MILITARY OFFICERS ASSOCIATION OF AMERICA

ALAMO CHAPTER P. O. Box 340497 Ft Sam Houston, Texas 78234 (210) 228-9955 MINUTES OF STAFF MEETING

Thursday, 5 December 2024

Meeting was called to order by Chapter President, Kitty Meyers, both via Zoom and in person. A quorum was present and acting throughout the meeting.

Attendees: Col Brian Afflerbaugh, Col Brad Barnhart, Lt Col Kathie Estrada, Lt Col Kitty Meyers, Col David Patrick, Col Pete Hunt, LTC Aimee Schumacher.

Invocation and pledge led by Kitty Meyers.

President: Kitty and Brad B discussed via zoom the requested changes and updates as directed by the Chapter Board and the MACEF Board regarding budgets. Brad is to meet with Brad Freeman on Tuesday to finalize the MACEF budget and Kitty will present both budgets to Jarvis in the next couple of weeks. Admin Support hours still limited to 20 hrs, but that will change if a suitable candidate is found. Meanwhile need to be mindful of Trish's availability and current workload. Hours performing MACEF work will be tracked in 2025 to provide a basis for their portion of admin support costs.

Secretary: The minutes from 7 November were approved for filing.

Treasurer: Col Brad Barnhart

Alamo Chapter Educational Foundation MACEF (501(C)3)

INCOME																
	November	December	January	February	March	April	May	June	July	August	September	October	FY25 YTD	FY25 Budget	Variance	FYTD 2024
Donations (Transfers from Operations)	1,060.00												1,060.00		1,060.00	920.
MOAA Grant	1,800.00															
Donations (Checks)	17,225.00												17,225.00		17,225.00	1,561.0
Donations (Online)	387.95												387.95		387.95	350.0
Dividend													-			27.5
MajGen Dave Garza JROTC Donation													-		-	-
Foundation Fundraising													-			
Golf Tourney Proceeds Scholarships													-		-	6,829.9
Golf Tourney Proceeds for USO WFSC													-		-	8,444.9
TOTAL INCOME	20,472.95	-			-				-		-		18,672.95	-	18,672.95	18,133.4
<u>OUTFLOWS</u>																
Expenses																
Office Supplies / Postage													-		- 1	
Awards Luncheon													-		-	
PayPal Fee	13.16												13.16		13.16	19.8
Square Fee													-			
Outreach													-			
USO WFSC													-			
Leadership Development Initiatives																
ROTC Leadership Development													-		-	
JROTC Scholarships																
Gen Herring * "Let's Go" Cadet Kilic													-		-	
Col McCarthy * "Let's Go" Cadet Birkner													-		-	
Susie Tolman * "Let's Go" Cadet Garcia													-		-	
MajGen Dave & Carrie Garza "Let's Go"													-			
Chapter Scholarship Progam													-			
Col Torrey Minnie Piper Clearing House													-		-	
Chapter Dep * (Jim & Cheryl Cunningham)																
ROTC Scholarship Program													-			
ROTC AF * (Ed & Ruby Marvin) Cadet Vallo	r												-		- 1	
ROTC Scholarships													-			
Endowment Distribution													-		-	
TOTAL OUTFLOWS	13,16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.16	s -	13.16	19.8
* Scholarship named in their honor by Chapte	er leadership.															

MACEF received some big donations and is up by \$20k over expenses. Discussions are on going regarding the handling of scholarships for the named institutions (Karen Wagner, Providence and Cole). Brad Freeman will be looking at investment options for their endowment policy. It is likely the reporting will return to a calendar year fiscal year due to the success of the Foundations solicitations having enough money to cover scholarships.

Operations (501(C)4)

Inflows:

For Chapter Operations, Membership has already surpassed the goal for the year with one month remaining. Chapter donations are about 20% short of the goal, but the items have significantly surpassed their goals Excluding MACEF Donations and Social events, we are \$950 from our total planned income for the year.

	January	Februa	У	March	April	May	June	July	August	Sept	Oct	No	<u> </u>	Dec	YTD	2024 Budget	Variance	YTD 2023
Membership Dues																		
MOAA National	585.00														\$585.00	\$ -	\$585.00	330.00
Austin Chapter															\$0.00	\$ -	\$0.00	- 1
New Surv Sp	25.00														\$25.00	\$ -	\$25.00	25.00
New Retired	25.00	75	00	50.00	100.00		75.00		75.00						\$400.00	\$ 500	-\$100.00	525.00
New Active Duty				25.00											\$25.00	\$ 100	-\$75.00	75.00
New Former				25.00											\$25.00	\$ -	\$25.00	- 1
New FOC															\$0.00	\$ 50	-\$50.00	25.00
Renewal Surv Sp	50.00	275	00	150.00	25.00		75.00		100.00	50.00	50.	00 5	0.00		\$825.00	\$ 750	\$75.00	925.00
Renewal Retired	950.00	1,200	00	575.00	670.00	450.00	675.00	775.00	675.00	875.00	750.	00 60	00.00		\$8,195.00	\$ 9,000	-\$805.00	9,600.00
Renewal Active Duty	100.00	25	00			75.00		50.00		75.00					\$325.00	\$ 100	\$225.00	300.00
Renewal Former					25.00		75.00	25.00	25.00		25.	00			\$175.00	\$ 100	\$75.00	175.00
Renewal FOC	50.00	25	00						25.00			2	25.00		\$125.00	\$ 75	\$50.00	-
Total	\$ 1,785.00	\$ 1,600	00 8	\$ 825,00	\$ 820,00	\$ 525,00	\$ 900.00	\$ 850.00	\$ 900.00	\$ 1,000.00	\$ 825.	00 \$ 67	5.00	\$ -	\$10,705.00	\$ 10,675	\$30.00	*\$ 11,980.00
Non-Dues Revenue			+															
Golf Tournament															\$0.00	\$ 5,000	-\$5,000.00	-
Travel Awards				41.94											\$41.94		\$41.94	10.00
Merchandise (Coins/Shirts)	112.00	46	00	30.00		100.00	60.00		120.00		60.	00			\$528.00	\$ 500	\$28.00	495.00
Advertising Lariat	275.00	275	00	275.00	3.245.00	4,070,00				1,100,00		60	00.00		\$9.840.00	\$ 5,000	\$4.840.00	9,695,01
Corporate Partnership	\$ 100.00	\$ 700	00 5	\$ 500.00	\$ 500.00	\$ 1,100.00					\$ 250.	00 \$ 60	00.00		\$3,750.00	\$ 2,000	\$1,750,00	3,950.00
Donations to Chapter	760.00	1.455	00	520.00	805.00	275.00	792.00	2,740.00	1,065,00	765.00	605.	0 1.42	20.00		\$11,202,00	\$ 13,845	\$2,643.00	15,286.00
Donations to MACEF	740.00	1,160	00	315.00	755.00	390.00	725.00	2,180.00	660.27	665.00	2,860.	0 1,07	0.00		\$11,520.27		\$4,520.27	6,616.00
Social Events	1,434.00	1,372	00	912.00	2,415.10	1,377.00	576.00	816.00	1,548.00	1,064.00	440.	00 1,7	7.00		\$13,671.10	\$ 12,500	\$1,171.10	14,059.00
Total	\$ 3,421.00	\$ 5,008	00	\$ 2,593.94	\$ 7,720.10	\$ 7,312.00	\$ 2,153.00	\$ 5,736.00	\$ 3,393.27	\$ 3,594.00	\$ 4,215.	00 \$ 5,40	7.00	\$ -	\$50,553.31	\$ 45,845	\$4,708.31	50,111.01
TOTAL INCOME	\$5,206.00	\$6,608	.00	\$3,418.94	\$8,540.10	\$7,837.00	\$3,053.00	\$6,586.00	\$4,293.27	\$4,594.00	\$5,040	00 \$6,0	82.00	\$0.00	\$61,258.31	\$ 56,520	\$4,738.31	\$ 62,091.01

Outflows:

For Chapter Expenses, only the Office expenses are tracking significantly above the expected amount. Excluding MACEF and Social events, our expenses will likely be about \$2000 more than the planned budget.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2024 Budget	Variance	YTD 2023
Bank Charge														\$ -	-	\$ 30.77
Copier Mntn Agreement				691.00									691.00	\$ 691	-	\$ 691.00
PayPal Service Fee	95.98	81.26	84.13	127.33	152.40	93.88	128.81	108.39	71.41	120.10	125.24		1,188.93	\$ 1,000	(188.93)	\$ 1,347.19
Square Service Fee	28.72	77.52	20.39	35.19	28.18	35.38	45.89	75.76	87.45	129.66	26.39		590.53	\$ 700	109.47	\$ 524.24
D&O Insurance								709.00					709.00	\$ 685	653.00	\$ 685.00
Dues & Subscription	243.05	1,063.80			766.57								2,073.42	\$ 1,369	(703.93)	\$ 1,261.25
Contractor Incentive													-	\$ -	-	\$ -
Independent Contr	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66		22,018.26	\$ 24,020	2,001.74	\$ 20,973.26
Liability Insurance		487.00											487.00	\$ 487	-	\$ 487.00
Marketing													-	\$ -	-	\$ -
Merchandise (Coins/Shirts)						498.21							498.21	\$ -	(498.21)	\$ 1,075.06
Office	973.83	526.54	312,38	72.33	113.96	592.97	990.27	310.97		549.92	1.53		4,444.70	\$ 3,668	(777.19)	\$ 4,133.06
Postage & Delivery	358.70				682.35		682.35	440.55					2,163.95	\$ 3,000	836.05	\$ 3,125.65
Social Events	2,036.00	1,108.80	2,116.00	1,012.00	220.00	1,280.00	841.20	2,008.00	1,616.00	60.00	1,244.00		13,542.00	\$ 12,500	(1,042.00)	\$ 12,531.14
Special Activities													-	\$ -	-	\$ -
Telephone	115.59	115.59	115.59	115.48	124.40	115.48	217.48	136.88	133.37	133.46	133.46		1,456.78	\$ 1,400	(56.78)	\$ 1,452.11
Trans to MACEF	660.00	745.00	1,160.00	315.00	650.00	390.00	725.00	2,180.00	660.27	665.00	2,860.00		11,010.27	\$ 7,000	(4,010.27)	\$ 6,331.00
Volunteer Recognition													-			\$ -
TOTAL Outflow	\$ 6,513.53	\$ 6,207.17	\$ 5,810.15	\$ 4,369.99	\$ 4,739.52	\$ 5,007.58	\$ 5,632.66	\$ 7,971.21	\$ 4,570.16	\$ 3,659.80	\$ 6,392.28	\$ -	\$60,874.05	\$ 56,520	\$4,354.05	\$ 54,647.73
Surplus/(Deficit)	-\$1,307.53	\$400.83	-\$2,391.21	\$4,170.11	\$3,097.48	-\$1,954.58	\$953.34	-\$3,677.94	\$23.84	\$1,380.20	\$310.28	\$0.00	\$384.26	\$0.00	\$384.26	\$7,443.28

Cash Balances:

																	FY 2	025		
MACEF		Jan		Feb	March		April		May	Jun	Jul	Aug		Sep	Oct		Nov		Dec	
RBFCU																				
Savings	\$	10.00	\$	10.00	\$ 10.00	\$	10.00	\$	10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$	10.00	\$ 10.00	\$	10.00			
Money Market	\$	28,742.59	\$	39,757.22	\$ 6,121.64	\$	5,953.87	\$	5,977.28	\$ 7,202.58	\$ 13,430.19	\$ 19,468.72	\$ 2	24,787.40	\$ 24,740.60	\$ 4	47,747.95			
Checking	\$	172.02	\$	168.38	\$ 13,336.20	\$	5,336.54	\$	2,222.88	\$ 145.51	\$ 145.52	\$ 121.44	\$	145.24	\$ 120.25	\$	120.25			
Certificates	\$	10,839.84	\$	10,874.46	\$ 10,917.35	\$	10,960.33	\$	11,004.92	\$ 11,048.25	\$ 11,093.20	\$ 11,138.33	\$.	11,182.18	\$ 11,227.67	\$ 1	11,271.87			
Total	\$	39,764.45	\$	50,810.06	\$ 30,385.19	\$	22,260.74	\$	19,215.08	\$ 18,406.34	\$ 24,678.91	\$ 30,738.49	\$:	36,124.82	\$ 36,098.52	\$ 5	59,150.07	\$	-	
Chapter Operations FY2	024	1																		
Broadway	\$	13,062.13	\$	13,462.96	\$ 11,071.75	\$	15,241.86	\$	19,514.34	\$ 14,890.23	\$ 18,686.57	\$ 20,833.63	\$ 4	14,035.41	\$ 43,695.12	\$ 4	40,475.67			
RBFCU CD #1-3	\$	17,738.73	\$	17,792.25	\$ 17,849.64	\$	17,906.72	\$	17,976.92	\$ 18,045.12	\$ 18,115.86	\$ 18,186.87	\$	18,255.87	\$ 18,327.08	\$ 1	18,393.05			
RBFCU CD #4	\$	15,102.53	\$	15,160.01	\$ 15,221.68	\$	15,281.61	\$	15,343.78	\$ 15,404.19	\$ 15,466.86	\$ 15,529.78	\$.	15,590.90	\$ 15,654.35	\$ 1	15,715.98			
Total	\$	30,800.86	F \$	31,255.21	\$ 28,921.39	F \$	33,148.58	F \$	37,491.26	\$ 48,339.54	\$ 52,269.29	\$ 54,550.28	\$ 7	77,882.18	\$ 77,676.55	\$	74,584.70	\$	-	
Social Events		Jan		Feb	March		April		May	June	July	Aug		Sep	Oct		Nov		Dec	YTD
Chapter																				
Inflows	\$	2,196.00	\$	1,090.00	\$ 2,511.10	\$	1,128.00	\$	1,443.00	\$ 1,008.00		\$ 2,044.00	\$	1,464.00		\$	1,153.00	\$	924.00	\$14,961.10
Outflows	\$	2,186.00	\$	958.80	\$ 2,116.00	\$	1,176.00	\$	1,360.00	\$ 841.20		\$ 2,008.00	\$	1,676.00		\$	1,244.00			\$13,566.00
Variance	\$	10.00	\$	131.20	\$ 395.10	\$	(48.00)	\$	83.00	\$ 166.80	\$ -	\$ 36.00	\$	(212.00)	\$ -	\$	(91.00)	\$	924.00	\$ 1,395.10

Golf:

The Board approved the revised proceeds split of \$5,000 be donated to the USO Warrior & Family Support Center, and the rest would go to the Foundation (i.e. \$14,826.69), with a 25% cut to go back to Operations (\$6608.90).

		May	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	Nov	Dec	2024 YTD	2024 Budget	<u>Variance</u>	2023 Actua
ncome:													
Sponso	rship				3,250.00	17,500.00	1,825.00			22,575.00	30,000.00	7,425.00	17,575.0
Donatio	n		-	25.00		1,100.00	460.00			1,585.00	1,500.00	(85.00)	1,958.0
Entry D	onation Warrior \$125	125.00	1,000.00	1,375.00	250.00	1,750.00				4,500.00	1,875.00	(2,625.00)	2,880.0
Entry F	ee Player \$125	750.00	250.00	1,125.00	1,875.00	1,625.00	2,375.00			8,000.00	13,000.00	5,000.00	7,040.0
Super 7	ickets @ \$50	300.00	100.00	300.00	450.00	750.00	2,000.00			3,900.00	5,000.00	1,100.00	2,750.0
Silent A	ruction						1,560.00			1,560.00	2,000.00	440.00	1,365.0
	Total	\$1,175.00	\$ 1,350.00	\$ 2,825.00	\$ 5,825.00	\$ 22,725.00	\$ 8,220.00	\$ -	\$ -	\$42,120.00	\$53,375.00	\$11,255.00	\$33,568.0
Expense													
Green I	ees incuding lunch & di	nner 120 @	\$67							6,270.00	8,040.00	1,770.00	5,200.0
Club Ex	tras: Drink Tix 125 @ :	\$3.00, 125 @	2 \$4							875.00	720.00	(155.00)	588.2
Beverag	ge Cart 1 @ \$100									100.00	200.00	100.00	3,358.4
Player	Prizes									1,100.00	3,000.00	1,900.00	1,280.0
Banner	/Signage							149.00		149.00	150.00	1.00	149.0
Cling fo	r Beverage Carts 2x6.50							13.00		13.00	30.00	17.00	12.0
Hole Si	gnage etc (7 @\$25)							175.00		175.00	500.00	325.00	168.0
Hole in	One Ins							349.00		349.00	276.00	(73.00)	276.0
Goodie	Bag Items 150 @ \$25.5	0	\$ 3,825.00							3,825.00	3,825.00	-	4,416.0
Goodie	Bag Items 20 dz Balls @	0 19						380.00		380.00	760.00		
Super 7	ickets 86 @ 8.50							731.00		731.00	850.00	119.00	850.0
Shippin	g		195.25					112.17		307.42	300.00	(7.42)	295.4
Photog	rapher									250.00	250.00	-	250.0
Staff Ti)									160.00	200.00	40.00	200.0
Golf Pro	Consultant									1,000.00	1,000.00	-	1,000.0
	Total	\$ -	\$ 4,020.25	\$ -	\$ -	\$ -	\$ -	\$ 1,909.17	\$ -	\$ 15,684.42	\$ 20,101.00 \$	3,996.58	\$ 18,043.1
									Net:	\$26,435.58	\$33,274.00	\$6,838.42	\$15,524.9
								=	25% MOAA:	\$ 6,608.90	\$ 6,654.80		\$ 3,104.9
									Balance:	\$19,826.69	\$26,619.20		\$ 12,419.93
													\$ 1,440.0
													\$ 10,779.9
	2019 \$8,125 each												
	2021 \$12,600 each												\$ 5,389.9
	2022 Sch \$7384.54, WI	SC \$9634.	54								(donate	d by chapter)	\$ 3,054.9
	2023: Sch 5389.96, WF	SC 6829 86	3								,		\$ 8,444.9
	2024: MACEF \$14,826.												,
													\$ 5,389.9
													1,440.0
													\$ 6,829,96

Membership & Recruitment: Lt Col Kathie Estrada, USAF (Ret) – The 75% goal for paid membership may be difficult to meet due to the number of Active Duty being signed up with free memberships. It was proposed to charge \$15 for 1 yr membership at outside events, Kathie and Trish to share the Square swiper. Kathie will send an end of year email to the new members signed up this year (YTD 221).

Programs: Col David Patrick, USAF (Ret) & Col Brian Afflerbaugh, USAF (Ret) – Survey monkey results were in line with past results, though the food appears to have an improving trend. David has the first four months of 2025 locked in with speakers. The January, March and April meetings are to be held at the Alamo Heights United Methodist Church Christian Life Center. Signage has been made to direct folks from the parking lot to the room. David and Brian to meet with the staff at the center on Tuesday to discuss last minutes details. December's Holiday luncheon will have approximately 60 attendees, will invite them to bring HEB or Commissary gift cards to help JBSA, and there will be a cookies for the Choir as they leave. A survey will not be sent this month.

Legislative: MAJ Jim Cunningham, USA (Ret) – Absent. Kitty advised there is little movement until the new session starts. Continuing to push usage of MOAA's Quorum program.

Scholarship: Col Peter Hunt, USAF (Ret) – The 2025 application has been approved by the committee and will be blasted to the chapter with a Jan 24th deadline.

Scorecard

The four priorities have been approved by the Board, but have since separated one out and made it a 5th Priority which needs to be approved.

Staff Reports

VAC/VGSAA Rep: Maj Jim Cunningham, USA (Ret) - Absent. No report.

Retiree Council JBSA: Maj Jim Cunningham, USA (Ret) – Absent No report.

Transition Liaison Officer: Lt Col Kitty Meyers, USAF (Ret) – Continuing to assist folks with their resumes, zoom meetings with the JBSA Transition Alliance team, and the Lariat Transition Tips articles.

Blue Skies of Texas Satellite Chapter Rep: Col Dan Van Syoc, USAF (Ret) – Absent.

Volunteer Coordinator: Col Pete Schaub, USAF (Ret) – Absent.

VP Public Relations/Marketing: (Open) – No report.

Editor: LTC Aimee Schumacher, USA (Ret) - Nothing additional to report.

President Elect: LTC Aimee Schumacher, USA (Ret) – Is now POC for Cheddar Up, MOAA's new payment system that chapters can use for dues, events and merchandise that will save on the transaction fees we currently pay. Will add Guard & Reserve option to membership dues sign up and renewal.

Administration: Trish Meserve – The number of renewals for the month of December is 156 of which 84 are to be mailed. 26 folks are slated to be deleted for non-payment. The newly approved by laws have been submitted to Ft Sam Private Orgs for their approval. Will add the JBSA Public Affairs Officers to the email blasts for their information.

New Business: Board Member appreciation – the plan to provide a golf shirt already in stock and embroidered with Hall of Famer was approved for only those members who served 2 terms (6 yrs) honorably, plus a virtual plaque published in The Lariat.

MEETING ADJOURNED AT 12:04pm

Next Staff Meeting – Jan 9, 10am Next MACEF Board Mtg – Jan 21, 2pm Next Chapter Board Meeting - TBD

Col David Patrick, USAF (Ret)

Acting Secretary