$ 45,845	-\$698.69
TOTAL INCOME	\$5,206.00	\$6,608.00	\$3,418.94	\$8,540.10	\$7,837.00	\$3,053.00	\$6,586.00	\$4,293.27	\$4,594.00	\$5,040.00	\$0.00	\$0.00	\$55,176.31	\$ 56,520	-\$1,343.69

The Treasurer noted that 50% of donations to the chapter operations were received during the last 3 months of the year, and the Fall solicitation letter should be ready to send out shortly.

Outflows:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2024 Budget	Variance
Bank Charge													-	\$ -	-
Copier Mntn Agreement				691.00									691.00	\$ 691	-
PayPal Service Fee	95.98	81.26	84.13	127.33	152.40	93.88	128.81	108.39	71.41	120.10			1,063.69	\$ 1,000	(63.69)
Square Service Fee	28.72	77.52	20.39	35.19	28.18	35.38	45.89	75.76	87.45	129.66			564.14	\$ 700	135.86
D&O Insurance								709.00					709.00	\$ 685	653.00
Dues & Subscription	243.05	1,063.80			766.57								2,073.42	\$ 1,369	(703.93)
Contractor Incentive													-	\$ -	-
Independent Contr	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66			20,016.60	\$ 24,020	4,003.40
Liability Insurance		487.00											487.00	\$ 487	-
Marketing													-	\$ -	-
Merchandise (Coins/Shirts)						498.21							498.21	\$ -	(498.21)
Office	973.83	526.54	312.38	72.33	113.96	592.97	990.27	310.97		549.92			4,443.17	\$ 3,668	(775.66)
Postage & Delivery	358.70				682.35		682.35	440.55					2,163.95	\$ 3,000	836.05
Social Events	2,036.00	1,108.80	2,116.00	1,012.00	220.00	1,280.00	841.20	2,008.00	1,616.00	60.00			12,298.00	\$ 12,500	202.00
Special Activities													-	\$ -	-
Telephone	115.59	115.59	115.59	115.48	124.40	115.48	217.48	136.88	133.37	133.46			1,323.32	\$ 1,400	76.68
Trans to MACEF	660.00	745.00	1,160.00	315.00	650.00	390.00	725.00	2,180.00	660.27	665.00			8,150.27	\$ 7,000	(1,150.27)
Volunteer Recognition													-	\$ -	-
TOTAL Outflow	\$ 6,513.53	\$ 6,207.17	\$ 5,810.15	\$ 4,369.99	\$ 4,739.52	\$ 5,007.58	\$ 5,632.66	\$ 7,971.21	\$ 4,570.16	\$ 3,659.80	\$ -	\$ -	\$54,481.77	\$ 56,520	-\$2,038.23
Surplus/(Deficit)	-\$1,307.53	\$400.83	-\$2,391.21	\$4,170.11	\$3,097.48	-\$1,954.58	\$953.34	-\$3,677.94	\$23.84	\$1,380.20	\$0.00	\$0.00	\$694.54	\$0.00	\$694.54

For Chapter expenses, no surprises here. Office supplies are about 40% higher than expected which will push the total expenses above the planned budget, but I still expect a surplus for the year.

Cash Balances:

MACEF	Jan	Feb	March	April	May	Jun	Jul	Aug	Sep	Oct
RBFCU										
Savings	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Money Market	\$ 28,742.59	\$ 39,757.22	\$ 6,121.64	\$ 5,953.87	\$ 5,977.28	\$ 7,202.58	\$ 13,430.19	\$ 19,468.72	\$ 24,787.40	\$ 24,740.60
Checking	\$ 172.02	\$ 168.38	\$ 13,336.20	\$ 5,336.54	\$ 2,222.88	\$ 145.51	\$ 145.52	\$ 121.44	\$ 145.24	\$ 120.25
Certificates	\$ 10,839.84	\$ 10,874.46	\$ 10,917.35	\$ 10,960.33	\$ 11,004.92	\$ 11,048.25	\$ 11,093.20	\$ 11,138.33	\$ 11,182.18	\$ 11,227.67
Total	\$ 39,764.45	\$ 50,810.06	\$ 30,385.19	\$ 22,260.74	\$ 19,215.08	\$ 18,406.34	\$ 24,678.91	\$ 30,738.49	\$ 36,124.82	\$ 36,098.52
Chapter Operations										
Broadway	\$ 13,062.13	\$ 13,462.96	\$ 11,071.75	\$ 15,241.86	\$ 19,514.34	\$ 14,890.23	\$ 18,686.57	\$ 20,833.63	\$ 44,035.41	\$ 43,695.12
RBFCU CD #1-3	\$ 17,738.73	\$ 17,792.25	\$ 17,849.64	\$ 17,906.72	\$ 17,976.92	\$ 18,045.12	\$ 18,115.86	\$ 18,186.87	\$ 18,255.87	\$ 18,327.08
RBFCU CD #4	\$ 15,102.53	\$ 15,160.01	\$ 15,221.68	\$ 15,281.61	\$ 15,343.78	\$ 15,404.19	\$ 15,466.86	\$ 15,529.78	\$ 15,590.90	\$ 15,654.35
Total	\$ 30,800.86	\$ 31,255.21	\$ 28,921.39	\$ 33,148.58	\$ 37,491.26	\$ 48,339.54	\$ 52,269.29	\$ 54,550.28	\$ 77,882.18	\$ 77,676.55

Golf:

At this week's After Action Golf Committee meeting it was decided to recommend to the Board that \$5,000 be donated to the Warrior & Family Support Center, and the rest would go to the Foundation (i.e. \$16,148.46).

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		May	June	July	Aug	Sept	Oct	Nov	Dec	2024 YTD	2024 Budget	Variance
Income:												
Sponsorship					3,250.00	17,500.00	1,825.00			22,575.00	30,000.00	7,425.00
Donation			-	25.00		1,100.00	460.00			1,585.00	1,500.00	(85.00)
Entry Donation Warrior \$125	125.00	1,000.00	1,375.00	250.00	1,750.00					4,500.00	1,875.00	(2,625.00)
Entry Fee Player \$125	750.00	250.00	1,125.00	1,875.00	1,625.00	2,375.00				8,000.00	13,000.00	5,000.00
Super Tickets @ \$50	300.00	100.00	300.00	450.00	750.00	2,000.00				3,900.00	5,000.00	1,100.00
Silent Auction						1,560.00				1,560.00	2,000.00	440.00
Total	\$1,175.00	\$1,350.00	\$2,825.00	\$5,825.00	\$22,725.00	\$8,220.00	\$-	\$-		\$42,120.00	\$53,375.00	\$11,255.00
Expenses:												
Green Fees including lunch & dinner 120 @ \$67										6,270.00	8,040.00	1,770.00
Club Extras: Drink Tix 125 @ \$3.00, 125 @ \$4										875.00	720.00	(155.00)
Beverage Cart 1 @ \$100										100.00	200.00	100.00
Player Prizes										1,100.00	3,000.00	1,900.00
Banner/Signage										149.00	150.00	1.00
Cling for Beverage Carts 2x6.50										13.00	30.00	17.00
Hole Signage etc (7 @ \$25)										175.00	500.00	325.00
Hole in One Ins										349.00	276.00	(73.00)
Goodie Bag Items 150 @ \$25.50		\$3,825.00								3,825.00	3,825.00	-
Goodie Bag Items 20 dz Balls @19										380.00	760.00	
Super Tickets 86 @ 8.50										731.00	850.00	119.00
Shipping		195.25						112.17		307.42	300.00	(7.42)
Photographer										250.00	250.00	-
Staff Tip										160.00	200.00	40.00
Golf Pro Consultant										1,000.00	1,000.00	-
Total	\$-	\$4,020.25	\$-	\$-	\$-	\$-	\$-	\$112.17	\$-	\$15,684.42	\$20,101.00	\$3,996.58
										Net:	\$26,435.58	\$33,274.00
										-20% MOAA: \$	5,287.12	\$6,654.80
										Balance:	\$21,148.46	\$26,619.20
										36-8=28 Warriors:	\$3,500.00	
										Balance:	\$17,648.46	

Budget 2025

Discussion was held regarding the future salary for the current admin contractor and a replacement/addition.

Membership & Recruitment: Lt Col Kathie Estrada, USAF (Ret) – Has approx. 30 new member applications to turn in. Working on next year's worthy recruitment events – typically these are the Retiree Appreciation Days, the Newcomer Orientations not so much, but it does get the name recognition out there. Lisa assisting at the events opined it is a good place to meet potential advertisers from the other sponsors who are there.

Programs: Col David Patrick, USAF (Ret) & Col Brian Afflerbaugh, USAF (Ret) – Official hand off from David to Brian will be January 1st and David will then be Brian's back up. Reviewed upcoming calendar of programs.

Kathie suggested Todd Hendrix, master aviator, as a speaker.

Ft Sam Golf Club ballroom will be closed for renovations Jan thru May so new location will be the New Life center at the Alamo Heights Methodist Church on Basse Rd. Pricing does include a room charge but food costs are lower so should work out about the same.

Mixed reviews on the Blue Skies luncheon in September. Both Brian and Dan will meet with BST staff to best coordinate the 2025 luncheon.

Legislative: MAJ Jim Cunningham, USA (Ret) – The expectations are low that anything of significance will happen before March next year due to new representatives coming in board and a possible new House speaker. The next TCC meeting is on Nov 16th where topics to support will be discussed.

So far 17 guardsmen have been killed on the border, at least they now have life insurance and workers comp though claiming the benefits is a complicated process.

Federally, maintain vigilance on MOAA news and send in the letters via the Quorum.

President: Lt Col Kitty Meyers, USAF (Ret) – Need to be aware legislative advocacy can only be done for the benefit of 501c4, not the Foundation.

Scorecard 2024 Year End

David to distribute the year end reporting form in time for presentation at the Nov 19th Board meeting.

Staff Reports

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) – Nothing on the VAC.

Retiree Council JBSA: Maj Jim Cunningham, USA (Ret) – Nothing additional to report.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing to assist folks with their resumes, and have participated in zoom meetings with the JBSA Transition Alliance team, and the Lariat Transition Tips articles.

Blue Skies of Texas Satellite Chapter Rep: Col Dan Van Syoc, USAF (Ret) – Nothing additional to report.

Volunteer Coordinator: Col Pete Schaub, USAF (Ret) – Report submitted by email - We continue to advertise Soldiers' Angels volunteer opportunities, but have VERY low turnout.

VP Public Relations/Marketing: (Open) – No report.

Lisa mentioned Adam from Dignity Memorial may be interested in the assistant webmaster/Social media officer position.

Editor: LTC Aimee Schumacher, USA (Ret) – Nothing additional to report.

President Elect: LTC Aimee Schumacher, USA (Ret) – Is now POC for Cheddar Up, MOAA's new payment system that chapters can use for dues, events and merchandise that will save on the transaction fees we currently pay. The Alamo chapter along with 2 other chapters will be beta testers of the operation before it is fully rolled out.

Administration: Trish Meserve – The number of renewals for the month of September will be 121 of which 89 are to be mailed. 35 folks are slated to be deleted for non-payment. Already have 30 registered for the November luncheon. Donation link on website has been problematic, webmaster Bill working on a fix.

New Business:

1. Scorecard 2025 - Point of contacts to review final version, advocacy other than legislative to be added in terms of community assistance – Soldiers Angels, homeless vets to be added and approval to be sought at the Board meeting. Also expand venues for recruitment/retention by have twice a year coffee klatch or community tours – Toyota tours etc.
2. Annual General Meeting – need copies of bylaw amendment summary and State of the Chapter report.
3. Chapter Hall of Fame – there will be 3-4 “sunset” directors this year and wanted a way to recognize them other than a plaque. Decided on a special polo shirt and a listing of names. To be confirmed at Board meeting.

MEETING ADJOURNED AT 12:11pm

Next MACEF Board Mtg – Nov 12, 2pm

Next Chapter Board Meeting – Nov 19, 2pm

Next Staff Meeting – Dec 5, 10am



Col David Patrick, USAF (Ret)
Acting Secretary